

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, November 21, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered 7:34 pm, left 9:25 pm)
- Zoning Inspector, Paul Perry (left 9:25 pm)
- Fire Chief, Jim Wilburn (entered 8:45 pm, left 9:21 pm)
- Assistant Chief, Jeff Berkel (entered 8:45 pm, left 9:21 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:40 pm)

The minutes of the special meeting held September 28, 2022, were read by Chairman Beverly Haar. DJ Greenhill motioned and Beverly Haar seconded that the minutes be approved.

Motion carried.

The minutes of the regular meeting held November 7, 2022, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$32,731.80 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**
2. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. B. Haar moved and Greenhill seconded a donation of \$200 be given to the Ottawa County Community Foundation. The fire department has been the recipient of several grants from the organization in the past. **Motion carried.**
2. J. Haar motioned and B. Haar seconded that a \$1,250 donation be made to the Ottawa County Drug Task Force. **Motion carried.**
3. An employee has returned to light duty work after a medical leave.

Zoning: *(Inspector's report)*

1. Zoning inspector will be issued an ID to use when conducting township business. Discussion on magnetic vehicle signage; no action taken.

2. Some new residents to Harris Township are unaware that the township is zoned. B. Haar moved and Greenhill seconded to spent \$500 to purchase and post road signs at main roads entering township borders to help educate the public. **Motion carried.**
3. Permit applications pending for out building and new construction.

Cemetery: *(Cemetery Sexton's report)*

1. New deeds were issued: #671 through #674
2. Discussion on potential land acquisition from Mr. Richard Yeasting.
3. Wreaths across America delivery will be the week of Dec. 12, with ceremony scheduled for Saturday, Dec. 17.

Roads: *(Road Superintendent's report)*

1. Discussion continues about oil baths to help preserve truck bodies, specifically the cemetery truck, new plow truck and backhoe. B. Haar abstained from the discussion. Trustees agreed with Johnson to put off until 2023 and look into other cost-saving opportunities with other townships.
2. Equipment repairs:
—'02 Freightliner's plow being rebuilt: 2 hydraulic cylinders being replaced; estimated cost of \$600-\$1000
—front-end loader's flat tire to be repaired with tube or replaced by Tri-County; estimated cost of \$250.
3. The first batch of the salt brine operation went well. Purchase of a multi-purpose chemical pump costing \$400 will be needed. Greenhill moved and J. Haar seconded purchasing the pump. **Motion carried.**
4. Durapatch machine being stored for Clay Township PD.
5. A resident on Martin Williston Road has a failing driveway culvert and is requesting a ditch cleaning by Harris and Sandusky counties because this is a joint county road. Before deciding, the trustees will file a TRQ with the Ottawa County Engineer to evaluate the scope and cost of such a project.

EMS/Fire: *(Chief's report)*

1. Engine 444 was taken to Williams for airline leaks; anticipated cost estimated at \$1000. Obtaining quotes for new tires for 444 (NFPA requirement every 10 years).
2. Pat & Sons Towing will be contacted again for removal of training trailer. Discussion on using township employees to tear down and dispose before winter if not removed soon.
3. Association working on updating their protocol manual to include explorer group.

Building & Grounds: *(Jim Wilburn, building supervisor)*

1. The toilet in the women's restroom needs a diaphragm replaced. Yackee Electric was called.

Announcements, Communications, Other

1. Another public meeting concerning wind/solar farms will be held at the Ottawa County Courthouse EOC on December 13 at 3:30 p.m.
2. October EMS billing reports have been received and reviewed from Great Lakes Billing.
3. An election ballot was received from OTARMA Board of Directors. No action taken.
4. Trustees reviewed copy of letter written to Commissioners from local homeowners requesting combining resources with Amplex for local internet service during the upcoming water main extension project on Portage River South Road.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:40 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page....)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
895-2022	11/17/22	\$627.73	BIWEEKLY HOURLY 10/30-11/12/22	Ron Distel
896-2022	11/17/22	\$1,455.81	BIWEEKLY HOURLY 10/30-11/12/22	Cary L Johnson
897-2022	11/17/22	\$1,198.81	BIWEEKLY HOURLY 10/30-11/12/22	Andres F Rodriguez
899-2022	11/17/22	\$103.56	BIWEEKLY HOURLY 10/30-11/12/22	Derrick J Berkel
900-2022	11/17/22	\$514.02	BIWEEKLY HOURLY 10/30-11/12/22	Brittany A. Dewyre
901-2022	11/17/22	\$278.54	BIWEEKLY HOURLY 10/30-11/12/22	Alexander M Fertig
902-2022	11/17/22	\$849.18	BIWEEKLY HOURLY 10/30-11/12/22	Jeffrey J Harwick
903-2022	11/17/22	\$116.50	BIWEEKLY HOURLY 10/30-11/12/22	James M Hauden
904-2022	11/17/22	\$284.20	BIWEEKLY HOURLY 10/30-11/12/22	Jeffrey T. Herman
905-2022	11/17/22	\$300.00	BIWEEKLY HOURLY 10/30-11/12/22	Scott J Jones
906-2022	11/17/22	\$154.30	BIWEEKLY HOURLY 10/30-11/12/22	Amanda R. McGinnis
907-2022	11/17/22	\$870.30	BIWEEKLY HOURLY 10/30-11/12/22	Michael E. McGinnis
908-2022	11/17/22	\$1,199.26	BIWEEKLY HOURLY 10/30-11/12/22	Deborah L. Pocino
909-2022	11/17/22	\$645.59	BIWEEKLY HOURLY 10/30-11/12/22	Baylee N Tefft
910-2022	11/17/22	\$546.15	BIWEEKLY HOURLY 10/30-11/12/22	Krista D Watson
912-2022	11/22/22	\$1,269.72	Federal 941 withholding tax	United States Treasury
913-2022	10/31/22	\$895.08	QSEHRA July/Sept-DGreenhill	Burnham & Flower Insurance Group
914-2022	11/21/22	\$2,689.80	payment on Portage River S. Rd. OPWC Bond	Ohio Treasurer
915-2022	11/25/22	\$248.90	Monthly Volunteer - October 2022	Derrick J Berkel
916-2022	11/25/22	\$256.78	Monthly Volunteer - October 2022	Jeff Berkel
917-2022	11/25/22	\$243.26	Monthly Volunteer - October 2022	Brittany A. Dewyre
918-2022	11/25/22	\$244.62	Monthly Volunteer - October 2022	Daniel A Dewyre
919-2022	11/25/22	\$0.00	Monthly Volunteer - October 2022	Alexander M Fertig
920-2022	11/25/22	\$27.02	Monthly Volunteer - October 2022	Kimberly N Fertig
921-2022	11/25/22	\$35.12	Monthly Volunteer - October 2022	Cary L Johnson
922-2022	11/25/22	\$195.87	Monthly Volunteer - October 2022	Scott J Jones
923-2022	11/25/22	\$281.39	Monthly Volunteer - October 2022	Paul M Makulinski
924-2022	11/25/22	\$85.14	Monthly Volunteer - October 2022	Amanda R. McGinnis
925-2022	11/25/22	\$165.38	Monthly Volunteer - October 2022	Michael E. McGinnis
926-2022	11/25/22	\$351.03	Monthly Volunteer - October 2022	Michael J. Murray
927-2022	11/25/22	\$105.41	Monthly Volunteer - October 2022	Cameron P Overmyer
928-2022	11/25/22	\$163.98	Monthly Volunteer - October 2022	Jared J. Overmyer
929-2022	11/25/22	\$222.55	Monthly Volunteer - October 2022	Nathan A. Overmyer
930-2022	11/25/22	\$58.89	Monthly Volunteer - October 2022	Joshua M. Parlette
931-2022	11/25/22	\$386.70	Monthly Volunteer - October 2022	Deborah L. Pocino
932-2022	11/25/22	\$199.12	Monthly Volunteer - October 2022	Michael Probst
933-2022	11/25/22	\$296.42	Monthly Volunteer - October 2022	Brian Richards Jr.
934-2022	11/25/22	\$280.61	Monthly Volunteer - October 2022	Brandon E Rizzo
935-2022	11/25/22	\$11.70	Monthly Volunteer - October 2022	Glenn Sasser Jr.
936-2022	11/25/22	\$23.42	Monthly Volunteer - October 2022	Kirk P. Shank
937-2022	11/25/22	\$162.90	Monthly Volunteer - October 2022	Liam J Treat
938-2022	11/25/22	\$105.69	Monthly Volunteer - October 2022	Brandon M Wilburn
939-2022	11/25/22	\$164.20	Monthly Volunteer - October 2022	James M. Wilburn
940-2022	11/25/22	\$25.36	Monthly Volunteer - October 2022	Nicholas E Zimmerman
942-2022	11/25/22	\$857.82	Federal 941 withholding tax	United States Treasury
943-2022	11/23/22	\$9,379.68	OPERS withholding Sept.	OPERS
31318	11/21/22	\$568.78	GLBA refund / J. Hazel DOS 7/28/2020	GREAT LAKES BILLING ASSOCIATES, INC.
31319	11/21/22	\$1,523.47	EMS billing & Medicare revalidation fee	GREAT LAKES BILLING ASSOCIATES, INC.
31320	11/21/22	\$141.48	cemetery & road supplies	LOWES BUSINESS ACCOUNT/GEFC
31321	11/21/22	\$100.00	Employee assistance program	Memorial Professional Services, Ltd
31322	11/21/22	\$139.18	wiper blades for road trucks	Oak Harbor Auto Parts Inc.
31323	11/21/22	\$704.75	EMS uniforms: J. Hauden, J. Harwick	Phoenix Safety Outfitters
31324	11/21/22	\$523.83	#449 Tire replacement/installation	Shrader Tire & Oil
31325	11/21/22	\$101.30	EMS cell phones, iPads for fire & EMS	Verizon Wireless
31326	11/25/22	\$351.50	Withholding	Ohio Child Support Payment Central
		\$32,731.80		