

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, June 19, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered 7:55 pm, left at 8:27 pm)
- Fire Chief, Jim Wilburn (entered 7:55 pm, left at 8:20 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:52 pm)

Guest:

- Jacob Greenhill, Data Systems Coordinator for Ottawa County Board of Disabilities (left at 8:05 pm)

The minutes of the regular meeting held June 5, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved.

Motion carried.

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations. Several intra-fund (within same fund) reallocations were made for expenditures in the cemetery and road funds.
2. A motion was made by Trustee Greenhill and seconded by Trustee B. Haar that the attached list of bills totaling \$27,878.58 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: (*Fiscal Officer's report*)

1. Work continues on 5-year budgeting, specifically for General Fund and EMS.

Zoning: (Inspector's report)

1. Permit issued:
#734 new residence, Runion/Giddis Home Service, 2236 S. Hessville Rd.

Cemetery: (Sexton's report)

1. Deed issued:
#682 transfer from J. Nowak to Harris Township

Roads: (Road Superintendent's report)

1. First round of mowing along the roads almost completed.
2. Durapatcher practice will take place this week on lanes in the cemetery.
3. The chipper is no longer being used and will be offered for sale. This will provide more space in the garages for other equipment.

EMS/Fire: (Chief/Asst. Chiefs' report)

1. Assistant EMS Chief McGinnis recommended the hiring of James France and Michelle Reynolds. After review of applications, B. Haar moved and Greenhill seconded their hiring. **Motion carried.**
2. Requests from M. McGinnis to proceed with application for \$20,000 premium pay program for essential employees through the Ground Ambulance Grant made available through the State of Ohio through funds designated by US Treasury under ARPA;

BWC Safety Intervention Grant to purchase two new power stair chairs (6257 high config) at a cost of \$32,404.50 less trade in credit of \$500, township share \$8077.39, grant \$23,827.11, per Stryker quote #10718231;

Power Pro 2, power cot for #449, purchase of \$30,821.50, which includes trade in of \$2500, battery, charger, power cord and freight per Stryker quote #10677197, on a 3-year 0% financing promotion with annual payments;

Knox medvault mini \$1929.00 and flashlights for new ambulance;

Cardiac monitor sent in for repairs, approximately \$2,000;

A motion by B. Haar and seconded by Greenhill was made to purchase and approve application for the above. **Motion carried.**

3. Discussion regarding employees not completing reports timely, per SOG and law.

Building & Grounds: (Jim Wilburn, building supervisor)

1. More stone will be needed for landscaping.
2. A faucet in the fire dept. back sink will need to be replaced.

Announcements, Communications, Other

1. The trustees are reviewing current and potential additional cyber security for the township. In his capacity with Ottawa County, Jacob Greenhill is familiar with needs and security coverage that is available to government entities. He clarified cyber “speak” to help trustees understand what various options include.
2. In response to a request by Marilyn Metzger about excessive speed on Portage River South, B. Haar and Elmore Village Councilman, Robert Babjack, will meet with the Ohio transportation officials about any prior traffic census on that road.
3. A request was made for an indigent burial. A recent donation of graves for that purpose had been received. In reviewing the ORC, the township is required to pay for the cremation and interment.
4. *Grassroots Clipping, June, 2023*, was received.
5. An invitation to Kevin Wallace’s Eagle Scout Court of Honor on July 30 was received.

Beverly Haar motioned that the trustees go into executive session at 8:52 pm to evaluate complaints against Fire/EMS and Village police personnel. Beverly Haar, yes; Jerry Haar, yes; DJ Greenhill, yes. Other attendees included Mayor T. Jackson, Village Councilman B. Babjack and B. Kieffer, HEFD officers J. Wilburn, M. Probst, M. Murray, B. Richards, and J. Berkel. At 10:40 pm Beverly Haar moved to return to regular session. Beverly Haar, yes; Jerry Haar, Yes; DJ Greenhill, yes. No action was taken.

There being no further business, a motion to adjourn was made by DJ Greenhill and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 10:45 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Continued.....

The following expenditures were reviewed:

Number	Date	Amount	Purpose	Payee
432-2023	6/15/23	\$440.21	BIWEEKLY HOURLY 5/28 TO 6/10/23	Ron Distel
433-2023	6/15/23	\$1,531.81	BIWEEKLY HOURLY 5/28 TO 6/10/23	Cary L Johnson
434-2023	6/15/23	\$595.74	BIWEEKLY HOURLY 5/28 TO 6/10/23	Todd E Northrup
435-2023	6/15/23	\$903.51	BIWEEKLY HOURLY 5/28 TO 6/10/23	Andres F Rodriguez
437-2023	6/15/23	\$303.13	BIWEEKLY HOURLY 5/28 TO 6/10/23	Derrick J Berkel
438-2023	6/15/23	\$706.57	BIWEEKLY HOURLY 5/28 TO 6/10/23	Brittany A Dewyre
439-2023	6/15/23	\$1,550.60	BIWEEKLY HOURLY 5/28 TO 6/10/23	Alexander M Fertig
440-2023	6/15/23	\$162.92	BIWEEKLY HOURLY 5/28 TO 6/10/23	James M Hauden
441-2023	6/15/23	\$123.42	BIWEEKLY HOURLY 5/28 TO 6/10/23	Jeffrey T. Herman
442-2023	6/15/23	\$592.52	BIWEEKLY HOURLY 5/28 TO 6/10/23	Jennifer N Marcson
443-2023	6/15/23	\$471.55	BIWEEKLY HOURLY 5/28 TO 6/10/23	Amanda R. McGinnis
444-2023	6/15/23	\$131.93	BIWEEKLY HOURLY 5/28 TO 6/10/23	Kelly N. Stoudering
445-2023	6/15/23	\$531.63	BIWEEKLY HOURLY 5/28 TO 6/10/23	Baylee N Tefft
446-2023	6/15/23	\$167.56	BIWEEKLY HOURLY 5/28 TO 6/10/23	Krista D Watson
447-2023	6/15/23	\$159.79	BIWEEKLY HOURLY 5/28 TO 6/10/23	Lisa J. Woycitzky
448-2023	6/15/23	\$592.21	BIWEEKLY HOURLY 5/28 TO 6/10/23	Nicholas E Zimmerman
450-2023	6/20/23	\$1,296.43	Federal withholding and employer match	United States Treasury
451-2023	6/19/23	\$6,874.09	OPERS withholding and employer match	OPERS
31555	6/19/23	\$457.51	mileage, safety shoes, cell phone Sept2022-June 2023	Andres Rodriguez
31556	6/19/23	\$259.97	RS-2 bitumen emulsion asphalt	Asphalt Materials, Inc.
31557	6/19/23	\$1,890.74	(8) hose 1.75" x 50' red, plus frt	Atlantic Emergency Solutions
31558	6/19/23	\$99.99	jack mount kit #127-6665	Bill's Implement Sales
31559	6/19/23	\$269.25	natural gas for garage & fire station	COLUMBIA GAS
31560	6/19/23	\$51.13	garage supplies	Genoa NAPA
31561	6/19/23	\$1,566.33	fuel/gasoline for May	GPM Investments, LLC
31562	6/19/23	\$988.35	May Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31563	6/19/23	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31564	6/19/23	\$100.00	Employee assistance program	Memorial Professional Services, Ltd
31565	6/19/23	\$59.84	(durapatcher) safety equipment: hard cap, visor, pvc	Moriarty Machinery & Supply Inc.
31566	6/19/23	\$240.00	2023 OTA membership fees	OTTAWA COUNTY TOWNSHIP ASSOC.
31567	6/19/23	\$68.00	uniform: B.Tefft	Phoenix Safety Outfitters
31568	6/19/23	\$335.00	special order foundation plates	Spoerr Precast Concrete Inc.
31569	6/19/23	\$42.69	civil defense siren electricity	TOLEDO EDISON
31570	6/19/23	\$1,370.00	Q1-2023 MARCS service	TREASURER STATE OF OHIO
31571	6/19/23	\$40.20	JD6400 tire tube	Tri County Tire
31572	6/19/23	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
31573	6/19/23	\$246.34	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
31574	6/19/23	\$1,663.72	flush valves, drivers, outdoor condensers, furnace c/c, a/c, air filter, overhead door li	Yackee Electric Service
31575	6/19/23	\$400.00	F250 Tires (4) superduty wheels	Cary Johnson
31576	6/19/23	\$301.17	Withholding	Ottawa County Common Pleas
		\$27,878.58		