

# HARRIS TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING MINUTES

**Date:** Thursday, August 29, 2024  
**Time:** 3:30 pm

**Location:** Ottawa County Engineer's office

## In Attendance

### Board Members:

Beverly Haar, DJ Greenhill

*Trustee Jerry Haar was absent*

*Fiscal Officer, Laura Hazel, was absent*

### Others present:

Sign-in sheet attached

The purpose of the special meeting was to enter into a joint cooperation agreement between Allen, Harris, and Salem Townships, all of Ottawa County, Ohio, to submit an application to the Ohio Public Works Commission for the Trowbridge TR #67, Yeasting TR #86 and Portage River South TR #18 Roads Resurfacing Project.

## RESOLUTION:

The Board of Trustees of Allen Township, Harris Township and Salem Townships, Ottawa County, Ohio, met in special session at the Ottawa County Engineer's Office, 8247 W State Route #163, Oak Harbor, Ohio on August 29, 2024 with the following in attendance:

Allen Township:	Craig Blausey, Ernest Cottrell, Jr, Jenifer Witt
Harris Township:	Beverly Haar, Jerald Haar, Donald Greenhill, Laura Hazel
Salem Township:	Todd Winke, Randy Wilburn, Aaron Avery

\_\_\_\_\_, \_\_\_\_\_ Township made the motion, second by  
\_\_\_\_\_, \_\_\_\_\_ Township to adopt the following resolution:

**Resolution Number: A H S -2024-01**

Trowbridge TR #67, Yeasting TR #86 and Portage River South TR #18

Roads Resurfacing Project

Issue I Round 39, Fiscal Year 2026 Ohio Public Works Grant/Loan Application

Cooperation Agreement

Date August 29, 2024

**Whereas**, the State Capital Improvement Program and the Local Transportation Improvement Program all provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**Whereas**, Allen, Harris and Salem Townships are planning to make capital improvements to various roads in their respective townships, and

**Whereas**, the infrastructure improvements are considered to be a priority need for the communities and are qualified under the OPWC program, and

**Whereas** Allen, Harris and Salem Townships will execute a cooperation agreement for a joint road resurfacing project under Ohio Public Works Commission Issue 1, Round 39, Fiscal Year 2026, in the amount of \$682,000.

**Be it resolved**, Allen, Harris and Salem Township, all of Ottawa County, Ohio, agree to enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the Trowbridge TR #67, Yeasting TR #86 and Portage River South TR #18 Roads Resurfacing Project, and

**Resolved**, further agree to the following:

1. Allen, Harris and Salem Townships agree to provide a percentage of the total project costs based upon the Engineer's Estimates for their individual road projects. The preliminary ratio of cost sharing is:

Allen Township:	\$150,400 or 22%
Harris Township:	\$146,100 or 21%
Salem Township:	\$385,500 or 57%

2. All participants agree that the proportions listed above are preliminary and subject to change based upon the final construction costs of each road in the application.
3. Allen, Harris and Salem Townships will each be responsible for cost overages for only their roads.
4. Allen, Harris and Salem Townships agree to pay their portion of the costs as invoiced by the County Engineer.
5. Allen, Harris and Salem Townships authorize the following:

Section 1: Salem Township to serve as lead applicant. Todd Winke, Salem Township Trustee is hereby designated as Chief executive Officer and Aaron Avery is hereby designated as Chief Financial Officer.

- Section 2: Todd Winke, Salem Township Trustee, is hereby authorized and directed to apply to the OPWC for funds for the above-described project.
- Section 3: Todd Winke, Salem Township Trustee, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.
- Section 4: Aaron Avery, Salem Township Fiscal Officer, is hereby authorized and directed to sign any agreements and documents as may be necessary and appropriate for obtaining this financial assistance.

The resolution was duly adopted this 29th<sup>1</sup> day of August, 2024.

**Allen Township:**

\_\_\_\_\_  
Craig Blausey, Township Trustee

\_\_\_\_\_  
Ernest Cottrell, Jr., Township Trustee

\_\_\_\_\_  
Dennis Hartman, Township Trustee

**Harris Township:**

\_\_\_\_\_  
Beverly Haar, Township Trustee

\_\_\_\_\_  
Jerald Haar, Township Trustee

\_\_\_\_\_  
Donald Greenhill, Township Trustee

**Salem Township:**

\_\_\_\_\_  
Todd Winke, Township Trustee

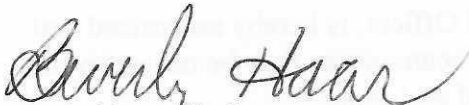
\_\_\_\_\_  
Randy Wilburn, Township Trustee

\_\_\_\_\_  
Ryan Hetrick, Township Trustee

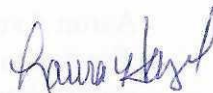
I, Aaron Avery, Fiscal Officer of Salem Township, Ottawa County, Ohio, hereby do certify that the above Joint Board entered into this agreement this 29th day of August 2024 in a special meeting as stated.

\_\_\_\_\_  
Aaron Avery  
Salem Township Fiscal Officer

Respectfully submitted,



Beverly Haar, Chairman



Laura Hazel, Fiscal Officer

Attached: sign in sheet

# Joint Township Meeting 08/29/2024

	Name	Company	Phone	Address	E-Mail
1	Craig Miller	Ottawa Co Engineer's Office	419 734-6777	8247 W State Route #163 Oak Harbor, Ohio 43449	cmiller@co.ottawa.oh.us
2	Tina Molnar	Ottawa Co Engineer's Office	419 734-6777	8247 W State Route #163 Oak Harbor, Ohio 43449	tmolnar@co.ottawa.oh.us
3	Lauren Miller	Put in Bay Township	419 341-2529	624 Trenton Put in Bay, OH 43456	fiscal.officer@pibtownship.com
4	MATTHEW MILLER	Put in Bay Township	419-340-3679	624 Trenton Put in Bay, OH 43456	MMiller273@gmail.com
5	ERIK ENGEL	Put in Bay Township	419-341-3963	1569 Lakeland Rd Put in Bay, OH 43456	eease/126@gmail.com
6	JAMES MECK	Carroll Twp	419-707-0445	12340 W. Bice Rd OH	jmeck@Carrolltownship.net
7	Sandra Shearen	Carroll Twp	419-898-0936	685 N. Humphrey Rd	sshearen@carrolltownship.net
8	Randy Wilbur	Salem Twp	419-898-0048	9176 W. Boney River Slick	twilbur@Co.Ottawa.OH.US
9	Jon Burlew	Benton Twp	419 707-2849	1114 N. Stange Rd Benton	JRR54@gmail.com
10	David R Millings	Benton Twp	419-340-2584	4500 W. Likert Hurd Rd Grafton	millingsdavid@amplex.net
11	Ryan Aitken	SALEM TWP	419-203-0154	225 PORTAGE ST OAK HARBOR OH	RAITKEN@SalemTwp.net
12	AARON AVERY	SALEM TOWNSHIP	419-351-9006	455 BURGESS DR. OAK HARBOR	SALEMTWPCROS.NET
13	Joe Dusseau	Benton Twp	419 350-5803	1675 NSR 590 Benton, OH 43432	JDKML811@yskco.com
14	ERIC BLAISY	Allen Twp	419-746-0831	4501 N. MARTIN-ELLIOTT ST WINDY, OHIO	eblaisy1@gmail.com
15	ERNEST COTTELL	Allen Twp	419-340-7017	22095 HARTSHORN LN Curtice, OH 43412	scottell@amplex.net
16	DJ GREENHILL	HARRIS TWP	419-262-5253	353 ALE ST ELMORE	
17	BEV HAAR	Harris Twp	419-340-3083	562 Wedge Wood Elmora	BKHAAR@gmail.com
18	Todd Winkler	Salem	419 265-2053	39112 W. Portage Rte. S Rt	WinklerTwp@amplex.net
19					

# - 1997-1998 -

Date	Description	Amount	Total	Balance
1/1/97	Opening Balance	100.00	100.00	100.00
1/15/97	Payment to Vendor	25.00	75.00	75.00
2/1/97	Receipt from Customer	15.00	90.00	90.00
2/15/97	Payment to Vendor	10.00	80.00	80.00
3/1/97	Receipt from Customer	20.00	100.00	100.00
3/15/97	Payment to Vendor	15.00	85.00	85.00
4/1/97	Receipt from Customer	10.00	95.00	95.00
4/15/97	Payment to Vendor	5.00	90.00	90.00
5/1/97	Receipt from Customer	15.00	105.00	105.00
5/15/97	Payment to Vendor	10.00	95.00	95.00
6/1/97	Receipt from Customer	20.00	115.00	115.00
6/15/97	Payment to Vendor	15.00	100.00	100.00
7/1/97	Receipt from Customer	10.00	110.00	110.00
7/15/97	Payment to Vendor	5.00	105.00	105.00
8/1/97	Receipt from Customer	15.00	120.00	120.00
8/15/97	Payment to Vendor	10.00	110.00	110.00
9/1/97	Receipt from Customer	20.00	130.00	130.00
9/15/97	Payment to Vendor	15.00	115.00	115.00
10/1/97	Receipt from Customer	10.00	125.00	125.00
10/15/97	Payment to Vendor	5.00	120.00	120.00
11/1/97	Receipt from Customer	15.00	135.00	135.00
11/15/97	Payment to Vendor	10.00	125.00	125.00
12/1/97	Receipt from Customer	20.00	145.00	145.00
12/15/97	Payment to Vendor	15.00	130.00	130.00
1/1/98	Receipt from Customer	10.00	140.00	140.00
1/15/98	Payment to Vendor	5.00	135.00	135.00
2/1/98	Receipt from Customer	15.00	150.00	150.00
2/15/98	Payment to Vendor	10.00	140.00	140.00
3/1/98	Receipt from Customer	20.00	160.00	160.00
3/15/98	Payment to Vendor	15.00	145.00	145.00
4/1/98	Receipt from Customer	10.00	155.00	155.00
4/15/98	Payment to Vendor	5.00	150.00	150.00
5/1/98	Receipt from Customer	15.00	165.00	165.00
5/15/98	Payment to Vendor	10.00	155.00	155.00
6/1/98	Receipt from Customer	20.00	175.00	175.00
6/15/98	Payment to Vendor	15.00	160.00	160.00
7/1/98	Receipt from Customer	10.00	170.00	170.00
7/15/98	Payment to Vendor	5.00	165.00	165.00
8/1/98	Receipt from Customer	15.00	180.00	180.00
8/15/98	Payment to Vendor	10.00	170.00	170.00
9/1/98	Receipt from Customer	20.00	190.00	190.00
9/15/98	Payment to Vendor	15.00	175.00	175.00
10/1/98	Receipt from Customer	10.00	185.00	185.00
10/15/98	Payment to Vendor	5.00	180.00	180.00
11/1/98	Receipt from Customer	15.00	195.00	195.00
11/15/98	Payment to Vendor	10.00	185.00	185.00
12/1/98	Receipt from Customer	20.00	205.00	205.00
12/15/98	Payment to Vendor	15.00	190.00	190.00
1/1/99	Receipt from Customer	10.00	200.00	200.00
1/15/99	Payment to Vendor	5.00	195.00	195.00
2/1/99	Receipt from Customer	15.00	210.00	210.00
2/15/99	Payment to Vendor	10.00	200.00	200.00
3/1/99	Receipt from Customer	20.00	220.00	220.00
3/15/99	Payment to Vendor	15.00	205.00	205.00
4/1/99	Receipt from Customer	10.00	215.00	215.00
4/15/99	Payment to Vendor	5.00	210.00	210.00
5/1/99	Receipt from Customer	15.00	225.00	225.00
5/15/99	Payment to Vendor	10.00	215.00	215.00
6/1/99	Receipt from Customer	20.00	235.00	235.00
6/15/99	Payment to Vendor	15.00	220.00	220.00
7/1/99	Receipt from Customer	10.00	230.00	230.00
7/15/99	Payment to Vendor	5.00	225.00	225.00
8/1/99	Receipt from Customer	15.00	240.00	240.00
8/15/99	Payment to Vendor	10.00	230.00	230.00
9/1/99	Receipt from Customer	20.00	250.00	250.00
9/15/99	Payment to Vendor	15.00	235.00	235.00
10/1/99	Receipt from Customer	10.00	245.00	245.00
10/15/99	Payment to Vendor	5.00	240.00	240.00
11/1/99	Receipt from Customer	15.00	255.00	255.00
11/15/99	Payment to Vendor	10.00	245.00	245.00
12/1/99	Receipt from Customer	20.00	265.00	265.00
12/15/99	Payment to Vendor	15.00	250.00	250.00
1/1/2000	Receipt from Customer	10.00	260.00	260.00
1/15/2000	Payment to Vendor	5.00	255.00	255.00
2/1/2000	Receipt from Customer	15.00	270.00	270.00
2/15/2000	Payment to Vendor	10.00	260.00	260.00
3/1/2000	Receipt from Customer	20.00	280.00	280.00
3/15/2000	Payment to Vendor	15.00	265.00	265.00
4/1/2000	Receipt from Customer	10.00	275.00	275.00
4/15/2000	Payment to Vendor	5.00	270.00	270.00
5/1/2000	Receipt from Customer	15.00	285.00	285.00
5/15/2000	Payment to Vendor	10.00	275.00	275.00
6/1/2000	Receipt from Customer	20.00	295.00	295.00
6/15/2000	Payment to Vendor	15.00	280.00	280.00
7/1/2000	Receipt from Customer	10.00	290.00	290.00
7/15/2000	Payment to Vendor	5.00	285.00	285.00
8/1/2000	Receipt from Customer	15.00	300.00	300.00
8/15/2000	Payment to Vendor	10.00	290.00	290.00
9/1/2000	Receipt from Customer	20.00	310.00	310.00
9/15/2000	Payment to Vendor	15.00	295.00	295.00
10/1/2000	Receipt from Customer	10.00	305.00	305.00
10/15/2000	Payment to Vendor	5.00	300.00	300.00
11/1/2000	Receipt from Customer	15.00	315.00	315.00
11/15/2000	Payment to Vendor	10.00	305.00	305.00
12/1/2000	Receipt from Customer	20.00	325.00	325.00
12/15/2000	Payment to Vendor	15.00	310.00	310.00
1/1/2001	Receipt from Customer	10.00	320.00	320.00
1/15/2001	Payment to Vendor	5.00	315.00	315.00
2/1/2001	Receipt from Customer	15.00	330.00	330.00
2/15/2001	Payment to Vendor	10.00	320.00	320.00
3/1/2001	Receipt from Customer	20.00	340.00	340.00
3/15/2001	Payment to Vendor	15.00	325.00	325.00
4/1/2001	Receipt from Customer	10.00	335.00	335.00
4/15/2001	Payment to Vendor	5.00	330.00	330.00
5/1/2001	Receipt from Customer	15.00	345.00	345.00
5/15/2001	Payment to Vendor	10.00	335.00	335.00
6/1/2001	Receipt from Customer	20.00	355.00	355.00
6/15/2001	Payment to Vendor	15.00	340.00	340.00
7/1/2001	Receipt from Customer	10.00	350.00	350.00
7/15/2001	Payment to Vendor	5.00	345.00	345.00
8/1/2001	Receipt from Customer	15.00	360.00	360.00
8/15/2001	Payment to Vendor	10.00	350.00	350.00
9/1/2001	Receipt from Customer	20.00	370.00	370.00
9/15/2001	Payment to Vendor	15.00	355.00	355.00
10/1/2001	Receipt from Customer	10.00	365.00	365.00
10/15/2001	Payment to Vendor	5.00	360.00	360.00
11/1/2001	Receipt from Customer	15.00	375.00	375.00
11/15/2001	Payment to Vendor	10.00	365.00	365.00
12/1/2001	Receipt from Customer	20.00	385.00	385.00
12/15/2001	Payment to Vendor	15.00	370.00	370.00
1/1/2002	Receipt from Customer	10.00	380.00	380.00
1/15/2002	Payment to Vendor	5.00	375.00	375.00
2/1/2002	Receipt from Customer	15.00	390.00	390.00
2/15/2002	Payment to Vendor	10.00	380.00	380.00
3/1/2002	Receipt from Customer	20.00	400.00	400.00
3/15/2002	Payment to Vendor	15.00	385.00	385.00
4/1/2002	Receipt from Customer	10.00	395.00	395.00
4/15/2002	Payment to Vendor	5.00	390.00	390.00
5/1/2002	Receipt from Customer	15.00	405.00	405.00
5/15/2002	Payment to Vendor	10.00	395.00	395.00
6/1/2002	Receipt from Customer	20.00	415.00	415.00
6/15/2002	Payment to Vendor	15.00	400.00	400.00
7/1/2002	Receipt from Customer	10.00	410.00	410.00
7/15/2002	Payment to Vendor	5.00	405.00	405.00
8/1/2002	Receipt from Customer	15.00	420.00	420.00
8/15/2002	Payment to Vendor	10.00	410.00	410.00
9/1/2002	Receipt from Customer	20.00	430.00	430.00
9/15/2002	Payment to Vendor	15.00	415.00	415.00
10/1/2002	Receipt from Customer	10.00	425.00	425.00
10/15/2002	Payment to Vendor	5.00	420.00	420.00
11/1/2002	Receipt from Customer	15.00	435.00	435.00
11/15/2002	Payment to Vendor	10.00	425.00	425.00
12/1/2002	Receipt from Customer	20.00	445.00	445.00
12/15/2002	Payment to Vendor	15.00	430.00	430.00
1/1/2003	Receipt from Customer	10.00	440.00	440.00
1/15/2003	Payment to Vendor	5.00	435.00	435.00
2/1/2003	Receipt from Customer	15.00	450.00	450.00
2/15/2003	Payment to Vendor	10.00	440.00	440.00
3/1/2003	Receipt from Customer	20.00	460.00	460.00
3/15/2003	Payment to Vendor	15.00	445.00	445.00
4/1/2003	Receipt from Customer	10.00	455.00	455.00
4/15/2003	Payment to Vendor	5.00	450.00	450.00
5/1/2003	Receipt from Customer	15.00	465.00	465.00
5/15/2003	Payment to Vendor	10.00	455.00	455.00
6/1/2003	Receipt from Customer	20.00	475.00	475.00
6/15/2003	Payment to Vendor	15.00	460.00	460.00
7/1/2003	Receipt from Customer	10.00	470.00	470.00
7/15/2003	Payment to Vendor	5.00	465.00	465.00
8/1/2003	Receipt from Customer	15.00	480.00	480.00
8/15/2003	Payment to Vendor	10.00	470.00	470.00
9/1/2003	Receipt from Customer	20.00	490.00	490.00
9/15/2003	Payment to Vendor	15.00	475.00	475.00
10/1/2003	Receipt from Customer	10.00	485.00	485.00
10/15/2003	Payment to Vendor	5.00	480.00	480.00
11/1/2003	Receipt from Customer	15.00	495.00	495.00
11/15/2003	Payment to Vendor	10.00	485.00	485.00
12/1/2003	Receipt from Customer	20.00	505.00	505.00
12/15/2003	Payment to Vendor	15.00	490.00	490.00
1/1/2004	Receipt from Customer	10.00	500.00	500.00
1/15/2004	Payment to Vendor	5.00	495.00	495.00
2/1/2004	Receipt from Customer	15.00	510.00	510.00
2/15/2004	Payment to Vendor	10.00	500.00	500.00
3/1/2004	Receipt from Customer	20.00	520.00	520.00
3/15/2004	Payment to Vendor	15.00	505.00	505.00
4/1/2004	Receipt from Customer	10.00	515.00	515.00
4/15/2004	Payment to Vendor	5.00	510.00	510.00
5/1/2004	Receipt from Customer	15.00	525.00	525.00
5/15/2004	Payment to Vendor	10.00	515.00	515.00
6/1/2004	Receipt from Customer	20.00	535.00	535.00
6/15/2004	Payment to Vendor	15.00	520.00	520.00
7/1/2004	Receipt from Customer	10.00	530.00	530.00
7/15/2004	Payment to Vendor	5.00	525.00	525.00
8/1/2004	Receipt from Customer	15.00	540.00	540.00
8/15/2004	Payment to Vendor	10.00	530.00	530.00
9/1/2004	Receipt from Customer	20.00	550.00	550.00
9/15/2004	Payment to Vendor	15.00	535.00	535.00
10/1/2004	Receipt from Customer	10.00	545.00	545.00
10/15/2004	Payment to Vendor	5.00	540.00	540.00
11/1/2004	Receipt from Customer	15.00	555.00	555.00
11/15/2004	Payment to Vendor	10.00	545.00	545.00
12/1/2004	Receipt from Customer	20.00	565.00	565.00
12/15/2004	Payment to Vendor	15.00	550.00	550.00
1/1/2005	Receipt from Customer	10.00	560.00	560.00
1/15/2005	Payment to Vendor	5.00	555.00	555.00
2/1/2005	Receipt from Customer	15.00	570.00	570.00
2/15/2005	Payment to Vendor	10.00	560.00	560.00
3/1/2005	Receipt from Customer	20.00	580.00	580.00
3/15/2005	Payment to Vendor	15.00	565.00	565.00
4/1/2005	Receipt from Customer	10.00	575.00	575.00
4/15/2005	Payment to Vendor	5.00	570.00	570.00
5/1/2005	Receipt from Customer	15.00	585.00	585.00
5/15/2005	Payment to Vendor	10.00	575.00	575.00
6/1/2005	Receipt from Customer	20.00	595.00	595.00
6/15/2005	Payment to Vendor	15.00	580.00	580.00
7/1/2005	Receipt from Customer	10.00	590.00	590.00
7/15/2005	Payment to Vendor	5.00	585.00	585.00
8/1/2005	Receipt from Customer	15.00	600.00	600.