

# HARRIS TOWNSHIP BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

**Date:** Saturday, February 22, 2025

**Location:** 321 Rice Street, Elmore

**Time:** 1:00 pm

### In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II

Fiscal Officer, Laura Hazel (absent, but present via phone)

Employees/Visitors:

Andy Rodriguez, Cemetery Sexton (in at 2 pm)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Rescheduled meeting from Monday, February 17, 2025 for lack of quorum due to illness.

Notice was posted on front door of Fire Station.

### Approval of Minutes

The minutes of the regular meeting, held February 3, 2025, were read by Chairman Bev Haar. Trustee Greenhill made a motion to accept the minutes, and Trustee J. Haar seconded that the minutes be approved. **Motion carried.**

### Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by B. Haar and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

### Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Fiscal Officer reported that the renewal contract was accepted by Benton Township, but may be subject to amendment due to prosecutor review of hold harmless/liability language.
- Still awaiting response from Prosecutor's office regarding inside millage reallocation resolution.
- Consultation with Tina at Engineer's office needed regarding resolution for non-maintained road status of Weis Rd. and potential repairs currently needed.
- Cemetery levy renewal needs to be placed on ballot this year.
- Amended certificate of estimated resources received from Budget Committee approved for \$4,027,156.33 effective 2/18/2025.
- Due to recent health issues, Hazel requested the use and hiring of an assistant fiscal officer. Trustees discussed and agree a backup is needed.

#### Zoning – Inspector's report (Paul Perry)

- No permit applications pending or issued.
- Trustees reviewed application for zoning commission received from Tim Perry. He will be invited to meet the Board at the next meeting in March and resume emailed to zoning commission and appeals board for input before appointment.

#### Cemetery – Sexton's report (Andy Rodriguez)

- Rodriguez contacted the Ohio Dept of Natural Resources regarding the water well sampling requested, but has not heard back.
- Cemetery assistant vacancy ad placed for two weeks.
- Ottawa County Historical Society Revolutionary War soldier project reviewed for restoration at their cost discussed and approved. B. Haar moved for Andy Rodriguez to be the contact for the project; Greenhill seconded. Motion carried. Quotes to be obtained for other headstones that are leaning and needing some restoration.

#### Roads – Superintendent's report (Cary Johnson)

- A. Haar repaired the blade on the plow truck with a weld.
- Johnson expressed interest in sign grant if we are eligible. Hazel to research last award date.

#### Fire – Chief's report (Jim Wilburn)

- No report provided.

#### EMS – Assistant Chief's report (Mike McGinnis)

- Greenhill moved to approve and proceed with quote from Braun to add lockable cabinet in the lower OSS5/ALS cabinet, new counter top on ACP, replace vinyl on

squad bench, simple locks on right side drawers at SQ bench on squad 449 for \$9520.70. B. Haar seconded the motion. Motion carried.

- Hazel and officers need to wrap up discussion on policy manual for employees.
- Trustees reviewed schedule for proposed annual pay increases for EMS and discussed reducing on call hours with the addition of two full time employees. B. Haar moved to approve an increase effective with pay week beginning 2/16/25 of \$0.50/hour for ranks of EMS and February paid per call as follows: EMT \$16.25 to \$16.75, AEMT \$18.25 to \$18.75, Paramedic \$20.75 to \$21.25. On call will be phased out and limited to one person per day from 2200 hours until 0500 hours unless otherwise approved, with EMT rank or higher given preference. J. Haar seconded the motion. Upon roll call, all votes were yes. **Motion carried.** Fiscal Officer notated that activity points remain at \$13 per activity and On-Call at \$4.00/hour, with all paid-per call and PT/FT EMS personnel receiving time and one half for Fire/EMS calls on all federal holidays.

#### Building & Grounds – Maintenance report (Wilburn)

- Lights have been installed in community room.

#### **Old Business**

- *None*

#### **Announcements, Communications, Other**

- Greenhill on Ottawa County America 250 committee. Lake Township recently passed a resolution to be a Township 250 community. There may be a special flag presented for Townships who join. Greenhill will provide more information on the project at the next quarterly meeting on May 19.
- Alexis Taylor pancake breakfast announcement requested to be added to scrolling sign.
- Ottawa County Ag breakfast March 21 at 8 am at St. John's Lutheran Church in Oak Harbor.

#### **Next Meeting**

Regular Meeting, Monday, March 3, 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by B. Haar and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 2:23 pm.

Respectfully submitted,

*Beverly Haar*  
Beverly Haar, Chairman

*Laura Hazel*  
Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
101-2025	2/12/25	\$1,917.38	Federal tax withholding/employer match	United States Treasury
102-2025	2/20/25	\$52.95	biweekly hourly 2/2 - 2/15/25	Ron Distel
103-2025	2/20/25	\$2,189.44	biweekly hourly 2/2 - 2/15/25	Cary L Johnson
104-2025	2/20/25	\$1,528.09	biweekly hourly 2/2 - 2/15/25	Andres F Rodriguez
106-2025	2/20/25	\$1,621.27	biweekly hourly 2/2 - 2/15/25	Jonah I Babcock
107-2025	2/20/25	\$319.59	biweekly hourly 2/2 - 2/15/25	Derrick J Berkel
108-2025	2/20/25	\$197.15	biweekly hourly 2/2 - 2/15/25	Meredith A Boes
109-2025	2/20/25	\$125.62	biweekly hourly 2/2 - 2/15/25	Hannah M Culler
110-2025	2/20/25	\$169.75	biweekly hourly 2/2 - 2/15/25	Brittany A. Dewyre
111-2025	2/20/25	\$2,017.61	biweekly hourly 2/2 - 2/15/25	Alexander M Fertig
112-2025	2/20/25	\$1,048.69	biweekly hourly 2/2 - 2/15/25	Kimberly N Fertig
113-2025	2/20/25	\$335.82	biweekly hourly 2/2 - 2/15/25	Paul M Makulinski
114-2025	2/20/25	\$785.85	biweekly hourly 2/2 - 2/15/25	Amanda R. McGinnis
115-2025	2/20/25	\$707.37	biweekly hourly 2/2 - 2/15/25	Michael E. McGinnis
116-2025	2/20/25	\$643.31	biweekly hourly 2/2 - 2/15/25	Michelle R Reynolds
117-2025	2/20/25	\$1,138.65	biweekly hourly 2/2 - 2/15/25	Brian Richards Jr.
118-2025	2/20/25	\$221.94	biweekly hourly 2/2 - 2/15/25	Allie R Waters
119-2025	2/20/25	\$425.36	biweekly hourly 2/2 - 2/15/25	Jarrid D Wyse
120-2025	2/20/25	\$167.93	biweekly hourly 2/2 - 2/15/25	Nicholas E Zimmerman
122-2025	2/11/25	\$222.68	natural gas for garage	COLUMBIA GAS
123-2025	2/11/25	\$1,043.34	natural gas for fire station	COLUMBIA GAS
32169	2/22/25	\$1,275.99	EMS supplies: s/o 105875327 & 105868096	BOUND TREE MEDICAL, LLC.
32170	2/22/25	\$600.00	junk hauling 1/13/25	Elliott Scrapping LLC
32171	2/22/25	\$418.96	Fuel/gas January	GPM Investments, LLC
32172	2/22/25	\$239.89	2004 Ford F250 rpl fuel lines	L H Automotive LLC
32173	2/22/25	\$475.44	Fuel, off-road diesel dyed 1/29	LUCKEY FARMERS, INC.
32174	2/22/25	\$59.99	Exam prep for Fire Inspection and Code Enforcement	Michael J. Murray
32175	2/22/25	\$2,560.00	EMS medical directorship	Premier Physician Services, Inc.
32176	2/22/25	\$41.61	civil defense siren electricity	TOLEDO EDISON
32177	2/22/25	\$500.00	software license EMS dispenser 10/24-03/01/25	VendNovation, LLC
		\$23,051.67		