

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, May 5, 2025

Location: 321 Rice Street, Elmore

Time: 7:30 pm

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector (out at 8:15)
Jim Wilburn, Fire/EMS Chief (out at 8:15)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the regular meeting, held Monday, April 21, 2025, were read by Chairman Bev Haar. Trustee J. Haar made a motion to accept the minutes, and Trustee Greenhill seconded the motion that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Agreed Upon Procedures audit has started for fiscal years 2023 and 2024. Fiscal Officer received Engagement Letter for signature, which will be emailed to auditor today.
- Hazel presented the OTARMA renewal effective 5/1/2025 noting an increase of 15% from \$23,725 to \$29,493. Greenhill moved to accept the renewal proposal for

coverage effective 5/1/2025 and directs Fiscal Officer to issue payment by next regular meeting on 5/17/25; Bev Haar seconded the motion, with all voting “yes” to roll call. **Motion carried.**

- Trustees approved renewal of BWC group discount program with Sedgwick on a motion by Greenhill to pay renewal price of \$1,810 and seconded by B. Haar. **Motion carried.**
- Renewal of Ohio Township Association membership for elected officials at \$60 per person. Also adding affiliate membership for Carey Johnson at \$25 per motion of B. Haar and seconded by D. Greenhill. **Motion carried.**

Zoning – Inspector’s report (Paul Perry)

- Permits pending for barns and a fence.
- Trustee B. Haar provided information from Woodville Township regarding their junk car resolution. Discussion on our ongoing violators on Smith Rd, Hessville, Linker Portage and SR 590. Hazel and Perry to discuss options for junk car violations.

Cemetery – Sexton’s report (Andy Rodriguez)

- No report received from Rodriguez.
- Hazel reported she has several grave transfers and a couple of deeds to be issued.

Roads – Superintendent’s report (Cary Johnson)

- No report

EMS – Assistant Chief’s report (Mike McGinnis)

- Monthly update report submitted for Trustees review.
- Permission requested to remove J. Bretzloff from the roster as a part-time paramedic. Motion made by Greenhill and seconded by J. Haar to remove Bretzloff from the roster due to inactivity within the past six months and residence out of state. **Motion carried.**
- Quotes needed to replace EMS recliners.
- Discussion on paramedic reimbursement contract for Kim Fertig who was recommended by the officers via email on March 18, 2025. Due to significant cost increases and a special rate obtained for the course, trustees agreed to modify the current reimbursement contract, specifically to pay the tuition up front and require two years of active service upon certification. (see attached).

Building & Grounds – Maintenance report (Wilburn)

- No report

Open Issues

- TRQ pending for advisory opinion from county engineer on non-maintained status of Weis (east)/Mudd Rd. Fiscal Officer to post notice of upcoming public meetings for public comment and discussion on May 17, June 2, and June 16.

New Business

- None

Announcements, Communications, Other

- Trustees reviewed the *Ottawa County Ohio 2024 2024 Annual Report, Ohio Township News May/June 2025, and Grassroot Clippings May 2025*.
- Beverly Haar introduced Resolution 2025-02 in Opposition of SB147 (attached). Greenhill seconded the resolution. The roll was called upon the question of its adoption and the vote resulted in unanimous YES votes. **Motion carried.**
- Notification received from Materion Brush Inc postmarked 4/23/25 regarding Hyde Run Ditch workplan.

Important Dates

- Village of Elmore 2025 Police Memorial Day Ceremony to be held on Wednesday, 5/14 at 11 am at Schedel Arboretum and Gardens. Greenhill and B. Haar plan to attend.

Next Meeting

Regular Meeting, Saturday, May 17. 2025 | 1:00 pm, Harris Township Fire Station

Adjournment

There being no further business, a motion to adjourn was made by B. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 9:12 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
309-2025	4/25/25	\$777.38	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
310-2025	4/29/25	\$69.16	Monthly Volunteer - March, 2025	Derrick J Berkel
311-2025	4/29/25	\$81.08	Monthly Volunteer - March, 2025	Jeff Berkel
312-2025	4/29/25	\$130.20	Monthly Volunteer - March, 2025	Brittany A. Dewyre
313-2025	4/29/25	\$43.70	Monthly Volunteer - March, 2025	Daniel A Dewyre
314-2025	4/29/25	\$62.56	Monthly Volunteer - March, 2025	Alexander M Fertig
315-2025	4/29/25	\$60.37	Monthly Volunteer - March, 2025	Kimberly N Fertig
316-2025	4/29/25	\$13.50	Monthly Volunteer - March, 2025	Cary L Johnson
317-2025	4/29/25	\$67.95	Monthly Volunteer - March, 2025	Brody J Kaylor
318-2025	4/29/25	\$366.74	Monthly Volunteer - March, 2025	Paul M Makulinski
319-2025	4/29/25	\$130.20	Monthly Volunteer - March, 2025	Amanda R. McGinnis
320-2025	4/29/25	\$160.20	Monthly Volunteer - March, 2025	Michael E. McGinnis
321-2025	4/29/25	\$63.06	Monthly Volunteer - March, 2025	Michael J. Murray
322-2025	4/29/25	\$27.02	Monthly Volunteer - March, 2025	Jared J. Overmyer
323-2025	4/29/25	\$94.60	Monthly Volunteer - March, 2025	Nathan A. Overmyer
324-2025	4/29/25	\$13.59	Monthly Volunteer - March, 2025	Joshua M. Parlette
325-2025	4/29/25	\$67.57	Monthly Volunteer - March, 2025	MICHAEL PROBST
326-2025	4/29/25	\$336.75	Monthly Volunteer - March, 2025	Brian Richards Jr.
327-2025	4/29/25	\$151.31	Monthly Volunteer - March, 2025	Brandon E Rizzo
328-2025	4/29/25	\$40.77	Monthly Volunteer - March, 2025	Liam J Treat
329-2025	4/29/25	\$694.32	Monthly Volunteer - March, 2025	James M. Wilburn
330-2025	4/29/25	\$40.54	Monthly Volunteer - March, 2025	Logan A Wolph
331-2025	4/29/25	\$13.59	Monthly Volunteer - March, 2025	John R Woycitzky
333-2025	4/30/25	\$625.68	Federal withholding/employer match	United States Treasury
334-2025	4/30/25	\$217.75	Monthly Salary - April, 2025	COREY CAMPBELL
335-2025	4/30/25	\$1,119.89	Monthly Salary - April, 2025	Donald J Greenhill II
336-2025	4/30/25	\$933.17	Monthly Salary - April, 2025	Beverly K. Haar
337-2025	4/30/25	\$1,038.65	Monthly Salary - April, 2025	Jerald A. Haar
338-2025	4/30/25	\$1,688.30	Monthly Salary - April, 2025	Laura J. Hazel
339-2025	4/30/25	\$353.28	Monthly Salary - April, 2025	Paul L Perry
340-2025	4/30/25	\$233.90	Monthly Salary - April, 2025	James M. Wilburn
342-2025	4/30/25	\$642.43	Federal withholding/employer match	United States Treasury
343-2025	5/1/25	\$1,581.40	Biweekly Hourly - 4/13 to 4/26/2025	Cary L Johnson
344-2025	5/1/25	\$726.34	Biweekly Hourly - 4/13 to 4/26/2025	MICHAEL PROBST
345-2025	5/1/25	\$1,238.04	Biweekly Hourly - 4/13 to 4/26/2025	Andres F Rodriguez
347-2025	5/1/25	\$2,141.90	Biweekly Hourly - 4/13 to 4/26/2025	Jonah I Babcock
348-2025	5/1/25	\$173.42	Biweekly Hourly - 4/13 to 4/26/2025	Derrick J Berkel
349-2025	5/1/25	\$193.45	Biweekly Hourly - 4/13 to 4/26/2025	Hannah M Culler
350-2025	5/1/25	\$305.24	Biweekly Hourly - 4/13 to 4/26/2025	Brittany A. Dewyre
351-2025	5/1/25	\$2,548.93	Biweekly Hourly - 4/13 to 4/26/2025	Alexander M Fertig
352-2025	5/1/25	\$963.74	Biweekly Hourly - 4/13 to 4/26/2025	Kimberly N Fertig
353-2025	5/1/25	\$494.40	Biweekly Hourly - 4/13 to 4/26/2025	Amanda R. McGinnis
354-2025	5/1/25	\$433.94	Biweekly Hourly - 4/13 to 4/26/2025	Carl J Popielarczyk
355-2025	5/1/25	\$1,168.80	Biweekly Hourly - 4/13 to 4/26/2025	Michelle R Reynolds
356-2025	5/1/25	\$788.10	Biweekly Hourly - 4/13 to 4/26/2025	Brian Richards Jr.
357-2025	5/1/25	\$334.39	Biweekly Hourly - 4/13 to 4/26/2025	Nicholas E Zimmerman
359-2025	5/1/25	\$2,148.08	Federal withholding/employer match	United States Treasury
360-2025	4/30/25	\$1,021.92	Ohio withholding	TREASURER STATE OF OHIO
361-2025	4/30/25	\$14.50	Ohio school district withholding	Ohio School District Income Tax
362-2025	4/30/25	\$715.54	Elmore city withholding	R.I.T.A.
363-2025	4/30/25	\$46.30	Residential withholding	City of Toledo
364-2025	4/30/25	\$4.02	Residential withholding	City of Oregon
365-2025	4/30/25	\$14,227.54	OPERS withholding/employer match	OPERS
366-2025	1/31/25	\$2,093.67	2024/Q1-2025 QSEHRA reimbursement JAN	BASE
367-2025	2/28/25	\$867.25	2024/Q1-2025 QSEHRA reimbursement FEB	BASE
368-2025	3/31/25	\$1,441.53	2024/Q1-2025 QSEHRA reimbursement MAR	BASE
369-2025	4/30/25	\$8,323.04	2024/2025 QSEHRA reimbursement	BASE
370-2025	1/31/25	\$106.75	bank service fee JAN	Huntington Bank
371-2025	1/31/25	\$101.50	bank service fee FEB	Huntington Bank
371-2025	2/28/25	\$101.50	date correction	Huntington Bank
373-2025	1/24/25	\$184.85	phones/fax/wifi JAN24-FEB23/2025	Amplex
374-2025	2/24/25	\$184.85	Phones/Fax/Wifi 2/24-3/23/25	Amplex
375-2025	3/24/25	\$184.85	Phones/Fax/Wifi MAR 24-APR 23	Amplex
		\$55,218.99		