

# HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Date:** Monday, November 18, 2024  
**Time:** 7:30 pm

**Location:** 321 Rice Street, Elmore

## In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill II  
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector

Chairman Beverly Haar opened the meeting with the Pledge of Allegiance.

## Approval of Minutes

The minutes of the regular meeting, held November 4, 2024, were read by Chairman B. Haar. Trustee Greenhill made a motion to accept the minutes, with corrections, and Trustee B. Haar seconded that the minutes be approved as corrected. **Motion carried.**

## Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by J. Haar and seconded by Greenhill that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Nothing to report

Zoning – Inspector's report (Paul Perry)

- Permit 756, fence, issued to Bringman, 18350 Sugar View Dr, \$20

Cemetery – Sexton's report (Andy Rodriguez)

- Mower maintenance budgeting for next season.
- Trustees approved vacation request for November 27.

Roads – Superintendent's report (Cary Johnson)

- 55 gallon drum of motor oil was purchased for \$750 for vehicle maintenance
- Trustees approved vacation request for December 26,27,30,and 31 and January 2<sup>nd</sup> and 3<sup>rd</sup>.

Fire – Chief's report (Jim Wilburn)

- No activity reported by Wilburn for this period.

EMS – Assistant Chief's report (Mike McGinnis)

- Trustees reviewed October EMS report
- Per request of employees and Fiscal Officer, Trustees approved \$1000 NTE for 2 twin mattresses for EMS quarters

Building & Grounds – Maintenance report (Wilburn)

- No activity reported by Wilburn for this period.

## Old Business

- B. Haar will follow up with Craig Miller at Ottawa County Engineer's Office regarding the ODOT journalization of Portage River South Rd speed reduction resolution.
- Discussion on policy manual changes and status

## New Business

- Greenhill relayed information from resident that there is an app "parceled" that shows who owns properties. This app erroneously shows land near the cemetery on Netcher Road as belonging to the Township.

## Announcements, Communications, Other

- Receipt of notice from Engineer's Office for Nissen Road closure between SR-163 and Witty Rod from 11/18-12/6 for ditch relocation.
- Receipt of waterline connection notice sent to Township residents

## Next Meeting

Monday, December 2, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by B. Haar and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 8:15 pm.

Respectfully submitted,



Beverly Haar, Chairman



Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Amount	Purpose	Payee
1379-2024	11/14/24	\$1,609.39	BIWEEKLY HOURLY 10/27-11/9/24	Cary L Johnson
1380-2024	11/14/24	\$1,260.34	BIWEEKLY HOURLY 10/27-11/9/24	Andres F Rodriguez
1382-2024	11/14/24	\$1,632.34	BIWEEKLY HOURLY 10/27-11/9/24	Jonah I Babcock
1383-2024	11/14/24	\$168.27	BIWEEKLY HOURLY 10/27-11/9/24	Derrick J Berkel
1384-2024	11/14/24	\$367.89	BIWEEKLY HOURLY 10/27-11/9/24	Meredith A Boes
1385-2024	11/14/24	\$396.64	BIWEEKLY HOURLY 10/27-11/9/24	Kimberly J Devos
1386-2024	11/14/24	\$169.75	BIWEEKLY HOURLY 10/27-11/9/24	Brittany A. Dewyre
1387-2024	11/14/24	\$1,490.06	BIWEEKLY HOURLY 10/27-11/9/24	Alexander M Fertig
1388-2024	11/14/24	\$794.88	BIWEEKLY HOURLY 10/27-11/9/24	Kimberly N Fertig
1389-2024	11/14/24	\$189.24	BIWEEKLY HOURLY 10/27-11/9/24	Elizabeth A France
1390-2024	11/14/24	\$204.51	BIWEEKLY HOURLY 10/27-11/9/24	Vernon M Horst
1391-2024	11/14/24	\$224.29	BIWEEKLY HOURLY 10/27-11/9/24	Paul M Makulinski
1392-2024	11/14/24	\$1,035.80	BIWEEKLY HOURLY 10/27-11/9/24	Amanda R. McGinnis
1393-2024	11/14/24	\$954.40	BIWEEKLY HOURLY 10/27-11/9/24	Michael E. McGinnis
1394-2024	11/14/24	\$423.86	BIWEEKLY HOURLY 10/27-11/9/24	Carl J Popielarczyk
1395-2024	11/14/24	\$335.51	BIWEEKLY HOURLY 10/27-11/9/24	Michelle R Reynolds
1396-2024	11/14/24	\$805.77	BIWEEKLY HOURLY 10/27-11/9/24	Brian Richards Jr.
1397-2024	11/14/24	\$142.11	BIWEEKLY HOURLY 10/27-11/9/24	Kelly N. Stoudinger
1398-2024	11/14/24	\$307.00	BIWEEKLY HOURLY 10/27-11/9/24	Dillon J Thornton
1399-2024	11/14/24	\$213.11	BIWEEKLY HOURLY 10/27-11/9/24	Allie R Waters
32086	11/18/24	\$229.95	EMS supplies/meds	BOUND TREE MEDICAL, LLC.
32087	11/18/24	\$248.00	EMS certificate fee of waiver 4/28/25-4/27/27)	CLIA LABORATORY PROGRAM
32088	11/18/24	\$576.43	RPR salt spinner assy - new motor, spinner, adapter	Oak Harbor Hydraulics
32089	11/18/24	\$1,189.50	Uniforms: A Fertig, K Fertig, J Babcock	Phoenix Safety Outfitters
32090	11/18/24	\$42.15	civil defense siren electricity	TOLEDO EDISON
		<u>\$15,011.19</u>		