

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, February 6, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Zoning Inspector, Paul Perry (left at 8:32 pm)
- Cemetery Sexton, Andy Rodriguez (left at 8:32 pm)
- Fire Chief, Jim Wilburn (entered 7:50 pm, left 8:10 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:32 pm)

The minutes of the regular meeting held January 16, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase order/blanket purchase orders.
2. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling **\$41,427.82** be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. OTARMA risk audit is scheduled for Monday, February 13 at 9 am.
2. Supplemental appropriations approved unanimously via roll call for carryover balances from 2022 for unused QSEHRA still eligible for reimbursement: \$3,608.75 General Fund, \$477.20 Cemetery Fund.

Zoning: *(Inspector's report)*

1. The Zoning Commission and Zoning Appeals Board will have organizational meetings on Tuesday, February 7.
2. Mark Messa's corrections of the zoning resolution revisions have been received and will be reviewed by the zoning commission.

Cemetery: *(Sexton's report)*

1. The OSS Aim to Be Green recycling reimbursement grant has been awarded for \$3,695. B. Haar motioned and Greenhill seconded the purchase of an electronic announcement board for the recycling area. Fiscal Officer requested that the purchase not be made until permanent appropriations are in place in March.

Roads: *(Road Superintendent's report)*

1. The John Deere long reach mower has been repaired in house which was determined to be low transmission fluid.
2. Greenhill moved and J. Haar seconded purchasing plow skid shoes for the plow truck and a cutting blade for the Freightliner. **Motion carried.**
3. The Fire training trailer is to be removed from the property next Saturday.

EMS/Fire: *(Chief's report)*

1. Two metal buckets, costing \$28, were purchased for a recent fire.
2. Volunteer firefighter resignations received from Eric Fulwider, Glenn Sasscer, and Bradley Gilbert.
3. An area HAZMAT drill will be hosted by HEFD at the station on February 25.
4. The annual appreciation dinner will be held Saturday, March 4.
5. The 2021 AFG grant award has been extended by FEMA until March 21. HEFD is still in the review process for a tanker truck. Re-submission of grant application may need to be made for 2023 prior to knowing award status.
6. Fire personnel volunteer pay scale has been tabled.

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

Announcements, Communications, Other

1. Ottawa County Board of Elections has sent a notice to help voters become aware of voting changes that now require picture ID's.
2. Trustees received and reviewed County Commissioner Resolution 22-69 regarding windfarms.

There being no further business, a motion to adjourn was made by DJ Greenhill and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:32 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditures on next page...)

Number	Date	Amount	Purpose	Payee
24-2023	1/24/23	\$178.39	MONTHLY VOLUNTEER - DECEMBER 2022	Derrick J Berkel
25-2023	1/24/23	\$275.25	MONTHLY VOLUNTEER - DECEMBER 2022	Jeff Berkel
26-2023	1/24/23	\$169.38	MONTHLY VOLUNTEER - DECEMBER 2022	Brittany A. Dewyre
27-2023	1/24/23	\$336.97	MONTHLY VOLUNTEER - DECEMBER 2022	Daniel A Dewyre
28-2023	1/24/23	\$61.77	MONTHLY VOLUNTEER - DECEMBER 2022	Alexander M Fertig
29-2023	1/24/23	\$46.86	MONTHLY VOLUNTEER - DECEMBER 2022	Cary L Johnson
30-2023	1/24/23	\$148.81	MONTHLY VOLUNTEER - DECEMBER 2022	Scott J Jones
31-2023	1/24/23	\$164.25	MONTHLY VOLUNTEER - DECEMBER 2022	Paul M Makulinski
32-2023	1/24/23	\$85.14	MONTHLY VOLUNTEER - DECEMBER 2022	Amanda R. McGinnis
33-2023	1/24/23	\$173.27	MONTHLY VOLUNTEER - DECEMBER 2022	Michael E. McGinnis
34-2023	1/24/23	\$216.69	MONTHLY VOLUNTEER - DECEMBER 2022	Michael J. Murray
35-2023	1/24/23	\$105.41	MONTHLY VOLUNTEER - DECEMBER 2022	Cameron P Overmyer
36-2023	1/24/23	\$187.40	MONTHLY VOLUNTEER - DECEMBER 2022	Jared J. Overmyer
37-2023	1/24/23	\$105.41	MONTHLY VOLUNTEER - DECEMBER 2022	Nathan A. Overmyer
38-2023	1/24/23	\$76.55	MONTHLY VOLUNTEER - DECEMBER 2022	Joshua M. Parlette
39-2023	1/24/23	\$325.48	MONTHLY VOLUNTEER - DECEMBER 2022	Deborah L. Pocino
40-2023	1/24/23	\$140.56	MONTHLY VOLUNTEER - DECEMBER 2022	Michael Probst
41-2023	1/24/23	\$663.60	MONTHLY VOLUNTEER - DECEMBER 2022	Brian Richards Jr.
42-2023	1/24/23	\$50.74	MONTHLY VOLUNTEER - DECEMBER 2022	Brandon E Rizzo
43-2023	1/24/23	\$35.13	MONTHLY VOLUNTEER - DECEMBER 2022	Glenn Sasscer Jr.
44-2023	1/24/23	\$35.13	MONTHLY VOLUNTEER - DECEMBER 2022	Kirk P. Shank
45-2023	1/24/23	\$140.83	MONTHLY VOLUNTEER - DECEMBER 2022	Liam J Treat
46-2023	1/24/23	\$58.84	MONTHLY VOLUNTEER - DECEMBER 2022	Brandon M Wilburn
47-2023	1/24/23	\$471.94	MONTHLY VOLUNTEER - DECEMBER 2022	James M. Wilburn
48-2023	1/24/23	\$11.77	MONTHLY VOLUNTEER - DECEMBER 2022	Nicholas E Zimmerman
50-2023	1/26/23	\$414.25	BIWEEKLY HOURLY 1/8 TO 1/21/22	Ron Distel
51-2023	1/26/23	\$1,527.11	BIWEEKLY HOURLY 1/8 TO 1/21/22	Cary L Johnson
52-2023	1/26/23	\$1,199.97	BIWEEKLY HOURLY 1/8 TO 1/21/22	Andres F Rodriguez
54-2023	1/26/23	\$753.36	BIWEEKLY HOURLY 1/8 TO 1/21/22	Brittany A. Dewyre
55-2023	1/26/23	\$498.34	BIWEEKLY HOURLY 1/8 TO 1/21/22	Michael G Dreka
56-2023	1/26/23	\$1,107.65	BIWEEKLY HOURLY 1/8 TO 1/21/22	Alexander M Fertig
57-2023	1/26/23	\$825.20	BIWEEKLY HOURLY 1/8 TO 1/21/22	Jeffrey J Harwick
58-2023	1/26/23	\$311.67	BIWEEKLY HOURLY 1/8 TO 1/21/22	James M Hauden
59-2023	1/26/23	\$289.07	BIWEEKLY HOURLY 1/8 TO 1/21/22	Jeffrey T. Herman
60-2023	1/26/23	\$491.40	BIWEEKLY HOURLY 1/8 TO 1/21/22	Scott J Jones
61-2023	1/26/23	\$726.01	BIWEEKLY HOURLY 1/8 TO 1/21/22	Michael E. McGinnis
62-2023	1/26/23	\$943.06	BIWEEKLY HOURLY 1/8 TO 1/21/22	Deborah L. Pocino
63-2023	1/26/23	\$595.40	BIWEEKLY HOURLY 1/8 TO 1/21/22	Baylee N Tefft
64-2023	1/26/23	\$236.15	BIWEEKLY HOURLY 1/8 TO 1/21/22	Krista D Watson
66-2023	1/26/23	\$857.84	Federal 941 withholding/employer match	United States Treasury
67-2023	1/26/23	\$1,347.23	Federal 941 withholding/employer match	United States Treasury
68-2023	1/31/23	\$976.09	SALARIED MONTHLY JANUARY 2023	Donald J Greenhill II
69-2023	1/31/23	\$795.30	SALARIED MONTHLY JANUARY 2023	Beverly K. Haar
70-2023	1/31/23	\$891.88	SALARIED MONTHLY JANUARY 2023	Jerald A. Haar
71-2023	1/31/23	\$1,431.05	SALARIED MONTHLY JANUARY 2023	Laura J. Hazel
72-2023	1/31/23	\$322.47	SALARIED MONTHLY JANUARY 2023	Paul L Perry
73-2023	1/31/23	\$233.90	SALARIED MONTHLY JANUARY 2023	James M. Wilburn
75-2023	1/31/23	\$659.56	Federal 941 withholding/employer match	United States Treasury
76-2023	1/31/23	\$7,111.07	December retirement contributions	OPERS
77-2023	1/31/23	\$701.41	December Ohio withholding	TREASURER STATE OF OHIO
78-2023	1/31/23	\$48.57	December School District withholding	Ohio School District Income Tax
79-2023	1/31/23	\$455.29	December city withholding	RITA
80-2023	1/31/23	\$32.00	December residence city withholding, Oak Harbor	RITA
81-2023	1/31/23	\$61.38	December residence city withholding	City of Northwood
82-2023	1/31/23	\$15.76	December residence city withholding	City of Toledo
83-2023	2/6/23	\$85.72	natural gas at maint garage in Dec	COLUMBIA GAS
84-2023	2/6/23	\$459.31	natural gas at station and maint garage in Dec	COLUMBIA GAS
31410	1/31/23	\$283.99	Payroll withholding	Ohio Child Support Payment Centr
31411	2/6/23	\$184.85	Phones/Fax/Wifi Feb	Amplex
31412	2/6/23	\$161.00	Rope bag, Orange Lg	Atlantic Emergency Solutions
31413	2/6/23	\$275.85	OTA conference: meals & mileage	Beverly K. Haar
31414	2/6/23	\$1,204.82	EMS supplies	BOUND TREE MEDICAL, LLC.
31415	2/6/23	\$390.00	02Freightliner plow: broken cylinder bracket	Alan Haar
31416	2/6/23	\$599.00	02Freightliner plow: broken cylinder bracket	Andrew J Haar
31417	2/6/23	\$150.00	QSEHRA admin fee Q4-2022	Burnham & Flower Insurance Grou
			Base radio repair: adj KHz frequency	
			Radio headset troubleshooting May 2022: re-paired with base and found speaker button set to internal speaker	Cleveland Communications, Inc.
31418	2/6/23	\$357.67		
31419	2/6/23	\$400.00	junk hauling 1/16/23	Elliott Scrapping LLC
			Billing cycle adjustment: Email, M365, Proofpoint monthly service	
31420	2/6/23	\$63.00		Link Computer Corporation
31421	2/6/23	\$334.06	fuel 83.1 gal	LUCKEY FARMERS, INC.
31422	2/6/23	\$100.00	Employee assistance program-Jan	Memorial Professional Services, LT
31423	2/6/23	\$125.36	EMS O2 delivered	O. E. MEYER CO.
31424	2/6/23	\$15.98	shop supplies: low voltage tester & 6-12volt plug	Oak Harbor Hardware
31425	2/6/23	\$281.59	landfill fees 1/16/23	Sunny Farms Landfill
31426	2/6/23	\$32.55	civil defense siren electricity	TOLEDO EDISON
31427	2/6/23	\$101.49	EMS cell phones, IPads for fire/EMS	Verizon Wireless
31428	2/6/23	\$270.00	reflective address numbers	VISION QUEST
			EMS supplies: pulse ox, AED battery, ResqPods	
			EMS supplies: Pedi-padz electrodes	
			EMS supplies: CPR stat-padz electrode	
31429	2/6/23	\$1,222.42		ZOLL Medical Corporation
31430	2/6/23	\$1,075.90	natural gas for garage & fire station Jan	COLUMBIA GAS
31431	2/6/23	\$127.07	supplies	Genoa NAPA
31432	2/6/23	\$215.40	#448 LOF	L H Automotive LLC
31433	2/6/23	\$2,560.00	EMS medical directorship 2023	Premier Physician Services, Inc.
31434	2/9/23	\$225.78	Payroll withholding	Ohio Child Support Payment Centr
		\$41,427.82		