

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, July 7, 2025

Location: 321 Rice Street, Elmore

Time: 7:30 pm

In Attendance

Board Members:

Trustees Bev Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Corey Campbell, Assistant Fiscal Officer
Paul Perry, Zoning Inspector (left at 9:36 pm)
James Wilburn, Fire/EMS Chief (left at 9:30 pm)
Mike McGinnis, EMS Asst. Chief (left at 7:51 pm)
Amanda McGinnis, EMS Asst. Chief (in at 8:32 pm, out at 8:34 pm)

Chairman B. Haar opened the meeting at 7:30 pm with the Pledge of Allegiance.

Approval of Minutes

The minutes of the regular meeting, held Monday, June 16, 2025 were read by Chairman B. Haar. Trustee D. Greenhill made a motion to accept the June 16 minutes. Trustee J. Haar seconded the motion that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by B. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- It was reviewed with the Board that the OTARMA cyber risk review was recently conducted, with response steps to be taken within the next 60 days.
- BWC MCO Q2 reports were reviewed.

- National Opioid Settlement allocation notice received for Payment Year 2/Payment Year 3.
- A waiver of liability was proposed from the Prosecutor's office for use on any future non-employee ride-alongs made with Harris-Elmore Fire Department. Chairman B. Haar made a motion to approve and begin using waiver. Trustee Greenhill seconded the motion. **Motion carried.**
- It was questioned by BASE, on behalf of an employee, whether we would consider changing our QSEHRA policy to allow additional time to submit previous year receipts for reimbursement. Fiscal Officer recommended we stay with our current allowance of March 31 for previous year reimbursements.
- Trustees reviewed letter sent from Treasurer Hatmaker to State Budget Finance Committee regarding property tax crisis.

Zoning – Inspector's report (Paul Perry)

- No report

Cemetery – Sexton's report (Andy Rodriguez)

- Proposed applying for grant to use for concrete pad for dirt pile. Hazel commented that we could also wait a year and apply grant towards columbarium, as grant can only be received every 2 or 3 years. Board agreed with recommendation and no action taken.
- Rodriguez inquired on upgrading his CDL to a class A, which would allow hauling of more weight and/or pulling a trailer behind dump trucks. Trustees discussed and, although not necessary for cemetery sexton position, questioned the cost of the theory training offered by LTAP online as Rodriguez could complete on his own time.
- Cemetery Deed and Deed Transfers issued:
 - Deed 731 – Swartz to Smallwood
 - Deed 730 – Swartz to K. Swartz
 - Deed 729 – Knoch to Peter Trust
 - Deed 728 – Knoch to M. Peter
 - Deed 727 – Knoch to L. Peter
 - Deed 726 – Swartz to R. Swartz
 - Deed 725 – Fulkert (7/7)
 - Deed 724 – G. Goldsby to D. Goldsby (6/16)
 - Deed 723 – Verbryke to Fork (6/16)
 - Deed 722 – McCarty to DeWitt (6/16)

Roads – Superintendent's report (Cary Johnson)

- Department has completed mowing for this round.
- Trustees reviewed updated force account limits per ORC 5575.01 eff 7/1/25

EMS – Assistant Chief's report (Mike McGinnis)

- EMS Asst. Chief Michael McGinnis notified the board he will be resigning from his position, giving two weeks notice, effective 7/20/2025 at midnight. He cited his displeasure with the Board for the recent decision involving a grievance and policy with an employee. He provided the Board a list of duties and responsibilities he has maintained, as well as information to provide a smooth transition away from his position.
- EMS Captain Amanda McGinnis notified the board she will be resigning from her position, also citing her displeasure with the Board for the same recent grievance resolution.
- Chairman B. Haar moved to accept the resignations of both M. McGinnis and A. McGinnis. Trustee Greenhill seconded the motion. **Motion carried.**
- McGinnis presented notification of Contract Award for Ohio Department of Public Safety Training and Equipment Reimbursement Grant for period of July to Dec. 2025 in the amount of \$6,031.58 and advised the Board they will lose the grant if not spent during this time period.

Fire – Chief's Report (Jim Wilburn)

- Tate Tomer application approved for fire volunteer per policy guidelines.
- Captain Murray passed his International Association of Arson Investigators certification and is now a certified IAAI Fire Investigation Technician. Congratulations Captain Murray!
- Hovercraft payment needed of 50% of remaining balance in order to begin production. Board approved Fiscal Officer to issue 2nd check per terms previously approved.
- An enclosed trailer has been found to store and transport hovercraft. Trustee Greenhill made a motion to approve purchase of trailer for \$8599, with \$500 down payment. B Haar seconded motion, all in favor. **Motion carried.** Fiscal Officer to issue down payment check.
- It was brought to the attention of the board that the DEF head for fire engine 442 will need replaced, with an estimate of \$2500-\$3000, unless still under warranty. Overmyer will advise.

Building & Grounds – Maintenance report (Wilburn)

- No report

Executive Session

No executive session

Open Issues

- Continued discussions on the status of Mudd Rd (Weis Rd) being officially non-maintained. Website has been updated with public notice. Residents along the road have been contacted and will receive a follow up letter as well.

New Business

- Ottawa County Engineer's office seeking applications for the next round of OPWC funding. Ryan Barth has been assigned as the new chair of the committee. Trustees are waiting on response from Craig for quote on Weis Rd paving inclusion as part of joint project.
- Trustees discussed the cemetery budget and funding and the need to renew the existing tax levy. B. Haar moved to adopt the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Harris Township, Ottawa County, Ohio; Therefore be it

RESOLVED, by the Board of Township Trustees of Harris Township, Ottawa County, Ohio, two thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten-mill limitation for benefit of Harris Township, Ottawa County for the purpose of

*Maintaining and Operating Cemeteries
Ohio Revised Code Section 5705.19 (T)*

for which levy is a renewal of an existing tax levy not exceeding 1.3 mills for each \$1 of taxable value, which amounts to \$45.50 for each \$100,000 of the county auditor's appraised value, for a term of 5 years, commencing in the tax year 2025, first collected in calendar year 2026.

RESOLVED, that the question of levying additional taxes be submitted to the electors of said Harris Township, Ottawa County, Ohio, at the General Election to be held at the usual voting places within Harris Township, Ottawa County, on the 4th day of November, 2025; and be it further

RESOLVED, that said levy be placed upon the tax list of the current year after the February Settlement next succeeding the election, if a Majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, that the Fiscal Officer of the Board of Trustees of Harris Township, Ottawa County, Ohio, be and is hereby directed to certify a copy of this Resolution to the Auditor of Ottawa County, Ohio, in order to obtain the total current tax valuation of Harris Township, Ottawa County, Ohio; the dollar amount of revenue that would be generated by the tax levy if approved by the electors, and any other information necessary to cause notice of election on the question of levying said tax to be given as required by law.

This Resolution is to be passed and certified to the Ottawa County Board of Elections 90 days prior to the November 4, 2025 election upon which it will be voted, and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Donald Greenhill II seconded the Motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Donald J. Greenhill II	Yes
Ms. Beverly K. Haar	Yes
Mr. Jerald A. Haar	Yes

Adopted the 7th day of July, 2025.

Announcements, Communications, Other

- Ottawa County permit #25-078 issued to Amplex for road crossings and utility permits for installation of fiber optic cable and handholes on Graytown Road and S. Graytown Rd.
- Ottawa County Water System status update and public information email received and reviewed.
- *Grassroots Clippings, July 2025 and Ohio Township News, July/August 2025*– Ohio Township Association publications
- Ottawa County Township Association quarterly meeting at Allen-Clay Joint Fire District Station 7/24 at 6:00 pm.

Next Meeting

Regular Meeting, Monday, July 21. 2025 | 7:30 pm, Harris Township Fire Station

Adjournment

There being no further business, a motion to adjourn was made by B. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 9:41 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Amount	Purpose	Payee
502-2025	6/27/25	\$811.64	Electric/Water/Sewage Twp May	VILLAGE OF ELMORE
503-2025	6/16/25	\$1,403.60	Payroll withholding	TREASURER STATE OF OHIO
504-2025	6/16/25	\$17.86	Payroll withholding	Ohio School District Income Tax
505-2025	6/16/25	\$1,003.20	Payroll withholding	R.I.T.A.
506-2025	6/16/25	\$5.98	Payroll withholding	City of Oregon
507-2025	6/16/25	\$67.93	Payroll withholding	City of Toledo
508-2025	6/17/25	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
509-2025	6/17/25	\$103.76	EMS cell phones, iPads for fire & EMS	Verizon Wireless
510-2025	6/27/25	\$1,583.49	Biweekly Hourly - 6/8 - 6/21/2025	Cary L Johnson
511-2025	6/27/25	\$853.79	Biweekly Hourly - 6/8 - 6/21/2025	Todd E Northrup
512-2025	6/27/25	\$719.58	Biweekly Hourly - 6/8 - 6/21/2025	Michael Probst
513-2025	6/27/25	\$1,240.13	Biweekly Hourly - 6/8 - 6/21/2025	Andres F Rodriguez
515-2025	6/27/25	\$573.33	Biweekly Hourly - 6/8 - 6/21/2025	Jonah I Babcock
516-2025	6/27/25	\$165.57	Biweekly Hourly - 6/8 - 6/21/2025	Brittany A. Dewyre
517-2025	6/27/25	\$2,723.43	Biweekly Hourly - 6/8 - 6/21/2025	Alexander M Fertig
518-2025	6/27/25	\$1,111.67	Biweekly Hourly - 6/8 - 6/21/2025	Kimberly N Fertig
519-2025	6/27/25	\$814.46	Biweekly Hourly - 6/8 - 6/21/2025	Elizabeth A France
520-2025	6/27/25	\$1,100.32	Biweekly Hourly - 6/8 - 6/21/2025	Michelle R Reynolds
521-2025	6/27/25	\$865.36	Biweekly Hourly - 6/8 - 6/21/2025	Brian Richards Jr.
522-2025	6/27/25	\$515.63	Biweekly Hourly - 6/8 - 6/21/2025	Nicholas E Zimmerman
524-2025	6/27/25	\$1,901.82	Payroll withholding and employer match	United States Treasury
525-2025	6/30/25	\$214.29	Monthly Hourly - June 2025	COREY CAMPBELL
526-2025	6/30/25	\$1,119.89	Monthly Salary - June 2025	Donald J Greenhill II
527-2025	6/30/25	\$936.51	Monthly Salary - June 2025	Beverly K. Haar
528-2025	6/30/25	\$1,038.65	Monthly Salary - June 2025	Jerald A. Haar
529-2025	6/30/25	\$1,690.57	Monthly Salary - June 2025	Laura J. Hazel
530-2025	6/30/25	\$353.28	Monthly Salary - June 2025	Paul L Perry
531-2025	6/30/25	\$233.90	Monthly Salary - June 2025	James M. Wilburn
533-2025	6/30/25	\$636.72	Payroll withholding and employer match	United States Treasury
534-2025	6/30/25	\$972.80	Payroll withholding	TREASURER STATE OF OHIO
535-2025	6/30/25	\$11.06	Payroll withholding	Ohio School District Income Tax
536-2025	6/30/25	\$669.22	Payroll withholding	R.I.T.A.
537-2025	6/30/25	\$16.70	Payroll withholding	City of Toledo
538-2025	6/30/25	\$6.04	Payroll withholding	City of Oregon
539-2025	6/24/25	\$186.60	Phones/Fax/Wifi	Amplex
540-2025	7/11/25	\$55.17	natural gas at garage	COLUMBIA GAS
541-2025	7/11/25	\$190.05	natural gas at fire station	COLUMBIA GAS
542-2025	7/3/25	\$533.00	AUP 2023/2024 Felicia Bennett JUNE	TREASURER STATE OF OHIO
543-2025	7/10/25	\$1,583.49	Biweekly Hourly - 6/22 - 7/5/2025	Cary L Johnson
544-2025	7/10/25	\$853.79	Biweekly Hourly - 6/22 - 7/5/2025	Todd E Northrup
545-2025	7/10/25	\$908.47	Biweekly Hourly - 6/22 - 7/5/2025	Michael Probst
546-2025	7/10/25	\$1,295.92	Biweekly Hourly - 6/22 - 7/5/2025	Andres F Rodriguez
548-2025	7/10/25	\$1,562.21	Biweekly Hourly - 6/22 - 7/5/2025	Jonah I Babcock
549-2025	7/10/25	\$193.45	Biweekly Hourly - 6/22 - 7/5/2025	Hannah M Culler
550-2025	7/10/25	\$123.58	Biweekly Hourly - 6/22 - 7/5/2025	Brittany A. Dewyre
551-2025	7/10/25	\$2,772.05	Biweekly Hourly - 6/22 - 7/5/2025	Alexander M Fertig
552-2025	7/10/25	\$1,541.75	Biweekly Hourly - 6/22 - 7/5/2025	Kimberly N Fertig
553-2025	7/10/25	\$194.42	Biweekly Hourly - 6/22 - 7/5/2025	Elizabeth A France
554-2025	7/10/25	\$908.65	Biweekly Hourly - 6/22 - 7/5/2025	Brian Richards Jr.
555-2025	7/10/25	\$200.47	Biweekly Hourly - 6/22 - 7/5/2025	Jarrod D Wyse
556-2025	7/10/25	\$730.20	Biweekly Hourly - 6/22 - 7/5/2025	Nicholas E Zimmerman
558-2025	7/10/25	\$2,131.13	Payroll withholding and employer match	United States Treasury
599-2025	6/13/25	\$350.58	toner & mouse	Business Card
600-2025	6/13/25	\$31.15	fees	Business Card
602-2025	6/13/25	\$186.66	pesticide & wand	Business Card
603-2025	6/13/25	\$33.38	fees	Business Card
32277	7/7/25	\$500.00	DEPOSIT Outlaw Enclosed Trailer 8.5'x18' Red	John's Trailer Sales LLC
32278	7/7/25	\$20,478.00	PRODUCTION DEPOSIT Hoverstream EVolution 2025, spec quote 250131	Hoverstream LLC
32279	7/7/25	\$865.99	448OLD broken door handle	Anderson Fleet Service LLC
32280	7/7/25	\$335.76	EMS medications	Bon Secours Mercy Health Inc
32281	7/7/25	\$600.00	junk hauling June	Elliott Scrapping LLC
32282	7/7/25	\$754.89	Fuel/gas	GPM Investments, LLC
32283	7/7/25	\$643.10	EMS contractual billing services June	GREAT LAKES BILLING ASSOCIATES, INC.
32284	7/7/25	\$4,897.50	SCBA flow testing & PM extrication tools	Howell Rescue Systems
32285	7/7/25	\$491.70	landfill fees	Wood County Landfill
		\$71,690.52		