

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Monday, January 6, 2025
Time: 7:30 pm

Location: 321 Rice Street, Elmore

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector (out at 8 pm)

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the special organizational meeting, held December 30, 2024, were read by Chairman Bev Haar. Trustee Greenhill made a motion to accept the minutes, and Trustee J. Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by B. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Hazel presented the Ottawa County Engineer's 2024 Bridge Condition Report for Trustee review. Report was also provided to Trustees via email from the County Engineer.

- Website designer, DWHostit, provided a new updated website layout for review and approval to proceed. There will be no charge for this upgrade.
- Applications received from R. Cox and D. Haar. No current openings, but they were informed we will keep their applications on file for one year.

Zoning – Inspector’s report (Paul Perry)

- Perry provided report of 17 zoning permits issued during 2024 for zoning.

Cemetery – Sexton’s report (Andy Rodriguez)

- *No report provided*

Roads – Superintendent’s report (Cary Johnson)

- *No report provided*

Fire – Chief’s report (Jim Wilburn)

- The in-house training “Shaping Your Volunteer Fire Dept to Fit Today’s Expectations” by Brandon Fletcher will be hosted on Saturday, March 29 from 10-2 pm. Chief Wilburn extended an invitation to the Trustees.
- Requested approval for training for:
 - Fire Instructor: D. Berkel \$625
 - Fire investigation: B. Richards, M. Murray, C. Overmyer – Bowling Green \$625 per person plus cost of book
 - Fire Inspector: M. Murray

B. Haar moved to approve registration and payment for the above to attend training; Greenhill seconded. **Motion carried unanimously.**

- Requested approval for Tuition Reimbursement for EMT instruction course for Logan Wolph and Brody Kaylor beginning 4/29/25. Cost of class is \$1200 each. Greenhill moved to approve both of these trainings with completed tuition agreement and cost share in 2025; B. Haar seconded the motion. **Motion carried.**
- Requested approval to order six pair of boots at \$350 each & ice rescue suit, ice pics, and water rescue rope with bag for \$1,032.50. Fiscal Officer requested order not placed until permanent appropriations are in place. Greenhill moved to approve purchase and B. Haar seconded the motion. **Motion carried.**

EMS – Assistant Chief’s report (Mike McGinnis)

- *No report provided*

Building & Grounds – Maintenance report (Wilburn)

- Pricing cost to purchase a new pressure washer for the station to clean the hoses

Old Business

- Weis Road Tar and Chip pricing discussed. More information needed from the Engineer's office before a decision can be made on these increased prices and scope of work.

Announcements, Communications, Other

- Trustees reviewed *Grassroots Clippings, Jan. 2025 & Ohio Township News Jan/Feb 2025*
- President Biden ordered federal agencies closed Thursday, January 9 to mourn the passing of former President Jimmy Carter
- Dan Toris, previously the Deputy Drainage Engineer, has been promoted to County Engineer for Ottawa County effective 12/27/2024

Next Meeting

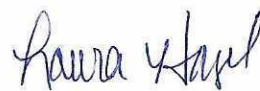
Regular Meeting, Monday, January 20. 2025 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by Greenhill and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 8:55 pm.

Respectfully submitted,

Beverly Haar, Chairman

Attached: Expenditure listing



Laura Hazel, Fiscal Officer

Number	Date	Total	Purpose	Payee
1-2025	1/9/25	\$1,581.40	Biweekly Hourly 12/22/24-01/04/25	Cary L Johnson
2-2025	1/9/25	\$1,238.04	Biweekly Hourly 12/22/24-01/04/25	Andres F Rodriguez
4-2025	1/9/25	\$2,099.09	Biweekly Hourly 12/22/24-01/04/25	Jonah I Babcock
5-2025	1/9/25	\$181.53	Biweekly Hourly 12/22/24-01/04/25	Meredith A Boes
6-2025	1/9/25	\$1,566.93	Biweekly Hourly 12/22/24-01/04/25	Alexander M Fertig
7-2025	1/9/25	\$888.23	Biweekly Hourly 12/22/24-01/04/25	Kimberly N Fertig
8-2025	1/9/25	\$470.03	Biweekly Hourly 12/22/24-01/04/25	Elizabeth A France
9-2025	1/9/25	\$213.35	Biweekly Hourly 12/22/24-01/04/25	Vernon M Horst
10-2025	1/9/25	\$613.76	Biweekly Hourly 12/22/24-01/04/25	Paul M Makulinski
11-2025	1/9/25	\$960.41	Biweekly Hourly 12/22/24-01/04/25	Amanda R. McGinnis
12-2025	1/9/25	\$676.51	Biweekly Hourly 12/22/24-01/04/25	Michael E. McGinnis
13-2025	1/9/25	\$168.27	Biweekly Hourly 12/22/24-01/04/25	Michelle R Reynolds
14-2025	1/9/25	\$1,153.56	Biweekly Hourly 12/22/24-01/04/25	Brian Richards Jr.
15-2025	1/9/25	\$166.35	Biweekly Hourly 12/22/24-01/04/25	Dillon J Thornton
16-2025	1/9/25	\$429.73	Biweekly Hourly 12/22/24-01/04/25	Jarrid D Wyse
17-2025	1/9/25	\$500.45	Biweekly Hourly 12/22/24-01/04/25	Nicholas E Zimmerman
32152	1/6/25	\$60.00	County Chiefs dues 2025	OTTAWA COUNTY FIRE & E.M.S. CHIEFS ASSOC
32153	1/13/25	\$4.08	spark plugs for side x side	Genoa NAPA
32154	1/13/25	\$559.32	fuel/gas: DEC'24	GPM Investments, LLC
32155	1/13/25	\$544.94	EMS billing: DEC'2024	GREAT LAKES BILLING ASSOCIATES, INC.
32156	1/13/25	\$52.75	supplies EMS/Roads	Oak Harbor Hardware
32157	1/13/25	\$2,311.58	446 Water Pump (11/22/24)	W. W. Williams
32158	1/13/25	\$326.57	landfill fees 12/16/24	Wood County Landfill
32159	1/13/25	\$6,455.28	Autopulse/Cardiac Monitor/battery service	ZOLL Medical Corporation
		\$23,222.16		