

HARRIS TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Date: Monday, November 4, 2024
Time: 7:30 pm

Location: 321 Rice Street, Elmore

In Attendance

Board Members:

Jerald Haar, DJ Greenhill, (Beverly Haar was absent)
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector

Vice-Chairman DJ Greenhill opened the meeting with the Pledge of Allegiance and Invocation.

Approval of Minutes

The minutes of the regular meeting, held October 21, 2024, were read by Vice-Chairman Greenhill. J. Haar made a motion to accept the minutes, and Greenhill seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Trustees reviewed and signed July bank reconciliation and financial reports. A motion was made by Trustee Greenhill and seconded by Trustee Jerry Haar to approve the bank reconciliation, outstanding checks, and financial reports for July 2024. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Greenhill, Hazel, and B. Haar plan to attend the OTA convention 2025 in Columbus. Greenhill moved for Hazel to make reservations for convention and book rooms for 3 nights; J. Haar seconded the motion. **Motion carried.**
- Hazel reported that the new ambulance lease-purchase has been completed with Huntington Bank and Penn Care.
- Greenhill moved to submit payment to Ottawa County Drug Task Force for annual contribution in the amount of \$1,250; Haar seconded the motion. **Motion carried.**

Zoning – Inspector's report (Paul Perry)

- A variance is pending for an accessory building that exceeds the square footage allowance. Paperwork has not been filed yet.

Cemetery – Sexton's report (Andy Rodriguez)

- No activity reported by Rodriguez for this period.

Roads – Superintendent's report (Cary Johnson)

- No activity reported by Johnson for this period.

Fire – Chief's report (Jim Wilburn)

- No activity reported by Wilburn for this period.

EMS – Assistant Chief's report (Mike McGinnis)

- Discussion and review of policy on paramedic tuition assistance program.

Building & Grounds – Maintenance report (Wilburn)

- No activity reported by Wilburn for this period.

Old Business

- Hazel brought up items of interest on new policy manual currently being reviewed. Greenhill suggested setting up another meeting with HR consultant, Michelle Ish, for further discussion before final acceptance.
- Trees on SR-590 Yeasting Rd. have been addressed with homeowner for resolution
- Amendments to QSEHRA 2025 were discussed, with no action taken. Greenhill stated he does not like to change decisions once they are made.

- Discussion on maintenance building. Greenhill asked Hazel to talk to Benton Twp about their current building updates.

New Business

- Proposal by Fiscal Officer Hazel to use OTA Grants in 2024 for reimbursement of General Fund expenses: \$500 towards continuing education webinars, including past years, and \$1000 towards Fire/EMS policy manual update. Greenhill so moved and Haar seconded. **Motion carried.**

Announcements, Communications, Other

- Trustees reviewed correspondence from
 - Boundtree recall on King Airways
 - *Grassroots Clippings, November 2024*
 - Joyful Connections request for monetary support donation; no action taken

Next Meeting

Monday, November 18, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Vice-Chairman Greenhill declared the meeting duly adjourned at 9:00 pm.

Respectfully submitted,



DJ Greenhill II, Vice-Chairman



Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Number	Date	Amount	Purpose	Payee
1322-2024	10/31/24	\$46.86	MONTHLY VOLUNTEER SEPTEMBER 2024	Derrick J Berkel
1323-2024	10/31/24	\$128.84	MONTHLY VOLUNTEER SEPTEMBER 2024	Jeff Berkel
1324-2024	10/31/24	\$176.94	MONTHLY VOLUNTEER SEPTEMBER 2024	Brittany A. Dewyre
1325-2024	10/31/24	\$171.35	MONTHLY VOLUNTEER SEPTEMBER 2024	Daniel A Dewyre
1326-2024	10/31/24	\$32.26	MONTHLY VOLUNTEER SEPTEMBER 2024	Alexander M Fertig
1327-2024	10/31/24	\$28.93	MONTHLY VOLUNTEER SEPTEMBER 2024	Scott J Jones
1328-2024	10/31/24	\$403.90	MONTHLY VOLUNTEER SEPTEMBER 2024	Paul M Makulinski
1329-2024	10/31/24	\$180.66	MONTHLY VOLUNTEER SEPTEMBER 2024	Amanda R. McGinnis
1330-2024	10/31/24	\$223.38	MONTHLY VOLUNTEER SEPTEMBER 2024	Michael E. McGinnis
1331-2024	10/31/24	\$175.69	MONTHLY VOLUNTEER SEPTEMBER 2024	Keegan M Murray
1332-2024	10/31/24	\$222.55	MONTHLY VOLUNTEER SEPTEMBER 2024	Michael J. Murray
1333-2024	10/31/24	\$105.41	MONTHLY VOLUNTEER SEPTEMBER 2024	Cameron P Overmyer
1334-2024	10/31/24	\$93.70	MONTHLY VOLUNTEER SEPTEMBER 2024	Jared J. Overmyer
1335-2024	10/31/24	\$81.99	MONTHLY VOLUNTEER SEPTEMBER 2024	Nathan A. Overmyer
1336-2024	10/31/24	\$70.27	MONTHLY VOLUNTEER SEPTEMBER 2024	Michael Probst
1337-2024	10/31/24	\$302.63	MONTHLY VOLUNTEER SEPTEMBER 2024	Brian Richards Jr.
1338-2024	10/31/24	\$269.57	MONTHLY VOLUNTEER SEPTEMBER 2024	Brandon E Rizzo
1339-2024	10/31/24	\$35.33	MONTHLY VOLUNTEER SEPTEMBER 2024	Liam J Treat
1340-2024	10/31/24	\$23.55	MONTHLY VOLUNTEER SEPTEMBER 2024	Brandon M Wilburn
1341-2024	10/31/24	\$1,114.03	MONTHLY VOLUNTEER SEPTEMBER 2024	James M. Wilburn
1343-2024	10/31/24	\$1,581.40	BIWEEKLY HOURLY 10/13-10/26/2024	Cary L Johnson
1344-2024	10/31/24	\$92.45	BIWEEKLY HOURLY 10/13-10/26/2024	Todd E Northrup
1345-2024	10/31/24	\$1,238.04	BIWEEKLY HOURLY 10/13-10/26/2024	Andres F Rodriguez
1347-2024	10/31/24	\$1,709.71	BIWEEKLY HOURLY 10/13-10/26/2024	Jonah I Babcock
1348-2024	10/31/24	\$168.27	BIWEEKLY HOURLY 10/13-10/26/2024	Derrick J Berkel
1349-2024	10/31/24	\$387.27	BIWEEKLY HOURLY 10/13-10/26/2024	Brittany A. Dewyre
1350-2024	10/31/24	\$1,656.83	BIWEEKLY HOURLY 10/13-10/26/2024	Alexander M Fertig
1351-2024	10/31/24	\$465.41	BIWEEKLY HOURLY 10/13-10/26/2024	Kimberly N Fertig
1352-2024	10/31/24	\$377.22	BIWEEKLY HOURLY 10/13-10/26/2024	Elizabeth A France
1353-2024	10/31/24	\$402.89	BIWEEKLY HOURLY 10/13-10/26/2024	Vernon M Horst
1354-2024	10/31/24	\$252.17	BIWEEKLY HOURLY 10/13-10/26/2024	Paul M Makulinski
1355-2024	10/31/24	\$865.20	BIWEEKLY HOURLY 10/13-10/26/2024	Amanda R. McGinnis
1356-2024	10/31/24	\$1,139.67	BIWEEKLY HOURLY 10/13-10/26/2024	Michael E. McGinnis
1357-2024	10/31/24	\$212.98	BIWEEKLY HOURLY 10/13-10/26/2024	Carl J Popielarczyk
1358-2024	10/31/24	\$643.22	BIWEEKLY HOURLY 10/13-10/26/2024	Michelle R Reynolds
1359-2024	10/31/24	\$649.85	BIWEEKLY HOURLY 10/13-10/26/2024	Brian Richards Jr.
1360-2024	10/31/24	\$166.35	BIWEEKLY HOURLY 10/13-10/26/2024	Dillon J Thornton
1361-2024	10/31/24	\$213.11	BIWEEKLY HOURLY 10/13-10/26/2024	Allie R Waters
1362-2024	10/31/24	\$334.87	BIWEEKLY HOURLY 10/13-10/26/2024	Nicholas E Zimmerman
1364-2024	10/31/24	\$1,100.85	Monthly Salaried October 2024	Donald J Greenhill II
1365-2024	10/31/24	\$916.82	Monthly Salaried October 2024	Beverly K. Haar
1366-2024	10/31/24	\$1,019.72	Monthly Salaried October 2024	Jerald A. Haar
1367-2024	10/31/24	\$1,804.22	Monthly Salaried October 2024	Laura J. Hazel
1368-2024	10/31/24	\$322.47	Monthly Salaried October 2024	Paul L Perry
1369-2024	10/31/24	\$233.90	Monthly Salaried October 2024	James M. Wilburn
1371-2024	10/31/24	\$10,027.03	Withholding and match	OPERS
1372-2024	11/1/24	\$6,696.49	Withholding and match	United States Treasury
1373-2024	11/7/24	\$58.25	natural gas	COLUMBIA GAS
1374-2024	11/7/24	\$200.08	natural gas	COLUMBIA GAS
1375-2024	11/4/24	\$75.23	EMS wireless hook ups	Verizon Wireless
1376-2024	11/4/24	\$101.99	EMS cell phones, iPads for fire & EMS	Verizon Wireless
1377-2024	10/25/24	\$823.42	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
32069	10/31/24	\$28.94	Withholding	Ohio Child Support Payment Central
32070	11/4/24	\$1,483.88	EMS supplies: SO 105643919	BOUND TREE MEDICAL, LLC.
32071	11/4/24	\$600.00	junk hauling OCT	Elliott Scrapping LLC
32072	11/4/24	\$283.75	mower maintenance supplies	Gladioux Do-It-Best Home Center
32073	11/4/24	\$921.96	fuel/gas October	GPM Investments, LLC
32074	11/4/24	\$175.39	Nameplates for lockers (17)	Harris-Elmore Fire Fighters Association
32075	11/4/24	\$1,810.00	24-7 EMS/FIRE Continuing Education 11/25/24-11/24/25	HSI Emergency Care Solutions, Inc/
32076	11/4/24	\$1,579.45	#449 Disc Rotor & Brake Pads	L H Automotive LLC
32077	11/4/24	\$283.00	Fuel, off-road diesel dyed 10/31	LUCKEY FARMERS, INC.
32078	11/4/24	\$675.00	Consulting services: job descriptions	Michelle Ish
32079	11/4/24	\$140.00	Rpr Overhead door (EMS447) and reprogram remotes to operator 10/3	NORTHWOOD DOOR
32080	11/4/24	\$1,250.00	2025 contribution to Drug Task Force	Ottawa County Drug Task Force
32081	11/4/24	\$3,138.15	2024 striping	OTTAWA COUNTY ENGINEER
32082	11/4/24	\$80.25	#449 Red cover for Kussmaul Auto Eject Super 20	Penn Care
32083	11/4/24	\$157.87	Heater Blanket (12) for durapatcher	The McLean Company
32084	11/4/24	\$41.58	civil defense siren electricity	TOLEDO EDISON
32085	11/4/24	\$1,100.00	VFF tuition et.al, Murray/Kaylor	VANGUARD SENTINEL J.V.S.D.
		<u>\$53,574.44</u>		