

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, April 7, 2025

Location: 321 Rice Street, Elmore

Time: 7:30 pm

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II

Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector (out at 8 pm)

Jody Regal, Chairman Ottawa County Land Bank (in at 8:10 pm, left at 8:25 pm)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the rescheduled regular meeting, held Tuesday, March 18, 2025, were read by Chairman Bev Haar. Trustee J. Haar made a motion to accept the minutes, and Trustee B. Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by B. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Annual Appropriation Resolution 2025 approved by the Board of Harris Township Trustees on 3/18/25, was certified by the County Auditor on 4/4/25.

Zoning – Inspector's report (Paul Perry)

- Zoning permits issued:

- #761 J. Haar, 3185 S Schultz-Portage Rd, Addition -Ag barn, no fee
- #762 P. Blausey, 3334 S Dischinger Rd, accessory addition – barn, \$94
- Website application for zoning permit needs to be updated. Paul looking into changes.
- Following up on properties on SR 590 and Linker Portage for violations.

Cemetery – Sexton's report (Andy Rodriguez)

- Wilburn and Jones contacted for siding repair quotes.

Roads – Superintendent's report (Cary Johnson)

- Mudd Rd project completed. Crossover was backfilled and some asphalt millings used to compact.
- Benton Twp. hiring for maintenance and cemetery positions; we may need to look at our pay rates and part-time staff offerings.
- Recommending salt purchase of 125 ton minimum for upcoming 25/26 season. After discussion amongst trustees, B. Haar moved to purchase 150 ton from ODOT for the Winter Seasonal Allocation; Greenhill seconded the motion. All voted in favor of the requisition. **Motion carried.** Hazel or Johnson to submit the required resolution for participation in ODOT program by 5/2.
- Road striping discussion on Linker Portage and Lickert Harder road projects from 23 and 24. Tina at the Engineer's office assisting in confirming whether this was in previous quote and not completed. Striping requests wanted by 4/15.

EMS – Assistant Chief's report (Mike McGinnis)

- Trustees briefly discussed the request to pay paramedic program costs up front rather than reimburse. No action taken.

Building & Grounds – Maintenance report (Wilburn)

- *None*

Open Issues

- Weis/Mudd Rd non-maintained status needs to follow ORC Section 5571.20. Trustees issued TRQ to Ottawa County Engineer for an advisory opinion. HB 315 now in effect, which allows for public notice posting on website. Per ORC, two notifications of public hearings must be posted before resolution for non-maintained status.
- Continued discussions on short term disability insurance offering.

- Civil Defense Sirens are being discontinued by Davis-Besse per Fred Peterson, Ottawa County EMA. Removal of two maintained by Davis Besse will be provided, unless we opt to keep them operational and maintain them. Discussion on pros and cons. Greenhill moved to have them removed; B. Haar seconded. All voted in favor of removal. **Motion carried.** Removal of remaining two sirens may be at a discounted price, which is the consensus of Trustees to remove all. B. Haar to follow up with Peterson.
- Bowling Green training invoice for S. Jones in the amount of \$675 for Fire Safety Inspector. According to Jones, this was approved in April 2024, but the class was held up due to a schedule conflict and postponed. Upon phone call to Fire Chief Wilburn, Jones is currently a member in poor standings of HEFD due to inactivity and is therefore ineligible for paid training by Harris Township. Wilburn will notify Jones via text and by letter so that he can make alternative arrangements before class start date of May 2025. He also has not completed his CPR instructor certification course from 2024. Based on this information, the Board supports the decision that Jones is ineligible for paid training in May 2025 for Fire Safety Inspector.
- Continued discussions on re-appropriation of inside millage resolution, policy manual status, and building financing options.

New Business

- Ottawa County Engineer issued Permit #25-036 Jason Laubacher driveway Linker Portage Rd
- Jody Regal from the Ottawa County Land Bank provided information on how the Land Bank is expanding their services to purchase blighted, vacant properties that are delinquent on tax payments. They would like two properties from each township for consideration for the program. Greenhill to email addresses to Perry of qualifying properties discussed for submission.

Announcements, Communications, Other

- Request for donation to Village of Elmore Labor Day Fireworks Festival by Entertain Elmore, LLC. J. Haar moved to donate the same as previous year \$1,000, as all of Township seems to support and enjoy the event; Greenhill seconded the motion. **Motion carried.**
- *Ottawa County Health Department 2024 Annual Report*
- Application for employment received via website from John Pierson III for cemetery.

Important Dates

- Road Tour April 10

Next Meeting

Regular Meeting, Monday, April 21. 2025 | 7:30 pm, Harris Township Fire Station

Adjournment

There being no further business, a motion to adjourn was made by B. Haar and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 9:10 pm.

Respectfully submitted,


Beverly Haar, Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
216-2025	3/31/25	\$125.46	Monthly Volunteer for February 2025	Derrick J Berkel
217-2025	3/31/25	\$186.95	Monthly Volunteer for February 2025	Jeff Berkel
218-2025	3/31/25	\$130.20	Monthly Volunteer for February 2025	Brittany A. Dewyre
219-2025	3/31/25	\$54.06	Monthly Volunteer for February 2025	Daniel A Dewyre
220-2025	3/31/25	\$11.60	Monthly Volunteer for February 2025	Alexander M Fertig
221-2025	3/31/25	\$15.10	Monthly Volunteer for February 2025	Kimberly N Fertig
222-2025	3/31/25	\$13.50	Monthly Volunteer for February 2025	Cary L Johnson
223-2025	3/31/25	\$67.95	Monthly Volunteer for February 2025	Brody J Kaylor
224-2025	3/31/25	\$437.91	Monthly Volunteer for February 2025	Paul M Makulinski
225-2025	3/31/25	\$130.20	Monthly Volunteer for February 2025	Amanda R. McGinnis
226-2025	3/31/25	\$179.34	Monthly Volunteer for February 2025	Michael E. McGinnis
227-2025	3/31/25	\$141.90	Monthly Volunteer for February 2025	Michael J. Murray
228-2025	3/31/25	\$27.02	Monthly Volunteer for February 2025	Jared J. Overmyer
229-2025	3/31/25	\$67.57	Monthly Volunteer for February 2025	Nathan A. Overmyer
230-2025	3/31/25	\$27.17	Monthly Volunteer for February 2025	Joshua M. Parlette
231-2025	3/31/25	\$54.06	Monthly Volunteer for February 2025	Michael Probst
232-2025	3/31/25	\$584.64	Monthly Volunteer for February 2025	Brian Richards Jr.
233-2025	3/31/25	\$112.12	Monthly Volunteer for February 2025	Brandon E Rizzo
234-2025	3/31/25	\$67.85	Monthly Volunteer for February 2025	Liam J Treat
235-2025	3/31/25	\$27.17	Monthly Volunteer for February 2025	Brandon M Wilburn
236-2025	3/31/25	\$546.49	Monthly Volunteer for February 2025	James M. Wilburn
237-2025	3/31/25	\$94.60	Monthly Volunteer for February 2025	Logan A Wolph
238-2025	3/31/25	\$13.59	Monthly Volunteer for February 2025	John R Woycitzky
240-2025	3/31/25	\$5.17	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Derrick J Berkel
241-2025	3/31/25	\$10.30	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Meredith A Boes
242-2025	3/31/25	\$3.66	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Hannah M Culler
243-2025	3/31/25	\$5.12	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Kimberly J Devos
244-2025	3/31/25	\$60.40	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Alexander M Fertig
245-2025	3/31/25	\$30.20	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Kimberly N Fertig
246-2025	3/31/25	\$15.62	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Paul M Makulinski
247-2025	3/31/25	\$6.90	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Amanda R. McGinnis
248-2025	3/31/25	\$23.30	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Michael E. McGinnis
249-2025	3/31/25	\$20.71	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Michelle R Reynolds
250-2025	3/31/25	\$28.47	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Brian Richards Jr.
251-2025	3/31/25	\$1.93	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Brandon E Rizzo
252-2025	3/31/25	\$14.75	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Dillon J Thornton
253-2025	3/31/25	\$23.30	RETRO ADJ: Biweekly hourly 2/16-3/1/25 pay increase	Nicholas E Zimmerman
255-2025	3/31/25	\$1,119.89	Salaried monthly March 2025	Donald J Greenhill II
256-2025	3/31/25	\$933.17	Salaried monthly March 2025	Beverly K. Haar
257-2025	3/31/25	\$1,038.65	Salaried monthly March 2025	Jerald A. Haar
258-2025	3/31/25	\$1,688.30	Salaried monthly March 2025	Laura J. Hazel
259-2025	3/31/25	\$353.28	Salaried monthly March 2025	Paul L Perry
260-2025	3/31/25	\$233.90	Salaried monthly March 2025	James M. Wilburn
262-2025	4/3/25	\$1,595.40	BIWEEKLY HOURLY 3/16-3/29/25	Cary L Johnson
263-2025	4/3/25	\$411.84	BIWEEKLY HOURLY 3/16-3/29/25	MICHAEL PROBST
264-2025	4/3/25	\$1,238.04	BIWEEKLY HOURLY 3/16-3/29/25	Andres F Rodriguez
266-2025	4/3/25	\$2,141.90	BIWEEKLY HOURLY 3/16-3/29/25	Jonah I Babcock
267-2025	4/3/25	\$328.57	BIWEEKLY HOURLY 3/16-3/29/25	Derrick J Berkel
268-2025	4/3/25	\$385.26	BIWEEKLY HOURLY 3/16-3/29/25	Hannah M Culler
269-2025	4/3/25	\$193.55	BIWEEKLY HOURLY 3/16-3/29/25	Brittany A. Dewyre
270-2025	4/3/25	\$2,539.07	BIWEEKLY HOURLY 3/16-3/29/25	Alexander M Fertig
271-2025	4/3/25	\$1,100.54	BIWEEKLY HOURLY 3/16-3/29/25	Kimberly N Fertig
272-2025	4/3/25	\$559.16	BIWEEKLY HOURLY 3/16-3/29/25	Paul M Makulinski
273-2025	4/3/25	\$290.61	BIWEEKLY HOURLY 3/16-3/29/25	Amanda R. McGinnis
274-2025	4/3/25	\$402.82	BIWEEKLY HOURLY 3/16-3/29/25	Michael E. McGinnis
275-2025	4/3/25	\$13.72	BIWEEKLY HOURLY 3/16-3/29/25	Carl J Popielarczyk
276-2025	4/3/25	\$710.46	BIWEEKLY HOURLY 3/16-3/29/25	Michelle R Reynolds
277-2025	4/3/25	\$961.18	BIWEEKLY HOURLY 3/16-3/29/25	Brian Richards Jr.
278-2025	4/3/25	\$171.44	BIWEEKLY HOURLY 3/16-3/29/25	Dillon J Thornton
280-2025	4/3/25	\$691.90	Federal withholding/employer match	United States Treasury
281-2025	4/3/25	\$643.49	Federal withholding/employer match	United States Treasury
282-2025	4/3/25	\$2,161.34	Federal withholding/employer match	United States Treasury
283-2025	4/3/25	\$10,165.38	OPERS withholding/employer match	OPERS
		\$35,429.16		

