

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Wednesday, January 22, 2025
Time: 7:00 pm

Location: 321 Rice Street, Elmore

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector
Cary Johnson, Road Superintendent
Jim Wilburn, Chief

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the special organizational meeting, held January 6, 2026, were read by Chairman Bev Haar. Trustee J. Haar made a motion to accept the minutes, and Trustee B. Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Representative appointments for 2025 Ottawa County Township Association were discussed. B. Haar moved to appoint Greenhill as primary and B. Haar as secondary

representatives for Harris Township. J. Haar seconded the motion. **Motion carried** and appointments accepted.

- Vacation request from Rodriguez approved by B. Haar and Greenhill for 1/21-1/22/25.
- Discussion on voluntary Boundary and Annexation Survey 2025 was held; Trustees decided not to participate, as Village annexation was the only change.

Zoning – Inspector's report (Paul Perry)

- No permit applications pending or issued.
- Annual notification received from Ottawa County Recorded under ORC 303.11, 303.12, 519.11 and 519.12. Zoning changes were made and recorded previously, so this requirement has been met.

Cemetery – Sexton's report (Andy Rodriguez)

- *No report provided.*

Roads – Superintendent's report (Cary Johnson)

- Johnson reported a roof leak in the maintenance garage – there's actually 4 areas that are dripping.
- Service truck F-250 has an oil leak that R. Distel will be asked to look at.
- Johnson plans to look into grant information sent to him by B. Haar.

Fire – Chief's report (Jim Wilburn)

- Sponsorship of PPE for fire training sent to Vanguard for Zane Harder.
- Keegan Murray has moved to Oregon and joined their department. Trustees discussed "non-resident" probationary volunteer status, which has been denied by the Board. The tuition reimbursement agreement is in default, as the time requirement has not been met; there will be no reimbursement of the 25% paid by the employee. The 75% paid by the Township has been submitted for grant reimbursement, so it will not be required to be paid back. Motion made by Greenhill, seconded by B. Haar and upon roll call was passed unanimously.
- B. Rizzo has requested a leave of absence, but has not turned in an official request in writing.
- Department is putting together a "Tanker Committee" to discuss repairs needed.
- They are reviewing the SOG for the department.
- Racks for wet suits are in production.
- Request to purchase (5) sets of turnout gear. Fiscal Officer requested this wait until permanent budget is in place (March).

EMS – Assistant Chief's report (Mike McGinnis)

- *No report provided*

Building & Grounds – Maintenance report (Wilburn)

- Request to purchase LED lights from McNaughton for bathroom and meeting room quoted at \$1940.48 for 32 at \$60.64 each. Approved with permanent budget.
- J. Haar questioned why the sidewalks were not shoveled during the last snowfall. Wilburn shoveled after work; however, this is supposed to be an EMS staffing duty. Hazel will make sure M. McGinnis is aware it was not done timely.
- Wilburn suggested obtaining a quote on fixing the digital sign that doesn't work during cold temperatures. Greenhill stated he will discuss with Toledo Sign.

Old Business

- Weis Road Tar and Chip project discussed with alternative ideas from Craig at Ottawa County. Johnson commented that there are only three houses on this rural farm road. Wondered if we could reduce costs and perform the traffic control in-house; Engineer's office doubted the legality of this due to liability issues. Postponing would give us a golden opportunity to durapatch and perform other improvements before Tar and Chip. B. Haar moved to postpone the project until 2026. Greenhill seconded the motion. All voted yes to postpone until 2026 discussions. **Motion carried.** Hazel to notify Engineer's office.
- Hazel and Greenhill to meet with Davia Thursday at the Prosecutor's office regarding language on EMS/Fire contract for Benton Twp and for policy manual.

Announcements, Communications, Other

- Reviewed information from the Ohio Township Association and Ottawa County Commissioners regarding the AT&T Tariff filing.

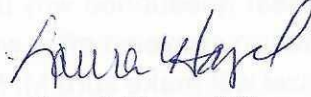
Next Meeting

Regular Meeting, Monday, February 3, 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by Greenhill and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 8:55 pm.

Respectfully submitted,

Beverly Haar, Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Total	Purpose	Payee
19-2025	1/15/25	\$1,839.30	Federal tax withholding/employer match	United States Treasury
20-2025	1/13/25	\$155.25	natural gas for garage	COLUMBIA GAS
21-2025	1/13/25	\$822.37	natural gas for fire station	COLUMBIA GAS
22-2025	1/23/25	\$66.16	BIWEEKLY HOURLY 01/05-01/18/25	Ron Distel
23-2025	1/23/25	\$1,924.27	BIWEEKLY HOURLY 01/05-01/18/25	Cary L Johnson
24-2025	1/23/25	\$66.41	BIWEEKLY HOURLY 01/05-01/18/25	Paul L Perry
25-2025	1/23/25	\$1,450.01	BIWEEKLY HOURLY 01/05-01/18/25	Andres F Rodriguez
27-2025	1/23/25	\$1,604.69	BIWEEKLY HOURLY 01/05-01/18/25	Jonah I Babcock
28-2025	1/23/25	\$319.59	BIWEEKLY HOURLY 01/05-01/18/25	Derrick J Berkel
29-2025	1/23/25	\$181.53	BIWEEKLY HOURLY 01/05-01/18/25	Meredith A Boes
30-2025	1/23/25	\$192.53	BIWEEKLY HOURLY 01/05-01/18/25	Brittany A. Dewyre
31-2025	1/23/25	\$1,911.79	BIWEEKLY HOURLY 01/05-01/18/25	Alexander M Fertig
32-2025	1/23/25	\$1,074.96	BIWEEKLY HOURLY 01/05-01/18/25	Kimberly N Fertig
33-2025	1/23/25	\$499.03	BIWEEKLY HOURLY 01/05-01/18/25	Paul M Makulinski
34-2025	1/23/25	\$1,063.56	BIWEEKLY HOURLY 01/05-01/18/25	Amanda R. McGinnis
35-2025	1/23/25	\$935.11	BIWEEKLY HOURLY 01/05-01/18/25	Michael E. McGinnis
36-2025	1/23/25	\$168.27	BIWEEKLY HOURLY 01/05-01/18/25	Michelle R Reynolds
37-2025	1/23/25	\$1,039.68	BIWEEKLY HOURLY 01/05-01/18/25	Brian Richards Jr.
38-2025	1/23/25	\$145.70	BIWEEKLY HOURLY 01/05-01/18/25	Dillon J Thornton
39-2025	1/23/25	\$413.80	BIWEEKLY HOURLY 01/05-01/18/25	Allie R Waters
40-2025	1/23/25	\$204.65	BIWEEKLY HOURLY 01/05-01/18/25	Jarrid D Wyse
41-2025	1/23/25	\$167.93	BIWEEKLY HOURLY 01/05-01/18/25	Nicholas E Zimmerman
43-2025	1/22/25	\$101.54	EMS cell phones, iPads for fire & EMS	Verizon Wireless
44-2025	1/22/25	\$75.23	EMS wireless hook ups for squads	Verizon Wireless
45-2025	1/31/25	\$723.82	electric, water & sewage at fire station, garage, cemeter	VILLAGE OF ELMORE
32160	1/22/25	\$150.00	cell phone reimbursement July-Dec 2024	Andres Rodriguez
32161	1/22/25	\$1,159.85	EMS supplies: S/O 105868096	BOUND TREE MEDICAL, LLC.
32162	1/22/25	\$202.35	Fuel, off-road diesel dyed 1/14/25	LUCKEY FARMERS, INC.
32163	1/22/25	\$69.57	EMS meds 9/23/24 - REPLACE CK 32058	Mercy StVincent Pharmacy
32164	1/22/25	\$3,334.06	Motorola Radio (dispatch center) 50%EMS 50%Fire	Motorola Solutions
32165	1/22/25	\$60.71	Medical oxygen	O.E. MEYER CO.
32166	1/22/25	\$63.00	EMS uniforms: K. Devos	Phoenix Safety Outfitters
32167	1/22/25	\$849.98	ditch assessment, Schultz Portage + CAUV recoupment	Treasurer of Ottawa County
		\$23,036.70		