

# HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Date:** Monday, February 3, 2025  
**Time:** 7:30 pm

**Location:** 321 Rice Street, Elmore

## In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II  
Fiscal Officer, Laura Hazel

Employees/Visitors:

Cary Johnson, Road Superintendent (out at 8:31 pm)  
Jim Wilburn, Chief (out at 8:31 pm)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

## Approval of Minutes

The minutes of the special organizational meeting, held January 22, 2025, were read by Chairman Bev Haar. Trustee J. Haar made a motion to accept the minutes, and Trustee B. Haar seconded that the minutes be approved. **Motion carried.**

## Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Fiscal Officer explained the payment schedule per ORC for elected officials, based on the total revenues for the current year.

- Vacation request from Johnsosn approved by B. Haar and Greenhill for 2/24-2/27 with approval to work holiday on 2/17 and take holiday on 2/24 plus 3 vacation days.
- Greenhill and Hazel met with Daivia Kasper and Blake Skilliter at Prosecutor's office on 1/23 regarding review of policy manual, Benton Twp Fire/EMS contract language pertaining to liability/hold harmless (at request of Risk Management), inside millage reallocation resolution, and options for building purchase.
- Fully executed 2024 Township Highway System Mileage Certification received.

#### Zoning – Inspector's report (Paul Perry)

- No permit applications pending or issued.
- Annual meeting of Zoning Commission and Appeals Boards met on 1/30/25. Eric Amstutz President, Zach Avers Vice President, Jeff Gephart Secretary of Zoning Commission. John Fletcher Chairman, LJ Overmeyer Vice Chairman, and Becky Busdecker Secretary of Zoning Appeals Board for 2025. Resignation received from zoning commission member Dennis Dolph.

#### Cemetery – Sexton's report (Andy Rodriguez)

- Ohio Dept of Natural Resources left a letter at the cemetery garage requesting a sampling from our water well at cemetery as part of an ongoing investigation.
- Trustees reviewed and made updates to ad for cemetery assistant position.

#### Roads – Superintendent's report (Cary Johnson)

- Plow on 2018 plow truck damaged when it hit the crossover on SR-590 and Weis Rd. Quote received from Dexter to replace and also discussed with Andy Haar who said he could weld for less than \$600.
- Plans to brine on Wednesday before expected ice storm.
- Morton Salt will schedule deliveries. Clay Township offered to sell us some of their salt surplus if we run short.

#### Fire – Chief's report (Jim Wilburn)

- HEFD appreciation dinner typically paid by Township. Association requesting coverage of appetizers and non-alcoholic drinks. B. Haar moved to approve total costs up to \$2,000 for food and drink expenses; Greenhill seconded the motion.  
**Motion carried.**
- K. Murray discussed with Greenhill whether he could return to HEFD if he moves back to Elmore. He also requested to purchase his light bar and siren. Trustees agreed that he could pay cost for the light bar and siren and re-apply once a resident of Elmore again.

EMS – Assistant Chief's report (Mike McGinnis)

- Employees request for fitness equipment; estimated at \$5,000.
- McGinnis passed along information of price decrease on 2025 Ford Utility Interceptor to \$60,338.
- Quote received from Braun to add lockable cabinet in the lower OSS5/ALS cabinet, new counter top on ACP, replace vinyl on squad bench, simplex locks on right side drawers at SQ bench \$9520.70.

Building & Grounds – Maintenance report (Wilburn)

- Urinal was leaking; sediment found in the diaphragm from recent water work in Village seems to have been causing a blockage.
- Hose rack and shelf completed at Eaton Fabrication.
- Blanket PO provided for lights from McNaughton McKay.
- Discussion on implementation of family restrooms in community room. Entry doors to restrooms do not latch, so this would need to be fixed in order to install a lock on entry door.

**Old Business**

- *None*

**Announcements, Communications, Other**

- First Energy Ohio Electric Companies file sixth electric security plan to support continued reliability investments and new customer programs.

**Next Meeting**

Regular Meeting, Monday, March 3, 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 8:47 pm.

Respectfully submitted,

  
Beverly Haar, Chairman

  
Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
46-2025	1/29/25	\$2,072.93	Federal withholding/employer match	United States Treasury
47-2025	1/30/25	\$125.62	BIWEEKLY HOURLY 1/5-1/18/25	Hannah M Culler
49-2025	1/31/25	\$23.42	MONTHLY VOLUNTEER - DEC 2024	Derrick J Berkel
50-2025	1/31/25	\$204.97	MONTHLY VOLUNTEER - DEC 2024	Jeff Berkel
51-2025	1/31/25	\$130.20	MONTHLY VOLUNTEER - DEC 2024	Brittany A. Dewyre
52-2025	1/31/25	\$113.52	MONTHLY VOLUNTEER - DEC 2024	Daniel A Dewyre
53-2025	1/31/25	\$46.27	MONTHLY VOLUNTEER - DEC 2024	Alexander M Fertig
54-2025	1/31/25	\$30.01	MONTHLY VOLUNTEER - DEC 2024	Kimberly N Fertig
55-2025	1/31/25	\$49.49	MONTHLY VOLUNTEER - DEC 2024	Scott J Jones
56-2025	1/31/25	\$117.66	MONTHLY VOLUNTEER - DEC 2024	Brody J Kaylor
57-2025	1/31/25	\$1,727.70	MONTHLY VOLUNTEER - DEC 2024	Paul M Makulinski
58-2025	1/31/25	\$130.20	MONTHLY VOLUNTEER - DEC 2024	Amanda R. McGinnis
59-2025	1/31/25	\$205.81	MONTHLY VOLUNTEER - DEC 2024	Michael E. McGinnis
60-2025	1/31/25	\$313.32	MONTHLY VOLUNTEER - DEC 2024	Michael J. Murray
61-2025	1/31/25	\$117.12	MONTHLY VOLUNTEER - DEC 2024	Cameron P Overmyer
62-2025	1/31/25	\$117.12	MONTHLY VOLUNTEER - DEC 2024	Jared J. Overmyer
63-2025	1/31/25	\$128.84	MONTHLY VOLUNTEER - DEC 2024	Nathan A. Overmyer
64-2025	1/31/25	\$17.67	MONTHLY VOLUNTEER - DEC 2024	Joshua M. Parlette
65-2025	1/31/25	\$70.27	MONTHLY VOLUNTEER - DEC 2024	Michael Probst
66-2025	1/31/25	\$113.06	MONTHLY VOLUNTEER - DEC 2024	Brian Richards Jr.
67-2025	1/31/25	\$158.55	MONTHLY VOLUNTEER - DEC 2024	Brandon E Rizzo
68-2025	1/31/25	\$11.77	MONTHLY VOLUNTEER - DEC 2024	Liam J Treat
69-2025	1/31/25	\$35.33	MONTHLY VOLUNTEER - DEC 2024	Brandon M Wilburn
70-2025	1/31/25	\$1,006.74	MONTHLY VOLUNTEER - DEC 2024	James M. Wilburn
71-2025	1/31/25	\$187.40	MONTHLY VOLUNTEER - DEC 2024	Logan A Wolph
72-2025	1/31/25	\$30.58	MONTHLY VOLUNTEER - DEC 2024	John R Woycitzky
74-2025	1/31/25	\$1,119.89	SALARIED MONTHLY - JAN 2025	Donald J Greenhill II
75-2025	1/31/25	\$933.17	SALARIED MONTHLY - JAN 2025	Beverly K. Haar
76-2025	1/31/25	\$1,038.65	SALARIED MONTHLY - JAN 2025	Jerald A. Haar
77-2025	1/31/25	\$1,832.16	SALARIED MONTHLY - JAN 2025	Laura J. Hazel
78-2025	1/31/25	\$353.28	SALARIED MONTHLY - JAN 2025	Paul L Perry
79-2025	1/31/25	\$233.90	SALARIED MONTHLY - JAN 2025	James M. Wilburn
81-2025	2/6/25	\$1,735.42	BIWEEKLY HOURLY 1/19-2/1/25	Cary L Johnson
82-2025	2/6/25	\$1,360.77	BIWEEKLY HOURLY 1/19-2/1/25	Andres F Rodriguez
84-2025	2/6/25	\$1,562.27	BIWEEKLY HOURLY 1/19-2/1/25	Jonah I Babcock
85-2025	2/6/25	\$164.78	BIWEEKLY HOURLY 1/19-2/1/25	Derrick J Berkel
86-2025	2/6/25	\$212.79	BIWEEKLY HOURLY 1/19-2/1/25	Meredith A Boes
87-2025	2/6/25	\$70.67	BIWEEKLY HOURLY 1/19-2/1/25	Hannah M Culler
88-2025	2/6/25	\$218.70	BIWEEKLY HOURLY 1/19-2/1/25	Kimberly J Devos
89-2025	2/6/25	\$1,700.09	BIWEEKLY HOURLY 1/19-2/1/25	Alexander M Fertig
90-2025	2/6/25	\$1,261.70	BIWEEKLY HOURLY 1/19-2/1/25	Kimberly N Fertig
91-2025	2/6/25	\$168.41	BIWEEKLY HOURLY 1/19-2/1/25	Paul M Makulinski
92-2025	2/6/25	\$1,119.10	BIWEEKLY HOURLY 1/19-2/1/25	Amanda R. McGinnis
93-2025	2/6/25	\$977.56	BIWEEKLY HOURLY 1/19-2/1/25	Michael E. McGinnis
94-2025	2/6/25	\$406.43	BIWEEKLY HOURLY 1/19-2/1/25	Carl J Popielarczyk
95-2025	2/6/25	\$504.43	BIWEEKLY HOURLY 1/19-2/1/25	Michelle R Reynolds
96-2025	2/6/25	\$1,129.64	BIWEEKLY HOURLY 1/19-2/1/25	Brian Richards Jr.
97-2025	2/6/25	\$152.57	BIWEEKLY HOURLY 1/19-2/1/25	Dillon J Thornlon
98-2025	2/6/25	\$500.45	BIWEEKLY HOURLY 1/19-2/1/25	Nicholas E Zimmerman
100-2025	2/6/25	\$1,619.15	Federal withholding/employer match	United States Treasury
32168	2/8/25	\$1,575.00	Annual Business Dinner	Ole Zim's Wagon Shed, LLC
		\$29,236.55		