

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, March 6, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Fire Chief, Jim Wilburn (entered at 8:10, left 8:17 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:17 pm)

The minutes of the regular meeting held February 20, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

## **FINANCE**

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$19,402.05 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** (*Fiscal Officer's report*)

1. Trustees reviewed bank reconciliations and financial reports for December 2022. B. Haar moved and Greenhill seconded approval of bank reconciliations and financials for December 2022. **Motion carried.**
2. The 2022 Financial reports were filed with the Ohio Auditor of State and Hinkle System and notification published in the Suburban Press.
3. The amended certificate of estimated revenues was submitted to the Ottawa County Auditor.
4. Greenhill moved and B. Haar seconded donating \$200 to the American Legion Post 279 for Memorial Day services. **Motion carried.**

**Zoning:** (*Inspector's report — no report*)

**Cemetery:** (*Sexton's report*)

1. Quotations will be obtained for jetting a drainage pipe at the cemetery.
2. The sexton will be asked to attend the OSU Wood County Extension Agency Pesticide Applicator Class on March 23. Cost of class and materials is \$60.

**Roads:** *(Road Superintendent's report)*

1. The 2018 Freightliner plow truck is being taken to Kalida for stainless weldments of the hinges.
2. A pressure regulator is needed for the air compressor. Availability is questionable due to compressor's age.
3. The annual road tour will take place March 8. Date moved up at request of county engineer.

**EMS/Fire:** *(Chief's report — no report)*

**Building & Grounds:** *(Jim Wilburn, building supervisor — no report)*

**Announcements, Communications, Other**

1. The Ohio Township Association has requested feedback on a Force Account Amendment. This is not applicable to Harris Township due to being too small for this type of account.
2. The Ottawa, Sandusky, Seneca Solid Waste Management District is requesting plan ratification allowing for changes due to income not being adequate for expenses. Trustees will acquire more information before taking action.
3. The Sunny Farms Landfill has increased its fee to \$38 per ton for trash disposal from junk day effective April 2023. Trustees reviewed and signed new contract, also approving payment by ACH.
4. The March, 2023, *Grass Clippings* has been received.
5. The March/April *Ohio Township News* has been received.

There being no further business, a motion to adjourn was made by DJ Greenhill and seconded by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:17 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditures on next page....)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
152-2023	2/28/23	\$976.09	Salaried monthly February 2023	Donald J Greenhill II
153-2023	2/28/23	\$802.80	Salaried monthly February 2023	Beverly K. Haar
154-2023	2/28/23	\$895.00	Salaried monthly February 2023	Jerald A. Haar
155-2023	2/28/23	\$1,441.26	Salaried monthly February 2023	Laura J. Hazel
156-2023	2/28/23	\$322.47	Salaried monthly February 2023	Paul L Perry
157-2023	2/28/23	\$233.90	Salaried monthly February 2023	James M. Wilburn
159-2023	2/28/23	\$638.73	Federal 941 withholding/employer match	United States Treasury
160-2023	2/28/23	\$759.85	February Ohio withholding	TREASURER STATE OF OHIO
161-2023	2/28/23	\$41.96	February School District withholding	Ohio School District Income Tax
162-2023	2/28/23	\$427.02	February city withholding	VILLAGE OF ELMORE
163-2023	2/28/23	\$35.00	February residence city withholding, Oak Harbor	Village of Oak Harbor
164-2023	2/28/23	\$65.34	February residence city withholding, Northwood	City of Northwood
165-2023	2/28/23	\$16.23	February residence city withholding, Toledo	City of Toledo
166-2023	2/28/23	\$1.58	February residence city withholding, Pemberville	Village of Pemberville
167-2023	2/27/23	\$7,668.85	January retirement contributions	OPERS
171-2023	2/28/23	\$98.25	Service fees Feb stmt	Huntington Bank
31455	3/6/23	\$1,444.32	catering: annual volunteer dinner meeting	Ole Zim's Wagon Shed, LLC
31456	3/6/23	\$184.85	Phones/Fax/Wifi	Amplex
31457	3/6/23	\$1,082.04	natural gas for garage & fire station	COLUMBIA GAS
31458	3/6/23	\$400.00	junk hauling 2/13/2023	Elliott Scrapping LLC
31459	3/6/23	\$626.72	fuel/gas for fire/EMS	GPM Investments, LLC
31460	3/6/23	\$158.24	Medical Oxygen	O.E. MEYER CO.
31461	3/6/23	\$242.91	landfill fees 2/13/23	Sunny Farms Landfill
31462	3/6/23	\$49.88	Financial report 3/6/23	THE Suburban/Metro Press
31463	3/6/23	\$100.76	EMS cell phones, iPads for fire & EMS	Verizon Wireless
31464	3/6/23	\$688.00	#443 Electrical Troubleshooting	W. W. Williams
		\$19,402.05		