

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, March 18, 2025
Time: 7:30 pm

Location: 321 Rice Street, Elmore

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector (out at 8 pm)
Tim Perry (out at 8 pm)
Corey Campbell, Asst. Fiscal Officer

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the rescheduled regular meeting, held March 3, 2025, were read by Chairman Bev Haar. Trustee J. Haar made a motion to accept the minutes, and Trustee Greenhill seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by B. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Hazel requested clarification on paid-per-run payroll and recent increases effective 2/16/25. Trustees discussed and B. Haar moved to increase EMS EMR paid-per-run from \$15/hr to \$15.50/hr, Fire/EMS points from \$13/point to \$15/point, and Fire runs from \$26/2-hr run to \$30/2-hr run.
- Grants received from OTARMA: MORE grant \$390 to reimburse for Columbus convention training & Fire/EMS grant \$1000 to reimburse for policy manual update.

- SAM renewal submitted 3/16/25 per M. McGinnis
- Trustees discussed National Opioid Settlement #3, with much confusion. They suggested Hazel discuss with McGinnis.
- Hazel confirmed with Trustees that paid per call employees are not eligible for points/run pay for Township paid training.
- Amplex Internet annual notice about phone service, battery backup options and power outages reviewed by M. McGinnis. He responded that this notice does not apply to our situation as we have a station generator, which Trustees confirmed is maintained and serviced by Wilburn and C. Johnson. McGinnis also confirmed that he feels our internet and telephone providers are adequate for our current situation; however, we are in need of an IT company.

Zoning – Inspector's report (Paul Perry)

- Trustees interviewed and Greenhill moved to appoint Tim Perry to the Zoning Commission for the remainder of term ending 12/31/2028. B. Haar seconded the motion. Upon roll call, all votes were yea. **Motion carried unanimously.** Paul to send an email to Commission and Board of Appeals to introduce Tim.
- Recent discussions included inquiry on minimum lot size for horses and zoning code setback, where it was found that the zoning permit application does not reflect changes from latest revision of zoning code. Perry to update the application on the website.

Cemetery – Sexton's report (Andy Rodriguez)

- Interviews were held for cemetery assistant with recommendation to hire M. Probst given to the Trustees for consideration. Greenhill moved to offer the position to Probst for \$15/hour as part-time seasonal help; J. Haar seconded the motion, with all voting in favor. **Motion carried.** Hazel called Probst and requested his presence at the meeting where he was offered and accepted the position.
- Siding repair quotes received and approval to proceed with \$300 repair.
- Rodriguez obtaining quotes to fix the retaining wall by the cemetery garage door.
- A dumpster has been ordered for spring clean up at the cemetery.

Roads – Superintendent's report (Cary Johnson)

- Trustees discussed further repairs to service truck. Greenhill moved to spend \$3000 for additional quoted repairs as it can still provide service; J. Haar seconded the motion. **Motion carried.**
- TRQ for material request of 2 10"x20' corrugated pipe for the Mud Road crossover project.
- J. Haar reported request from T. Willey for more tree work on his property; however, the tree is on his private property and the Township is not liable. Previous work done makes the project complete.
- Ottawa County Engineer approved permits for:

- Permit #25-030 Jason Tingley/Amplex to bury 72' fiber optic cable at corner of SR-51 and Witty Road.
- Revised permit #25-013 from 25-012 Gary Bach/Matt Tille to remove existing failed pipe to south on Schultz-Portage Rd.

Fire – Chief's report (Jim Wilburn)

- Phone call placed to Wilburn by Greenhill to inquire on training requests. D. Berkel instructor training was previously approved on Jan 6 for \$625. No information on status of Richards and C. Overmyer requests for training approved. Discussion on purchase of Hovercraft and vehicle useage.

EMS – Assistant Chief's report (Mike McGinnis)

- None

Building & Grounds – Maintenance report (Wilburn)

- None

Old Business

- None

Announcements, Communications, Other

- None

Next Meeting

Regular Meeting, Monday, April 7, 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 9:32 pm.

Respectfully submitted,


Beverly Haar, Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
184-2025	3/18/25	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
185-2025	3/28/25	\$861.31	electric, water & sewage at fire station, garage, cemetery	VILLAGE OF ELMORE
186-2025	3/17/25	\$1,019.99	Federal withholding/employer match	TREASURER STATE OF OHIO
187-2025	3/17/25	\$22.15	Ohio school district withholding	Ohio School District Income Tax
188-2025	3/17/25	\$740.79	Elmore city withholding	R.I.T.A.
189-2025	3/17/25	\$3.91	Residential city withholding	City of Oregon
190-2025	3/17/25	\$43.36	Residential city withholding	City of Toledo
191-2025	3/17/25	\$1,003.73	Ohio withholding	TREASURER STATE OF OHIO
192-2025	3/17/25	\$21.16	Ohio school district withholding	Ohio School District Income Tax
193-2025	3/17/25	\$713.33	Elmore city withholding	R.I.T.A.
194-2025	3/17/25	\$3.91	Residential city withholding	City of Oregon
195-2025	3/17/25	\$35.49	Residential city withholding	City of Toledo
196-2025	3/18/25	\$6.17	Filing fee JAN	Ohio Treasurer
197-2025	3/20/25	\$1,581.40	biweekly hourly 3/2/25 - 3/15/25	Cary L Johnson
198-2025	3/20/25	\$1,238.04	biweekly hourly 3/2/25 - 3/15/25	Andres F Rodriguez
200-2025	3/20/25	\$1,908.33	biweekly hourly 3/2/25 - 3/15/25	Jonah I Babcock
201-2025	3/20/25	\$478.79	biweekly hourly 3/2/25 - 3/15/25	Derrick J Berkel
202-2025	3/20/25	\$285.68	biweekly hourly 3/2/25 - 3/15/25	Hannah M Culler
203-2025	3/20/25	\$397.45	biweekly hourly 3/2/25 - 3/15/25	Brittany A. Dewyre
204-2025	3/20/25	\$2,051.36	biweekly hourly 3/2/25 - 3/15/25	Alexander M Fertig
205-2025	3/20/25	\$607.37	biweekly hourly 3/2/25 - 3/15/25	Kimberly N Fertig
206-2025	3/20/25	\$173.59	biweekly hourly 3/2/25 - 3/15/25	Paul M Makulinski
207-2025	3/20/25	\$402.54	biweekly hourly 3/2/25 - 3/15/25	Amanda R. McGinnis
208-2025	3/20/25	\$675.78	biweekly hourly 3/2/25 - 3/15/25	Michael E. McGinnis
209-2025	3/20/25	\$433.94	biweekly hourly 3/2/25 - 3/15/25	Carl J Popielarczyk
210-2025	3/20/25	\$797.02	biweekly hourly 3/2/25 - 3/15/25	Michelle R Reynolds
211-2025	3/20/25	\$1,379.57	biweekly hourly 3/2/25 - 3/15/25	Brian Richards Jr.
212-2025	3/20/25	\$171.44	biweekly hourly 3/2/25 - 3/15/25	Dillon J Thornton
213-2025	3/20/25	\$309.41	biweekly hourly 3/2/25 - 3/15/25	Nicholas E Zimmerman
215-2025	3/20/25	\$1,931.62	Federal withholding/employer match	United States Treasury
32193	3/14/25	\$41.04	Civil Defense Electricity	TOLEDO EDISON
32194	3/14/25	\$1,132.00	EMS Supplies - Electrodes & Connector	ZOLL Medical Corporation
32195	3/18/25	\$3,020.70	Fire boots (6) Turnout gear cleaner + frt	Atlantic Emergency Solutions
32196	3/18/25	\$1,300.00	Training: Investigation/Murray, Inspector/Jones	Bowling Green State University
32197	3/18/25	\$125.00	spring pest control	Delving Company
32198	3/18/25	\$97.46	supplies/maintenance	Genoa NAPA
32199	3/18/25	\$624.00	FEB Contract ambulance billing & credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
32200	3/18/25	\$940.98	road salt 19.11 ton	Morton Salt, Inc.
32201	3/18/25	\$109.11	fees Dec24 report	OTARMA SERVICE CENTER
32202	3/18/25	\$199.52	advertising: help wanted, cleanup	THE Suburban/Metro Press
32203	3/18/25	\$14.40	ship ID badge for new machine programming	The UPS Store
32204	3/18/25	\$37.99	cutoff switch brine tank	Tractor Supply Credit Plan
32205	3/18/25	\$242.08	landfill fees 2/10	Wood County Landfill
32206	3/18/25	\$70.70	Mileage reimbursement Findlay 1/29/25	Andres Rodriguez
32207	3/18/25	\$480.00	cell phone reimbursement 2024	Cary Johnson
32208	3/18/25	\$148.24	medical oxygen	O.E. MEYER CO.
32209	3/18/25	\$60.83	Withholding	Ohio Child Support Payment Central
		<u>\$28,017.91</u>		