

HARRIS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

Date: Tuesday, September 3, 2024
Time: 7:30 pm

Location: 321 Rice Street, Elmore

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill

Fiscal Officer, Laura Hazel, was absent, but present through audio

Employees/Visitors:

Paul Perry, Zoning Inspector (left at 7:50 pm)

Chairman Bev Haar opened the meeting with the Pledge of Allegiance.

Approval of Minutes

The minutes of the regular meeting, held August 19, 2024, and special meeting, held August 29, 2024, were read by Chairman B. Haar. Jerry Haar made a motion to accept the minutes, and B. Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders as applicable.

A motion was made by Greenhill and seconded by J. Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Reminder to complete fraud training video and submit documentation to Fiscal Officer.

- Hazel presented the general property tax approved by the Ottawa County Budget Commission for the Board's review and acceptance by resolution.

Beverly Haar moved for the adoption of the (attached) Resolution Accepting the Amounts and Rates as Determine by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Greenhill seconded the motion. Upon roll call, all votes were yes. **Motion/resolution carried.**

Zoning – Inspector's report (Paul Perry)

- March 2024 Revision of Zoning Resolution final approved copies distributed.
- Looking into violation on Smith Road.

Cemetery – Sexton's report (Andy Rodriguez)

- Cemetery Deed issued to Lemke.
- Vacation days approved for Rodriguez: 9/20 & 9/25

Roads – Superintendent's report (Cary Johnson)

- No report

Fire – Chief's report (Jim Wilburn)

- No report

EMS – Assistant Chief's report (Mike McGinnis)

- No report

Building & Grounds – Maintenance report (Wilburn)

- No report

Old Business

- B. Haar moved at 7:54 pm to enter into executive session to discuss the purchase of property for public purpose (per ORC 121.22). J. Haar seconded the motion. Upon roll call, all voted "yes".

At 9:23 pm, Greenhill moved to return to regular session. J Haar seconded the motion. Upon roll call, all voted "yes." No action was taken.

Announcements, Communications, Other

- None

Next Meeting

Monday, September 16, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 9:30 pm.

Respectfully submitted,


Beverly Haar, Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

The following expenditures were reviewed and approved for payment:

Number	Date	Amount	Purpose	Payee
1102-2024	8/22/24	\$497.78	BIWEEKLY HOURLY 8/4/24-8/17/24	Ron Distel
1103-2024	8/22/24	\$1,581.40	BIWEEKLY HOURLY 8/4/24-8/17/24	Cary L Johnson
1104-2024	8/22/24	\$699.07	BIWEEKLY HOURLY 8/4/24-8/17/24	Todd E Northrup
1105-2024	8/22/24	\$1,238.04	BIWEEKLY HOURLY 8/4/24-8/17/24	Andres F Rodriguez
1107-2024	8/22/24	\$325.68	BIWEEKLY HOURLY 8/4/24-8/17/24	Derrick J Berkel
1108-2024	8/22/24	\$181.53	BIWEEKLY HOURLY 8/4/24-8/17/24	Meredith A Boes
1109-2024	8/22/24	\$597.92	BIWEEKLY HOURLY 8/4/24-8/17/24	Brittany A. Dewyre
1110-2024	8/22/24	\$1,801.15	BIWEEKLY HOURLY 8/4/24-8/17/24	Alexander M Fertig
1111-2024	8/22/24	\$590.61	BIWEEKLY HOURLY 8/4/24-8/17/24	Kimberly N Fertig
1112-2024	8/22/24	\$333.56	BIWEEKLY HOURLY 8/4/24-8/17/24	James M Hauden
1113-2024	8/22/24	\$391.33	BIWEEKLY HOURLY 8/4/24-8/17/24	Vernon M Horst
1114-2024	8/22/24	\$1,451.76	BIWEEKLY HOURLY 8/4/24-8/17/24	Amanda R. McGinnis
1115-2024	8/22/24	\$1,155.11	BIWEEKLY HOURLY 8/4/24-8/17/24	Michael E. McGinnis
1116-2024	8/22/24	\$168.27	BIWEEKLY HOURLY 8/4/24-8/17/24	Michelle R Reynolds
1117-2024	8/22/24	\$943.71	BIWEEKLY HOURLY 8/4/24-8/17/24	Brian Richards Jr.
1118-2024	8/22/24	\$409.96	BIWEEKLY HOURLY 8/4/24-8/17/24	Allie R Waters
1119-2024	8/22/24	\$213.51	BIWEEKLY HOURLY 8/4/24-8/17/24	Jarrid D Wyse
1122-2024	8/23/24	\$116.22	VOLUNTEER MONTHLY - JULY 2024	Derrick J Berkel
1123-2024	8/23/24	\$175.69	VOLUNTEER MONTHLY - JULY 2024	Jeff Berkel
1124-2024	8/23/24	\$186.29	VOLUNTEER MONTHLY - JULY 2024	Brittany A. Dewyre
1125-2024	8/23/24	\$201.37	VOLUNTEER MONTHLY - JULY 2024	Daniel A Dewyre
1126-2024	8/23/24	\$123.43	VOLUNTEER MONTHLY - JULY 2024	Alexander M Fertig
1127-2024	8/23/24	\$0.00	VOLUNTEER MONTHLY - JULY 2024	James G France JR
1128-2024	8/23/24	\$45.98	VOLUNTEER MONTHLY - JULY 2024	Scott J Jones
1129-2024	8/23/24	\$337.02	VOLUNTEER MONTHLY - JULY 2024	Paul M Makulinski
1130-2024	8/23/24	\$130.20	VOLUNTEER MONTHLY - JULY 2024	Amanda R. McGinnis
1131-2024	8/23/24	\$239.76	VOLUNTEER MONTHLY - JULY 2024	Michael E. McGinnis
1132-2024	8/23/24	\$281.84	VOLUNTEER MONTHLY - JULY 2024	Michael J. Murray
1133-2024	8/23/24	\$210.83	VOLUNTEER MONTHLY - JULY 2024	Cameron P Overmyer
1134-2024	8/23/24	\$93.70	VOLUNTEER MONTHLY - JULY 2024	Jared J. Overmyer
1135-2024	8/23/24	\$140.56	VOLUNTEER MONTHLY - JULY 2024	Nathan A. Overmyer
1136-2024	8/23/24	\$35.33	VOLUNTEER MONTHLY - JULY 2024	Joshua M. Parlette
1137-2024	8/23/24	\$81.99	VOLUNTEER MONTHLY - JULY 2024	Michael Probst
1138-2024	8/23/24	\$76.13	VOLUNTEER MONTHLY - JULY 2024	Brian Richards Jr.
1138-2024	8/23/24	\$76.13	VOLUNTEER MONTHLY - JULY 2024	Brian Richards Jr.
1139-2024	8/23/24	\$146.77	VOLUNTEER MONTHLY - JULY 2024	Brandon E Rizzo
1140-2024	8/23/24	\$11.77	VOLUNTEER MONTHLY - JULY 2024	Brandon M Wilburn
1141-2024	8/23/24	\$1,066.75	VOLUNTEER MONTHLY - JULY 2024	James M. Wilburn
1142-2024	8/23/24	\$11.77	VOLUNTEER MONTHLY - JULY 2024	John R Woycitzky
1144-2024	8/23/24	\$77.83	cemetery supplies	Business Card
1145-2024	8/23/24	\$23.35	Spray tank- misc matls	Business Card

Number	Date	Amount	Purpose	Payee
1148-2024	8/30/24	\$1,100.85	MONTHLY SALARIED - August 2024	Donald J Greenhill II
1149-2024	8/30/24	\$916.82	MONTHLY SALARIED - August 2024	Beverly K. Haar
1150-2024	8/30/24	\$1,019.72	MONTHLY SALARIED - August 2024	Jerald A. Haar
1151-2024	8/30/24	\$1,877.99	MONTHLY SALARIED - August 2024	Laura J. Hazel
1152-2024	8/30/24	\$322.47	MONTHLY SALARIED - August 2024	Paul L Perry
1153-2024	8/30/24	\$233.90	MONTHLY SALARIED - August 2024	James M. Wilburn
1155-2024	8/30/24	\$4,931.06	Payroll withholding	United States Treasury
1156-2024	8/30/24	\$911.18	Payroll withholding	TREASURER STATE OF OHIO
1157-2024	8/30/24	\$23.78	Payroll withholding	Ohio School District Income Tax
1158-2024	8/30/24	\$628.62	Payroll withholding	R.I.T.A.
1159-2024	8/30/24	\$3.90	Payroll withholding	City of Oregon
1160-2024	8/30/24	\$1.87	Payroll withholding	City of Toledo
1161-2024	8/26/24	\$9,589.85	Payroll withholding	OPERS
1162-2024	9/5/24	\$466.18	BIWEEKLY HOURLY 08/18-08/31/24	Ron Distel
1163-2024	9/5/24	\$1,581.40	BIWEEKLY HOURLY 08/18-08/31/24	Cary L Johnson
1163-2024	9/5/24	\$1,581.40	BIWEEKLY HOURLY 08/18-08/31/24	Cary L Johnson
1164-2024	9/5/24	\$297.40	BIWEEKLY HOURLY 08/18-08/31/24	Todd E Northrup
1165-2024	9/5/24	\$1,238.04	BIWEEKLY HOURLY 08/18-08/31/24	Andres F Rodriguez
1167-2024	9/5/24	\$854.52	BIWEEKLY HOURLY 08/18-08/31/24	Jonah I Babcock
1168-2024	9/5/24	\$133.23	BIWEEKLY HOURLY 08/18-08/31/24	Derrick J Berkel
1169-2024	9/5/24	\$396.64	BIWEEKLY HOURLY 08/18-08/31/24	Kimberly J Devos
1170-2024	9/5/24	\$169.75	BIWEEKLY HOURLY 08/18-08/31/24	Brittany A. Dewyre
1171-2024	9/5/24	\$1,753.04	BIWEEKLY HOURLY 08/18-08/31/24	Alexander M Fertig
1172-2024	9/5/24	\$896.98	BIWEEKLY HOURLY 08/18-08/31/24	Kimberly N Fertig
1173-2024	9/5/24	\$343.85	BIWEEKLY HOURLY 08/18-08/31/24	James M Hauden
1174-2024	9/5/24	\$406.73	BIWEEKLY HOURLY 08/18-08/31/24	Vernon M Horst
1175-2024	9/5/24	\$1,031.82	BIWEEKLY HOURLY 08/18-08/31/24	Amanda R. McGinnis
1176-2024	9/5/24	\$954.40	BIWEEKLY HOURLY 08/18-08/31/24	Michael E. McGinnis
1177-2024	9/5/24	\$212.73	BIWEEKLY HOURLY 08/18-08/31/24	Carl J Popielarczyk
1178-2024	9/5/24	\$498.48	BIWEEKLY HOURLY 08/18-08/31/24	Michelle R Reynolds
1179-2024	9/5/24	\$778.78	BIWEEKLY HOURLY 08/18-08/31/24	Brian Richards Jr.
1180-2024	9/5/24	\$597.46	BIWEEKLY HOURLY 08/18-08/31/24	Allie R Waters
1181-2024	9/5/24	\$167.93	BIWEEKLY HOURLY 08/18-08/31/24	Nicholas E Zimmerman
		<u>\$52,393.87</u>		

Revised Code, Secs. 5705.34-5705.35

Beverly Haar
Jerald Haar
Donald J. Greenhill II

MR. BEV. HART

WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVE BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATE				
FUND	Amount Approved by Budget Comm. Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$ 32,300.00	\$ 41,800.00	0.40	1.00
Road and Bridge	\$ 140,600.00		2.60	
Cemetery		\$ 72,800.00		1.30
Fire Levy		\$ 273,000.00		3.80
EMS Levy		\$ 623,000.00		8.50
TOTAL	\$ 172,900.00	\$ 1,010,600.00	3.00	14.60

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column B)
Current expense levy if authorized by voters on 11/5/24 not to exceed 5 years.	1.00	\$ 41,800.00
Cemetery levy authorized by voters on 11/3/20 not to exceed 5 years	1.30	\$ 72,800.00
Fire levy authorized by voters on 11/7/23 not to exceed 5 years.	3.80	\$ 273,000.00
EMS Levy authorize by voters on 11/8/22 not to exceed 5 years	8.50	\$ 623,000.00

And be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. BJ Greenhill II seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Jerald Haer - yes
Beverly Haer - yes
BJ Greenhill II - yes

Adopted the 3rd day of Sept., 2024

Laura J. Hazel
Clerk of the Board of Township Trustees of
Harris Township, Ottawa County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Ottawa County, ss.

I, LAURA J. HAZEL, Clerk of the Board of Township Trustees of Harris Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and original minutes copied from the

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 7th day of OCTOBER, 2024

Laura J. Hazel
Clerk of the Board of Township Trustees of
Harris Township, Ottawa County, Ohio.

No.
BOARD OF TOWNSHIP TRUSTEES
Harris Township, Ottawa County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
(Board of Township Trustees)

Adopted _____, 20____

Township Clerk.

Filed _____, 20____

County Auditor.

By _____
Deputy.

