

HARRIS TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Date: Monday, August 5, 2024
Elmore

Location: 321 Rice Street,

Time: 7:30 pm

In Attendance

Board Members:

Jerald Haar, DJ Greenhill (Beverly Haar was absent)
Fiscal Officer, Laura Hazel

Employees/Visitors:

Paul Perry, Zoning Inspector (left at 9:10 pm)
Ron Distel, Cemetery Assistant (left at 7:57 pm)
Jim Wilburn, Chief (in at 8:47 pm, left at 9:16 pm)

Marilyn Metzger, resident (left at 7:45 pm)
Shelly Roach, resident (left at 7:45 pm)

Vice-Chairman Greenhill led the meeting with the Pledge of Allegiance and Invocation.
Guests were welcomed and introduced.

Approval of Minutes

The minutes of the regular meeting, held July 15, 2024, were read by Vice-Chairman Greenhill. Jerry Haar made a motion to accept the minutes, and Greenhill seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders.

A motion was made by Haar and seconded by Greenhill that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- The county auditor certified that a renewal of the current operating expense levy at 1 mill would cost \$16 per \$100,000 based on auditor's appraised value, yielding \$44,000 in the first year of collection 2025. In accordance with ORC, J. Haar moved, and Greenhill seconded, to issue a Resolution of Intent (2024-05) that a renewal levy of 1.0 mill for the General Operating fund be placed on the November general election ballot for five years, first collected in 2025. Upon roll call, all votes were yea. **Motion carried. Resolution copy attached.**
- Hazel requested a motion to approve creation of Fund 2276 for Ohio Ambulance Impacted Industry Program grant. Haar moved to approve creation of said fund; Greenhill seconded. **Motion carried.**
- Per Ohio Auditor, Fraud Training must be completed by every employee. Current employees must provide certification that it has been completed before 9/28. An email with a link to the 8-minute training was sent to department heads for inclusion with department training and certification.
- Supervisors must also complete training as part of the Transitional Work Program. Mike McGinnis will provide more information as available.
- Trustees reviewed information from CyberOhio's grant program. Greenhill will review the details.
- Another Opioid settlement is available. Hazel is requesting more information on this entire program that we opted into based on recommendation from county commissioners.

Zoning – Inspector's report (Paul Perry)

- Zoning permits were issued to:
 - #746 James/Sandra Aldridge, 900 S Graytown Rd, attached garage \$147.00
 - #747 Nathan Krumnow, 2177 Hessville Rd, accessory building, \$81.60
 - #748 Collene Neville, 13312 W SR 105, Oak Harbor, fence, \$20.00
 - #749 Rick/Barb Runion, 2236 Hessville Rd, accessory building/shed \$30.00
- Permission to order binder books for zoning amendment distribution granted by Trustees.
- Violations/complaints to follow up on:
 - Kenneth Mincer, 3207 S SR 590 – junk cars, general cleanup
 - Tom Miller Estate, 2765 S Linker Portage Rd – campers
 - Dan/Sarah Davis, 15970 W Yeasting Rd – trees in right of way

Cemetery – Sexton's report (Andy Rodriguez)

- Foundations have all been installed. Plan to work on repairing water line leak and leveling the surveyor stakes/rebar before the corn is ready for harvest.
- Columbarium ideas were discussed by Trustees. More planning needs to be discussed at a later date.

Roads – Superintendent's report (Cary Johnson)

- Linker Portage Rd has been tarred/chipped; work seems to be satisfactory so far.
- Township spraying has been completed.
- Working next week with durapatch and roller.

Fire – Chief's report (Jim Wilburn)

- Storage container was purchased and delivered for Fire Dept use.
- Discussion on Lieutenant position for Fire Dept. Candidates were interviewed last year or so, but never appointed. Chief requested permission to use the pool of four candidates previously interviewed. Trustees approved and Chief will meet with officers to confirm their opinion on using the same pool.
- Hazel reminded Chief that tuition reimbursement agreements have not been signed for latest 3 students and billing from Vanguard will not be paid by Township without these agreements. Also discussed status of Hobbs and Wolph, who have not completed certification yet.

EMS – Assistant Chief's report (Mike McGinnis)

- Review of renewal for Handtevy Pediatric Emergency Standards for \$2,467.50. Approval given to Fiscal Officer to issue warrant.
- Discussion on latest round of grant funding for EMS for the Ohio Ambulance Impacted Industry Program and whether it be used for retention bonus or full-time wage. The application for the grant was for over \$240,000 for three full time employee wages/benefits along with \$3500 per person for retention bonus. The amount received was \$83,758. While Trustees are grateful for the employees, additional retention bonus for EMS would snowball into other departments that are not part of the grant funding; therefore, reduction of wage expense would be the preferred option at this time.

Building & Grounds – Maintenance report (Wilburn)

- Trustees approved usage of community room for a small class reunion.

Old Business

- County engineer's estimate is still needed for Yeasting road repairs in order to submit for Round 39 OPWC Issue II. Hazel will follow up with Craig Miller.
- Trustees reviewed additional cost studies provided for options on Township buildings.

New Business

- Residents Roach and Metzger questioned what they could do to assist with getting the speed lowered on Portage River South Rd from village limits to Ravine Drive. Hazel provided them each with a copy of the speed study report and recommendations from ODOT as emailed by C. Miller of Ottawa County Engineer's office. It was suggested that the county sheriff's office patrol the stretch of road to see the traffic and the speed violations already taking place. Hazel to follow up with C. Miller to find out next steps to accept ODOT's recommendation of 45 mph zone.
- Ron Distel reported that he will be retiring and thus resigning from cemetery and road assistant duties with Harris Township after three seasons. His resignation is effective on 8/30. Disheartened, yet showing sincere gratitude to Distel for his years with the Township, Greenhill moved to accept the resignation with Haar seconding the motion.
Motion carried.

Announcements, Communications, Other

- Resume received and reviewed from T. Gates
- OTARMA 2023 Annual Report received and reviewed
- County notifications of road closures July 31-Aug 7

Next Meeting

Monday, August 19, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Vice-chairman Greenhill declared the meeting duly adjourned at 9:18 pm.

Respectfully submitted,

DJ Greenhill II, Vice-Chairman


Laura Hazel, Fiscal Officer

Attached: Expenditure listing

The following expenditures were reviewed and approved for payment:

Number	Post Date	Amount	Purpose	Payee
1041-2024	7/25/24	\$515.00	BIWEEKLY HOURLY 7/7-7/20/24	Ron Distel
1042-2024	7/25/24	\$1,581.40	BIWEEKLY HOURLY 7/7-7/20/24	Cary L Johnson
1043-2024	7/25/24	\$710.10	BIWEEKLY HOURLY 7/7-7/20/24	Todd E Northrup
1044-2024	7/25/24	\$53.13	BIWEEKLY HOURLY 7/7-7/20/24	Paul L Perry
1045-2024	7/25/24	\$1,238.04	BIWEEKLY HOURLY 7/7-7/20/24	Andres F Rodriguez
1047-2024	7/25/24	\$168.27	BIWEEKLY HOURLY 7/7-7/20/24	Derrick J Berkel
1048-2024	7/25/24	\$147.95	BIWEEKLY HOURLY 7/7-7/20/24	Meredith A Boes
1049-2024	7/25/24	\$210.91	BIWEEKLY HOURLY 7/7-7/20/24	Kimberly J Devos
1050-2024	7/25/24	\$629.29	BIWEEKLY HOURLY 7/7-7/20/24	Brittany A. Dewyre
1051-2024	7/25/24	\$1,581.48	BIWEEKLY HOURLY 7/7-7/20/24	Alexander M Fertig
1052-2024	7/25/24	\$1,195.14	BIWEEKLY HOURLY 7/7-7/20/24	Kimberly N Fertig
1053-2024	7/25/24	\$377.22	BIWEEKLY HOURLY 7/7-7/20/24	Elizabeth A France
1054-2024	7/25/24	\$389.53	BIWEEKLY HOURLY 7/7-7/20/24	James G France JR
1055-2024	7/25/24	\$495.55	BIWEEKLY HOURLY 7/7-7/20/24	James M Hauden
1056-2024	7/25/24	\$402.89	BIWEEKLY HOURLY 7/7-7/20/24	Vernon M Horst
1057-2024	7/25/24	\$172.32	BIWEEKLY HOURLY 7/7-7/20/24	Amanda R. McGinnis
1058-2024	7/25/24	\$357.67	BIWEEKLY HOURLY 7/7-7/20/24	Michael E. McGinnis
1059-2024	7/25/24	\$796.23	BIWEEKLY HOURLY 7/7-7/20/24	Michelle R Reynolds
1060-2024	7/25/24	\$409.96	BIWEEKLY HOURLY 7/7-7/20/24	Allie R Waters
1062-2024	7/26/24	\$586.32	BIWEEKLY HOURLY 7/7-7/20/24 *correction	Alexander M Fertig
1064-2024	7/11/24	\$179.53	natural gas	COLUMBIA GAS
1065-2024	7/26/24	\$582.32	electric, water, sewer June	VILLAGE OF ELMORE
1066-2024	8/9/24	\$50.95	natural gas July	COLUMBIA GAS
1067-2024	7/31/24	\$1,100.85	MONTHLY SALARIED - JULY 2024	Donald J Greenhill II
1068-2024	7/31/24	\$916.82	MONTHLY SALARIED - JULY 2024	Beverly K. Haar
1069-2024	7/31/24	\$1,019.72	MONTHLY SALARIED - JULY 2024	Jerald A. Haar
1070-2024	7/31/24	\$1,877.99	MONTHLY SALARIED - JULY 2024	Laura J. Hazel
1071-2024	7/31/24	\$322.47	MONTHLY SALARIED - JULY 2024	Paul L Perry
1072-2024	7/31/24	\$233.90	MONTHLY SALARIED - JULY 2024	James M. Wilburn
1074-2024	7/31/24	\$4,727.75	Payroll withholding tax	United States Treasury
1075-2024	7/31/24	\$921.18	Payroll withholding tax	TREASURER STATE OF OHIO
1076-2024	7/31/24	\$25.08	Payroll withholding tax	Ohio School District Income Tax
1077-2024	7/31/24	\$640.02	Payroll withholding tax	R.I.T.A.
1078-2024	7/31/24	\$5.60	Payroll withholding tax	City of Toledo
1079-2024	7/31/24	\$4.89	Payroll withholding tax	City of Oregon
1080-2024	7/31/24	\$9,031.86	Payroll withholding tax	OPERS
1081-2024	8/9/24	\$178.95	natural gas July	COLUMBIA GAS
1082-2024	8/4/24	\$2,689.80	payment on Portage River S. Rd. OPWC Bonds	Ohio Treasurer

Number	Post Date	Amount	Purpose	Payee
1083-2024	8/8/24	\$479.16	BIWEEKLY HOURLY 07/21-08/03/24	Ron Distel
1084-2024	8/8/24	\$1,581.40	BIWEEKLY HOURLY 07/21-08/03/24	Cary L. Johnson
1085-2024	8/8/24	\$699.07	BIWEEKLY HOURLY 07/21-08/03/24	Todd E Northrup
1086-2024	8/8/24	\$1,238.04	BIWEEKLY HOURLY 07/21-08/03/24	Andres F Rodriguez
1088-2024	8/8/24	\$168.27	BIWEEKLY HOURLY 07/21-08/03/24	Derrick J Berkel
1089-2024	8/8/24	\$181.53	BIWEEKLY HOURLY 07/21-08/03/24	Meredith A Boes
1090-2024	8/8/24	\$210.91	BIWEEKLY HOURLY 07/21-08/03/24	Kimberly J Devos
1091-2024	8/8/24	\$169.75	BIWEEKLY HOURLY 07/21-08/03/24	Brittany A. Dewyre
1092-2024	8/8/24	\$2,022.42	BIWEEKLY HOURLY 07/21-08/03/24	Alexander M Fertig
1093-2024	8/8/24	\$742.37	BIWEEKLY HOURLY 07/21-08/03/24	Kimberly N Fertig
1094-2024	8/8/24	\$333.56	BIWEEKLY HOURLY 07/21-08/03/24	James M Hauden
1095-2024	8/8/24	\$585.90	BIWEEKLY HOURLY 07/21-08/03/24	Vernon M Horst
1096-2024	8/8/24	\$1,274.21	BIWEEKLY HOURLY 07/21-08/03/24	Amanda R. McGinnis
1097-2024	8/8/24	\$1,153.71	BIWEEKLY HOURLY 07/21-08/03/24	Michael E. McGinnis
1098-2024	8/8/24	\$695.83	BIWEEKLY HOURLY 07/21-08/03/24	Michelle R Reynolds
1099-2024	8/8/24	\$497.42	BIWEEKLY HOURLY 07/21-08/03/24	Brian Richards Jr.
1100-2024	8/8/24	\$213.11	BIWEEKLY HOURLY 07/21-08/03/24	Allie R Waters
31981	7/29/24	\$25.14	JD6415 starter relay	John Deere Financial
31982	7/29/24	\$103.07	EMS cell phones, IPads for fire & EMS	Verizon Wireless
31983	7/29/24	\$50.74	Payroll withholding	Ohio Child Support Pymt Central
31984	8/5/24	\$182.85	Phones/Fax/Wifi AUG	Amplex
31985	8/5/24	\$148.99	Exmark mower belt	Bill's Implement Sales
31986	8/5/24	\$666.72	EMS meds/supplies	BOUND TREE MEDICAL, LLC.
31987	8/5/24	\$600.00	junk hauling 7/15	Elliott Scrapping LLC
31988	8/5/24	\$1,125.00	batteries for extracation tools Email, M365, proofpoint May	Howell Rescue Systems
31989	8/5/24	\$530.00	M365 Troubleshooting	Link Computer Corporation
31990	8/5/24	\$756.32	Fuel, off-road diesel dyed 7/11 & 7/23	LUCKEY FARMERS, INC.
31991	8/5/24	\$62.62	EMS meds: O2	O.E. MEYER CO.
31992	8/5/24	\$6,800.00	Transitional Work Program Development & Job Analyses	Workplace Health Inc
31993	8/5/24	\$343.50	Rpl rollers & cables on S overhead door	NORTHWOOD DOOR
31994	8/1/24	\$3,392.50	Cube container 40', 2-door	Bonnigson & Associates
31995	8/1/24	\$500.00	Hauling storage container	B&B Repairs LTD
31996	8/5/24	\$397.18	125 gal Leg Tank w/fittings	Advanced Tank Technologies, LLC
31997	8/5/24	\$821.87	fuel/gas: fire/EMS/cemetery July	GPM Investments, LLC
31998	8/5/24	\$1,073.88	Contract ambulance billing & credit card fees	GREAT LAKES BILLING ASSOC
31999	8/5/24	\$30.00	BCI Popielarczyk	Village of Elmore, Police Dept.
32000	8/5/24	\$420.39	Junk disposal 7/15	Wood County Landfill
32001	8/5/24	\$156.00	Service call - repair EMS sink/no hot water	Yackee Electric Service
32002	8/5/24	\$32,377.50	Turnout gear pants/coat; appvd 10/2/23 minutes	Atlantic Emergency Solutions
32003	8/5/24	\$2,467.50	Handtevy Mobile access (annual) 8/26/24-08/25/25	Pediatric Emergency Standards
		\$101,806.51		

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Rev. Code, Sec. 5705.19, .191, .192, .194, .21, .26

The Board of Township Trustees of Harris Township, Ottawa County, Ohio, met in Regular session on the 5th day of August, 2024, at the office of The Harris Township Board of Trustees with the following members present:

Jerald A. Haar
Donald J. Greenhill II

Mr. Jerald Haar moved for the adoption of the following Resolution;

WHEREAS, the amounts of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Harris Township, Ottawa, County, Ohio;

Therefore, be it RESOLVED, by the Board of Township Trustees of Harris Township, Ottawa, County, Ohio, two thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten-mill limitation for the benefit of Harris Township, Ottawa, County, Ohio;

For the purpose of current operating expenses of Harris Township, Ottawa County, under Ohio Revised Code Section 5705.19 (A);

For a renewal of an existing tax levy not exceeding 1.0 mill for each \$1 of taxable value, which amounts to \$16 for each \$100,000 of the county auditor's appraised value, for a term of 5 years, commencing in tax year 2024, first collected in calendar year 2025.

AND WHEREAS, the Ottawa County Auditor has certified to the Board of Trustees that the amount of revenue that would be generated by the renewal tax levy during the first year of collection is \$44,000, which is 1.0 mill for each \$1 of taxable value, which amounts to \$16 for each \$100,000 of the county auditor's appraised value, based on the current taxable value of the Township of \$85,621,610; therefore, be it

RESOLVED, by the Harris Township Board of Trustees, two thirds of all members elected thereto concurring, that the Board desires to proceed with the submission of the question of levying a renewal tax levy, at the rate of 1.0 mill for each \$1 of taxable value, which amounts to \$16 for each \$100,000 of the appraised value, to the electors of Harris Township; be it further

RESOLVED, this renewal tax levy will be for 5 years and such levy will include a levy commencing in tax year 2024, first collected in calendar year 2025, if approved by a majority of the electors voting thereon; be it further

RESOLVED, that the question of such levy shall be submitted to the electors of Harris Township, Ottawa, County, Ohio, at the General election to be held therein on November 5, 2024; and be it further;

RESOLVED, that the Fiscal Officer of the Board of Harris Township Trustees is hereby directed to certify, not less than 90 days prior to the election, to the Board of Elections, Ottawa County, Ohio, a copy of the Resolution of Necessity and a copy of this Resolution, together, with the Certification of the Auditor of Ottawa County, Ohio, and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Donald Greenhill II seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

D. Greenhill II..... - YES
B. Haar..... - ABSENT
J. Haar..... -YES

Adopted this 5th day of August, 2024.



Donald J. Greenhill II, Trustee/Vice-Chairman
Harris Township, Ottawa County, Ohio