

Harris Township Board of Trustees

Regular Meeting Agenda

321 Rice Street, Elmore, OH

Monday, April 15, 2024

7:30 pm

I. Call to order: Pledge of Allegiance

II. Roll call

- a) Trustees Beverly Haar, Jerald Haar, DJ Greenhill; Fiscal Officer Laura Hazel
- b) Recognition of guests –

III. Reading and Approval of Minutes

- a) April 1, 2024 special & regular meeting

IV. Finance/Administrative

- a) Review invoices, sign checks and vouchers, review and initial payroll, review and sign purchase orders/blanket purchase orders
- b) Motion to approve payment of bills

V. Officer/Department Reports

- a) Financial/Administrative
 - Adopt Personnel Policies Manual eff 5/1/24
 - Approve payment of OTARMA renewal eff 5/1/24 \$23,721.58, an increase of 16%
 - 2023 Equipment Grant closeout docs need submitted (LH)
 - Check batch has not cleared – getting notifications of late payments
 - OTARMA M.O.R.E. grant \$1000 – possible use for Twp Education Subscription?
 - OTARMA Police & Fire/EMS Grant \$1000 – submit policy handbook revision cost?
- b) Zoning – Paul Perry's report
 - Permit applications *pending*:
 - Permits *issued*:
 - o #741-new construction-Arndt-18410 Deno Rd
 - Zoning Amendment status -

c) Cemetery – Andy Rodriguez's report

- Deeds issued:
Deeds transferred:

d) Roads – Cary Johnson's report

- *Equipment-*
- *Other-*
 - o Junk disposal: Elliott price increase, landfill application, other options
 - o 2025 Winter Salt Contract – 0 or 25 ton

e) Fire

- *Personnel-* *Training-* *Equipment-* *Other-*

f) EMS – Mike McGinnis's report

- *Personnel-*
- *Training-*
- *Equipment-*
 - o Squad #448 involved in incident requiring repairs to mirror and lights
- *Other –*

g) Building & Grounds

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VI. Open issues

- a) IT services – *discuss after convention*
- b) Materion rumble strips - *County Engineer to respond to TRQ*
- c) Speed Survey – *pending county engineer review*
- d) Civil defense sirens – *renewed with Cleveland Communications on 4/1*
- e) Junk/unregistered cars – *options pending Board review*
- f) EMS full-time employee plan – *adopt policy, advertise, hire*
- g) Building –
- h) Road Tour –

VII. New business

a)

VIII. Announcements, Communications, Other

1. *Grassroots Clippings April 2024*
2. Next meeting Monday, May 6

IX. Adjournment