

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, March 3, 2025

Location: 321 Rice Street, Elmore

Time: 7:30 pm

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II

Fiscal Officer, Laura Hazel

Employees/Visitors:

Andy Rodriguez, Cemetery Sexton

Cary Johnson, Road Supervisor (out at 8:50 pm)

Jim Wilburn, Fire/EMS Chief (out at 8:50 pm)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the rescheduled regular meeting, held February 22, 2025, were read by Chairman Bev Haar. Trustee Greenhill made a motion to accept the minutes, and Trustee B. Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by B. Haar and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- The Board reviewed and discussed correspondence from the Prosecutor's office regarding the redistribution of inside millage. Trustee Beverly Haar moved for the adoption of the following resolution:

A RESOLUTION TO REDISTRIBUTE THE TOWNSHIP'S INSIDE TAX MILLAGE

Whereas, the Township levies inside tax millage, pursuant to law, distributed among the four taxing districts within the Township which include: Harris Township (TD 170); Harris Township within the Benton Carroll Salem School District (TD 180); Village of Elmore (TD 190); and properties that were annexed into the Village of Elmore but cannot be detached from the Township under the annexation laws (TD 195); and

Whereas, the Township has been advised by the County Auditor that redistributing the inside millage amount the four taxing districts will provide additional tax revenues to the Township of almost \$40,000, as described on the attached Exhibit 1; and

Whereas, the suggested redistribution of the Township's inside millage will shift some of the mills levied from the properties in TD 195 (from 2 mills to 0.5 mills) to TD 170 and TD 180 (from 3 mills to 3.5 mills) and TD 190 (from 0.4 mills to 0.5 mills); and

Whereas, the Township has reviewed the proposed redistribution, acknowledging that some properties will have Township taxes increase and some properties will have Township taxes decrease, but the overall effect of the redistribution is an increase in property taxes within the inside tax millage limit to produce additional revenue for the Township; see attached Exhibit 2;

Now, therefore, be it resolved by the Board of Trustees of Harris Township, Ottawa County, Ohio, that the Board does hereby:

- Determine that the redistribution of inside millage will be for the general benefit of the Township, the residents of the Township, and the general public; and
- Therefore, the Board does hereby request that that Ottawa County Budget Commission approve and apply the distribution of inside millage for Harris Township in accordance with the redistribution set out on Exhibits 1 and 2.

Trustee Jerry Haar seconded the motion, and the roll was called on the question of its adoption. The vote was as follows:

Yes	Trustee DJ Greenhill
Yes	Trustee Beverly Haar
Yes	Trustee Jerry Haar

Zoning –Inspector's report (Paul Perry)

- Zoning applications issued:
 - Permit #759, accessory building (farm use), Luckey, 18829 W SR-51, \$0
 - Permit #760, new construction, Zbierajewski, 2317 Slemmer Portage, \$60
- The appointment for Zoning Commission was tabled until the next meeting.

Cemetery – Sexton's report (Andy Rodriguez)

- Four applications have been received to date for the cemetery assistant vacancy. Rodriguez requested to be part of the interview process. B. Haar recommended that interviews be handled by Rodriguez and Trustees notified of schedule so that one Trustee may attend and a recommendation to the Board be made.
- Pesticide license renewal approved for Rodriguez.
- Updates need to be made to the new website platform for cemetery page. Hazel will put Rodriguez in contact with the webmaster.
- \$200 cash was received for Grave #1223; however, there is a discrepancy in whether or not the purchaser is actually a resident of Harris Township currently. Fiscal Officer stated, ethically, this is not a valid sale, as the purchaser does not actually live in Harris Township, but uses an address as his permanent address. She will contact the purchaser and explain that an additional \$450 is needed to complete the sale.

Roads – Superintendent's report (Cary Johnson)

- Road striping for 2025 needed by County Engineer's office. Johnson will check the roads and confirm by next meeting. Striping for 2024 should have included Lickert Harder and Linker, but Johnson stated he thinks that Bergman only put the centerline. This needs to be followed up on to confirm if it was to be included and if it is completed.
- Road tour scheduled for Wednesday 3/19 at 9:30 am. Trustee B. Haar will accompany Johnson and three reps from the engineer's office.
- Clay Township and the Village of Walbridge recently assisted when we ran out of brine and salt. Morton should be scheduling delivery soon.
- The chipper is still taking up space in the garage and Johnson would like to loan it out to the Village of Walbridge. Trustees do not object, especially in light of their recent assistance.

Fire – Chief's report (Jim Wilburn)

- Derek Berkel, Jeff Berkel, Mike Murray, and Jim Wilburn presented a short informational video to the Trustees and Fiscal Officer regarding their desire to purchase a Hovercraft for water rescue and the benefits it could bring to Harris Township. No action was taken.
- Fiscal Officer was questioned by J. Berkel why the Fire budget was charged for the fire hydrants installed in 2024 as part of the Regional Water Line project to Elmore. Berkel feels this infrastructure should have been appropriated from the general fund. Hazel discussed with the Board and reviewed the ORC levy language which was followed when the Board made their decision to appropriate from the Fire budget.

- Wilburn stated he still has not received an application submitted through our website by Zane Harder. Hazel to contact webmaster to research.

EMS – Assistant Chief's report (Mike McGinnis)

- Trustees reviewed McGinnis's January statistic report and monthly update, which included:
 - Equipment: New 448 to go for paint/repair. Graphic and drip rail to be ordered from Braun (\$725) and installed by Alvin after paint. Old 448 back from LH Automotive. Squad 449 repairs/updates at Braun end of March/early April (\$9,521). Still waiting on quotes for broken recliner.
 - Recommendation to Board for A. Fertig to use 48 hours of vacation, as he has completed his six months as a full-time employee. There were no objections from any of the Trustees.
- Wilburn requested approval for Brittany Dewyre to attend an EMS instructor course at Vanguard in April/May at a cost of \$625. Greenhill moved to approve payment of tuition/training by Vanguard for instructor course for B. Dewyre. J. Haar seconded the motion. **Motion carried.**

Building & Grounds – Maintenance report (Wilburn)

- None

Old Business

- None

Announcements, Communications, Other

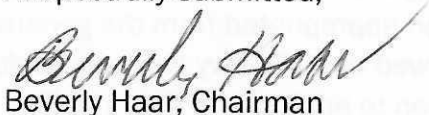
- None

Next Meeting

Regular Meeting, Monday, April 7, 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 9:57 pm.

Respectfully submitted,


Beverly Haar, Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
124-2025	2/25/25	\$10,474.59	OPERS withholding/employer match	OPERS
125-2025	2/27/25	\$9,080.22	OPERS withholding/employer match	OPERS
126-2025	2/26/25	\$2,177.77	Federal withholding/employer match	United States Treasury
127-2025	2/28/25	\$87.84	Monthly Volunteer - January 2025	Derrick J Berkel
128-2025	2/28/25	\$87.84	Monthly Volunteer - January 2025	Jeff Berkel
129-2025	2/28/25	\$130.20	Monthly Volunteer - January 2025	Brittany A. Dewyre
130-2025	2/28/25	\$102.48	Monthly Volunteer - January 2025	Daniel A Dewyre
131-2025	2/28/25	\$88.98	Monthly Volunteer - January 2025	Alexander M Fertig
132-2025	2/28/25	\$11.70	Monthly Volunteer - January 2025	Kimberly N Fertig
133-2025	2/28/25	\$35.12	Monthly Volunteer - January 2025	Cary L Johnson
134-2025	2/28/25	\$11.32	Monthly Volunteer - January 2025	Scott J Jones
135-2025	2/28/25	\$58.89	Monthly Volunteer - January 2025	Brody J Kaylor
136-2025	2/28/25	\$484.85	Monthly Volunteer - January 2025	Paul M Makulinski
137-2025	2/28/25	\$155.42	Monthly Volunteer - January 2025	Amanda R. McGinnis
138-2025	2/28/25	\$189.48	Monthly Volunteer - January 2025	Michael E. McGinnis
139-2025	2/28/25	\$64.42	Monthly Volunteer - January 2025	Michael J. Murray
140-2025	2/28/25	\$35.13	Monthly Volunteer - January 2025	Cameron P Overmyer
141-2025	2/28/25	\$35.13	Monthly Volunteer - January 2025	Jared J. Overmyer
142-2025	2/28/25	\$35.13	Monthly Volunteer - January 2025	Nathan A. Overmyer
143-2025	2/28/25	\$11.70	Monthly Volunteer - January 2025	Michael Probst
144-2025	2/28/25	\$630.62	Monthly Volunteer - January 2025	Brian Richards Jr.
145-2025	2/28/25	\$163.99	Monthly Volunteer - January 2025	Brandon E Rizzo
146-2025	2/28/25	\$79.49	Monthly Volunteer - January 2025	Liam J Treat
147-2025	2/28/25	\$504.82	Monthly Volunteer - January 2025	James M. Wilburn
148-2025	2/28/25	\$70.27	Monthly Volunteer - January 2025	Logan A Wolph
149-2025	2/28/25	\$11.77	Monthly Volunteer - January 2025	John R Woycitzky
151-2025	2/28/25	\$1,119.89	SALARIED MONTHLY FEB 2025	Donald J Greenhill II
152-2025	2/28/25	\$933.17	SALARIED MONTHLY FEB 2025	Beverly K. Haar
153-2025	2/28/25	\$1,038.65	SALARIED MONTHLY FEB 2025	Jerald A. Haar
154-2025	2/28/25	\$1,688.30	SALARIED MONTHLY FEB 2025	Laura J. Hazel
155-2025	2/28/25	\$353.28	SALARIED MONTHLY FEB 2025	Paul L Perry
156-2025	2/28/25	\$233.90	SALARIED MONTHLY FEB 2025	James M. Wilburn
33-2025	3/5/25	\$17,847.35	Real Estate Settlement TY 2024/H1	OTTAWA COUNTY AUDITOR
158-2025	3/6/25	\$1,972.48	BIWEEKLY HOURLY 02/16-03/01/25	Cary L Johnson
159-2025	3/6/25	\$1,538.17	BIWEEKLY HOURLY 02/16-03/01/25	Andres F Rodriguez
161-2025	3/6/25	\$1,896.34	BIWEEKLY HOURLY 02/16-03/01/25	Jonah I Babcock
162-2025	3/6/25	\$168.27	BIWEEKLY HOURLY 02/16-03/01/25	Derrick J Berkel
163-2025	3/6/25	\$367.89	BIWEEKLY HOURLY 02/16-03/01/25	Meredith A Boes
164-2025	3/6/25	\$133.49	BIWEEKLY HOURLY 02/16-03/01/25	Hannah M Culler
165-2025	3/6/25	\$210.91	BIWEEKLY HOURLY 02/16-03/01/25	Kimberly J Devos
166-2025	3/6/25	\$2,003.17	BIWEEKLY HOURLY 02/16-03/01/25	Alexander M Fertig
167-2025	3/6/25	\$864.90	BIWEEKLY HOURLY 02/16-03/01/25	Kimberly N Fertig
168-2025	3/6/25	\$499.03	BIWEEKLY HOURLY 02/16-03/01/25	Paul M Makulinski
169-2025	3/6/25	\$246.11	BIWEEKLY HOURLY 02/16-03/01/25	Amanda R. McGinnis
170-2025	3/6/25	\$861.77	BIWEEKLY HOURLY 02/16-03/01/25	Michael E. McGinnis
171-2025	3/6/25	\$643.31	BIWEEKLY HOURLY 02/16-03/01/25	Michelle R Reynolds
172-2025	3/6/25	\$865.70	BIWEEKLY HOURLY 02/16-03/01/25	Brian Richards Jr.
173-2025	3/6/25	\$457.86	BIWEEKLY HOURLY 02/16-03/01/25	Dillon J Thornton
174-2025	3/6/25	\$746.09	BIWEEKLY HOURLY 02/16-03/01/25	Nicholas E Zimmerman
176-2025	3/6/25	\$655.84	Federal withholding/employer match	United States Treasury
177-2025	3/6/25	\$635.13	Federal withholding/employer match	United States Treasury
178-2025	3/6/25	\$2,064.08	Federal withholding/employer match	United States Treasury
179-2025	3/12/25	\$950.49	natural gas at garage & fire station	COLUMBIA GAS
180-2025	3/12/25	\$212.54	natural gas for garage & fire station	COLUMBIA GAS
181-2025	3/8/25	\$75.23	EMS wireless hook ups for EMS squads,	Verizon Wireless
182-2025	3/8/25	\$101.66	IPad service for fire & EMS, squad cell phones	Verizon Wireless
183-2025	2/28/25	\$822.32	electric, water & sewage at fire station, garage, and cem	VILLAGE OF ELMORE
32178	3/3/25	\$35.58	EMS supplies: S/O 105868096	BOUND TREE MEDICAL, LLC.
32179	3/3/25	\$1,960.00	Shelf/Rack for Dive suits, Hose storage	Eaton Fabricating Co Inc
32180	3/3/25	\$511.65	Contract ambulance billing & credit card fees JAN	GREAT LAKES BILLING ASSOCIATES, INC.
32181	3/3/25	\$23.50	Tolls: to/from pick up hose rack	Harris-Elmore Fire Fighters Association
32182	3/3/25	\$2,734.14	2009 Ford E450 rpl diesel w/dual alternators engine oil c	L H Automotive LLC
32183	3/3/25	\$430.16	Fuel, off-road diesel dyed 2/11/25	LUCKY FARMERS, INC.
32184	3/3/25	\$1,950.23	(32) LED flat panel 2x4 - community room	McNaughton-McKay Electric Co
32185	3/3/25	\$203.83	EMS medications 2/7/25	Mercy StVincent Pharmacy
32186	3/3/25	\$1,298.74	Ice Rescue Suit, pick, rope bag, helmet	Pioneer Rescue & Outfitters LLC
32187	3/3/25	\$145.00	CPR training	Sandusky County EMS
32188	3/3/25	\$214.00	landfill fees 01/13/25	Wood County Landfill
32189	3/7/25	\$590.00	Snow Plow Blade Cutting Edge Rpr	Andrew J Haar
32190	3/7/25	\$610.66	EMS Supplies - SO 105957238	BOUND TREE MEDICAL, LLC.
32191	3/7/25	\$600.00	junk hauling - 2/15/25	Elliott Scrapping LLC
32192	3/7/25	\$354.51	Boots - Fire (Richards, Fertig)	Phoenix Safety Outfitters
		\$78,688.49		

