

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, October 20, 2025

Location: 3281 St. Rte. 51, Elmore

Time: 7:30 pm

In Attendance

Board Members:

Trustees Bev Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Corey Campbell, Assistant Fiscal Officer
Paul Perry, Zoning Inspector
Alex Fertig, EMS/Asst. Chief
M. Murray, Fire/Captain (out at 9 pm)
J. Berkel, Fire/Asst. Chief (out at 9 pm)
D. Berkel, Fire/Lieutenant (in at 7:50 pm, out at 9 pm)

Chairman B. Haar opened the meeting at 7:40 pm with the Pledge of Allegiance.

Approval of Minutes

The minutes of the regular meeting, held Monday, October 6, 2025 were read by Chairman Beverly Haar. Trustee D. Greenhill made a motion to accept the minutes as written; Trustee J. Haar seconded the motion that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by B. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Hazel presented Ohio Township Association education renewal subscription for \$250 to the Board. Trustee B. Haar agreed it is a good resource for the cost and approved proceeding with the subscription, with Greenhill and J. Haar also in agreement.
- Discussion on setting reserves for capital improvements per ORC. Hazel looking for more information from Prosecutor's office, AOS regional office, and county auditor regarding reserve account designations and county budget committee restrictions on levy funding in the future.

Zoning – Inspector's report (Paul Perry)

- Zoning permits approved:
 - #776 Neal, 15959 W SR 105, front porch, \$35
 - #777 Woycitzky, 1366 S Elliston Trowbridge Rd, new addition, \$35
 - #778 Johnson, 670 S SR-590, car port, \$45.20
 - #779 Sigurdson, 3460 S Harris Salem, new home construction, \$50
- Resident D. Davis, 15970 Yeasting Rd, was present prior to meeting start to discuss complaints and request from township to remove his trees along Hessville Rd that are obstructing view from intersection. Trustees verbally agreed to allow Dan additional time to clear up this visibility issue by removing, cutting back, and/or replanting. Resident stated he would start with the biggest tree.

Cemetery – Interim Sexton's report (Michael Probst)

- Deeds pending for Riffle, and transfer from Kontak

Roads – Superintendent's report (Cary Johnson)

- No report

EMS – Assistant Chief/Administrator's report (Alex Fertig)

- Training class presenters scheduled for Nov. 24 by Mercy Health/Dr. Zohn, and Dec 8 Zoll equipment training.
- Laptops/Tuffbooks ordered and expected mid-November. Zoll equipment ordered and also expected in November. EMS reimbursement grant equipment ordered.
- SOGs are still in revision process.
- Request for vacation 10/31 – 11/3. Command staff (B. Richards) in place during absence.

Fire – Chief's Report (Jim Wilburn)

- No Chief's report
- Asst. Chief Berkel reported that hydrant markers were ordered and placed along S. Portage River Rd.; decals to be ordered from Vision Quest for the trailer, appx cost \$1710, also to include donor's names; will be listing boat on gov.deals for \$5k; Hovercraft expected completion early November, when 3 employees will travel for training (A. Fertig, C. Johnson, D. Berkel)
- Berkel also has been working on quotes for building improvements: painting/powerwash \$14k; epoxy flooring \$28k-\$35k; lighting with motion sensors; sign replacement; and remodel of kitchen, radio room and chief's office.
- Discussion on upgrades to Windows 11, and cybersecurity requirements with HB96.
- Captain Murray reported on grants he's been looking into: MARCS grant, lighting, infrastructure
- Working with roads department for ramp for Hovercraft for entrance to Portage River.
- Lieutenant Berkel agreed to work with Fiscal Officer on cybersecurity requirements.

Building & Grounds-Fire Station – Maintenance report (Wilburn)

- Door switched with prior trustee room. Mailbox now available for Chief's door and Fiscal receipts can be placed in this mailbox at station as well.

Building & Grounds-Complex/Cemetery – Maintenance report (Johnson)

- No report

Executive Session

No session called.

Open Issues

- Trustees discussed options for health insurance and QSEHRA continuation. After open discussions with input from AC Fertig and Perry, the health insurance quotes are just not feasible. The cost for an employee only would be what we have been contributing to QSEHRA, and the employee would still have the high deductible to meet. Not to mention, the family cost was much higher than silver plans on Marketplace. Trustees to consider increasing amounts once budgets are reviewed, or possible wage increases for full time EMS employees.

New Business

- Pump testing completed 10/13 on fire engines. Per Overmyer, they all passed the pump test; however, there are some other issues to look at. #446 was not pump tested, as it will be part of NFPA “recondition”, whether in whole or in part, per J. Berkel.

Announcements, Communications, Other

- *Ohio Township News Sept/Oct 2025*
- *Grassroots Clippings October 2025*
- Materion 9/22/25 notification of Ohio EPA approved modifications to Hazardous Waste Facility Installation and Operation Permit
- Habitat for Humanity Ottawa County seeking partners for sponsorship program
- Sedgwick MCO Q3 reports
- Ottawa County Health Department Q3 newsletter
- Auditor of State bulletins 2025-013 sales tax reimbursement & 2025-012 rewards program discussed
- Ottawa County OTA quarterly meeting 10/23 at Bay Township

Next Meeting

Regular Meeting, Monday, November 3, 2025 | 7:30 pm, Harris Township Complex.

Adjournment

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 10:12 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
831-2025	10/16/25	\$1,688.50	Biweekly Hourly - 9/28 - 10/11/25	Cary L. Johnson
832-2025	10/16/25	\$1,311.68	Biweekly Hourly - 9/28 - 10/11/25	Michael Probst
833-2025	10/16/25	\$793.89	Biweekly Hourly - 9/28 - 10/11/25	Andres F Rodriguez
835-2025	10/16/25	\$562.12	Biweekly Hourly - 9/28 - 10/11/25	James F Amstutz
836-2025	10/16/25	\$438.27	Biweekly Hourly - 9/28 - 10/11/25	Spencer J. Bentley
837-2025	10/16/25	\$387.34	Biweekly Hourly - 9/28 - 10/11/25	Justin M Bretzloff
838-2025	10/16/25	\$193.45	Biweekly Hourly - 9/28 - 10/11/25	Hannah M Culler
839-2025	10/16/25	\$3,005.64	Biweekly Hourly - 9/28 - 10/11/25	Alexander M Fertig
840-2025	10/16/25	\$1,030.46	Biweekly Hourly - 9/28 - 10/11/25	Kimberly N Fertig
841-2025	10/16/25	\$186.34	Biweekly Hourly - 9/28 - 10/11/25	Elizabeth A France
842-2025	10/16/25	\$426.29	Biweekly Hourly - 9/28 - 10/11/25	Scott W Hites
843-2025	10/16/25	\$346.12	Biweekly Hourly - 9/28 - 10/11/25	Caitlin A Kozina
844-2025	10/16/25	\$513.55	Biweekly Hourly - 9/28 - 10/11/25	Danielle N Mason
845-2025	10/16/25	\$0.64	Biweekly Hourly - 9/28 - 10/11/25	John J Mendofik
846-2025	10/16/25	\$826.85	Biweekly Hourly - 9/28 - 10/11/25	Carl J Popielarczyk
847-2025	10/16/25	\$1,148.35	Biweekly Hourly - 9/28 - 10/11/25	Michelle R Reynolds
848-2025	10/16/25	\$732.44	Biweekly Hourly - 9/28 - 10/11/25	Brian Richards Jr.
849-2025	10/16/25	\$173.08	Biweekly Hourly - 9/28 - 10/11/25	Nicholas E Zimmerman
851-2025	10/16/25	\$2,266.78	Payroll withholding and employer match	United States Treasury
852-2025	10/14/25	\$1,074.35	Payroll withholding	TREASURER STATE OF OHIO
853-2025	10/14/25	\$20.33	Payroll withholding	Ohio School District Income Tax
854-2025	10/14/25	\$758.83	Payroll withholding	R.I.T.A.
855-2025	10/14/25	\$9.05	Payroll withholding	City of Oregon
856-2025	10/22/25	\$72.08	Monthly Volunteer - September 2025	Derrick J Berkel
857-2025	10/22/25	\$189.20	Monthly Volunteer - September 2025	Jeff Berkel
858-2025	10/22/25	\$43.48	Monthly Volunteer - September 2025	Justin M Bretzloff
859-2025	10/22/25	\$189.03	Monthly Volunteer - September 2025	Alexander M Fertig
860-2025	10/22/25	\$43.70	Monthly Volunteer - September 2025	Kimberly N Fertig
861-2025	10/22/25	\$16.99	Monthly Volunteer - September 2025	Elizabeth A France
862-2025	10/22/25	\$149.21	Monthly Volunteer - September 2025	Brody J Kaylor
863-2025	10/22/25	\$242.99	Monthly Volunteer - September 2025	Michael J. Murray
864-2025	10/22/25	\$54.06	Monthly Volunteer - September 2025	Cameron P Overmyer
865-2025	10/22/25	\$121.63	Monthly Volunteer - September 2025	Jared J. Overmyer
866-2025	10/22/25	\$67.57	Monthly Volunteer - September 2025	Nathan A. Overmyer
867-2025	10/22/25	\$81.08	Monthly Volunteer - September 2025	Michael Probst
868-2025	10/22/25	\$118.70	Monthly Volunteer - September 2025	Brian Richards Jr.
869-2025	10/22/25	\$172.13	Monthly Volunteer - September 2025	Brandon E Rizzo
870-2025	10/22/25	\$102.98	Monthly Volunteer - September 2025	Liam J Treat
871-2025	10/22/25	\$770.40	Monthly Volunteer - September 2025	James M. Wilburn
872-2025	10/22/25	\$27.02	Monthly Volunteer - September 2025	Logan A Wolph
874-2025	10/22/25	\$480.20	Payroll withholding and employer match	United States Treasury
32373	10/20/25	\$214.82	EMS/Fire communications: cell/IPAD (Sept) EMS supplies: S/O 106546951 EMS meds: aspirin S/O 106309585 return EMS backpacks, ECG simulator, manikin	AT&T Mobility
32374	10/20/25	\$3,825.73	*reimbursement grant	BOUND TREE MEDICAL, LLC.
32375	10/20/25	\$366.85	Checks and envelopes	Clark Associates, Inc.
32376	10/20/25	\$859.52	Contract ambulance billing & credit card fees (SEPT)	GREAT LAKES BILLING ASSOCIATES, INC.
32377	10/20/25	\$1,810.00	EMS/Fire CE subscription	HSI Emergency Care Solutions, Inc/
32378	10/20/25	\$217.50	email, M365, proofpoint	Link Computer Corporation
32379	10/20/25	\$3,360.00	PowerTime Subscription 12/5/25-12/4/26 YR3	PowerDMS Inc by NEOGOV
32380	10/20/25	\$150.00	FF Dependent Fund premium	TREASURER STATE OF OHIO
		<u>\$31,641.22</u>		