

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, November 7, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Cemetery Sexton, Andy Rodriguez (entered at 7:44 pm, left at 9:30 pm)
- Zoning Inspector, Paul Perry (left at 8:05 pm)
- Fire Chief, Jim Wilburn (entered 7:40 pm, left 8:04 pm)
- Assistant Chief, Jeff Berkel (entered at 7:57 pm, left at 8:04 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:30 pm)

The minutes of the regular meeting held October 17, 2022, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

The minutes of the special meeting held September 28, 2022, are still pending.

FINANCE

1. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$221,721.37 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**
2. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. A reallocation will be made of \$54,000 from ARPA Fund, Repairs/Maint 2273-120-323-0000 to Machinery/Equipment 2273-760-740-0000 & issuance of T/N PO for \$53,853.25 to Stryker for power load/cot system as approved 1/17/22 and 8/1/22 minutes.
2. Motorola (radios) expense will be proportionately divided between fire and EMS budgets based on number of units assigned to each. Then and now Purchase Order to be issued for the total of \$195,176.06 to Motorola Solutions with supplemental appropriation approved on motion by B. Haar and seconded by DJ Greenhill. **Motion carried.**
3. T/N PO approved to be written to Huntington Bank for the December backhoe lease payment of \$19,505.26, with allocation between principal and interest for Road and Cemetery Funds as previously approved, 40/60% respectively between the funds.
4. The Wolf Creek Petition Project #143 has been dismissed by Sandusky County. B. Haar moved and Greenhill seconded that \$878.95 of assessment costs incurred be paid in 2022. **Motion carried.**

5. Greenhill moved and B. Haar seconded paying the Bureau of Workman's Compensation annually and to issue supplemental appropriation as needed. **Motion carried.**
6. B. Haar, Greenhill, and Hazel will be attending the Ohio Township Association Convention beginning January 25 in Columbus at an approved cost of \$125 each plus hotel lodging at Hyatt. Motion made by DJ Greenhill and seconded by B. Haar. **Motion carried.**

Zoning: *(Inspector's report)*

1. Permits issued:
#725 Freeman, 16130 W Portage River South – barn
#724 Paule, 19190 Portage River South – fence
#726 DeVito, 590 Bradford Ct – pool (pending)

Cemetery: *(Sexton's report)*

1. One of the old trees in the old section was a victim of the recent wind storm.

Roads: *(Road Superintendent's report)*

1. Discussion continues about oil baths to help preserve truck bodies, particularly '18 and '02 Freightliners and making/use of brine to treat roads of ice/snow.
2. Several road signs have “disappeared” and need to be replaced.
3. Ottawa County Engineer's Office has issued a driveway permit #22-076 at 227 Graytown Road.

EMS/Fire: *(Chief's report)*

1. Greenhill motioned and B. Haar seconded paying the \$50 each (\$350 total) registration fee for seven firefighter/EMS officers to attend a leadership class being held at Fremont Fire on January 20, 2023. **Motion carried.**
2. Upcoming events: annual association feather party on November 12; Christmas party on December 19.
3. Fire chief plans to soon accept applications to fill a vacant lieutenant position.
4. Damage was reported to ambulance 449 from recent run. Tire will need replaced by Shrader and some cosmetic work is being quoted.

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

1. Cost of a Roomba vacuum will be researched to maintain new carpeting in the station.

Announcements, Communications, Other

1. Greenhill advised that the new web site is now up. A few items still need to be completed including pictures/biographies of elected officials and department heads.
3. IT services being quoted by Mann Technologies and TekRx. Will look into local companies who may want to quote services as well.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:30 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page....)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
854-2022	10/31/22	\$976.09	Salaried monthly - October 2022	Donald J Greenhill II
855-2022	10/31/22	\$795.30	Salaried monthly - October 2022	Beverly K. Haar
856-2022	10/31/22	\$891.88	Salaried monthly - October 2022	Jerald A. Haar
857-2022	10/31/22	\$1,431.05	Salaried monthly - October 2022	Laura J. Hazel
858-2022	10/31/22	\$322.47	Salaried monthly - October 2022	Paul L Perry
859-2022	10/31/22	\$233.90	Salaried monthly - October 2022	James M. Wilburn
861-2022	10/31/22	\$659.56	Federal 941 withholding tax	United States Treasury
862-2022	10/31/22	\$646.53	Ohio withholding tax - September 2022	TREASURER STATE OF OHIO
863-2022	10/31/22	\$29.11	Ohio school district withholding tax - Sept.	Ohio School District Income Tax
864-2022	10/31/22	\$360.34	Elmore city withholding tax - Sept.	VILLAGE OF ELMORE
865-2022	10/31/22	\$30.40	Resident city withholding tax - Sept.	Village of Oak Harbor
866-2022	10/31/22	\$57.80	Resident city withholding tax - Sept.	City of Northwood
867-2022	10/31/22	\$11.07	Resident city withholding tax - Sept.	City of Toledo
868-2022	10/31/22	\$4.80	Resident city withholding tax - Sept.	Village of Luckey
869-2022	10/31/22	\$1.33	Resident city withholding tax - Sept.	Village of Pemberville
870-2022	10/31/22	\$6,605.38	OPERS withholding Sept.	OPERS
871-2022	11/3/22	\$283.12	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Ron Distel
872-2022	11/3/22	\$1,455.81	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Cary L Johnson
873-2022	11/3/22	\$1,157.74	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Andres F Rodriguez
875-2022	11/3/22	\$199.61	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Derrick J Berkel
876-2022	11/3/22	\$197.33	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Brittany A. Dewyre
877-2022	11/3/22	\$819.83	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Alexander M Fertig
878-2022	11/3/22	\$1,142.09	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Jeffrey J Harwick
879-2022	11/3/22	\$206.88	BIWEEKLY HOURLY PAY 10/16-10/29/2022	James M Hauden
880-2022	11/3/22	\$199.35	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Jeffrey T. Herman
881-2022	11/3/22	\$88.27	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Scott J Jones
882-2022	11/3/22	\$245.35	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Jennifer N Marcson
883-2022	11/3/22	\$213.57	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Amanda R. McGinnis
884-2022	11/3/22	\$522.57	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Michael E. McGinnis
885-2022	11/3/22	\$1,141.43	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Deborah L. Pocino
886-2022	11/3/22	\$436.81	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Baylee N Tefft
887-2022	11/3/22	\$266.50	BIWEEKLY HOURLY PAY 10/16-10/29/2022	Krista D Watson
889-2022	11/3/22	\$1,184.96	Federal 941 withholding tax	United States Treasury
890-2022	11/9/22	\$40.00	training webinars	Business Card
891-2022	11/9/22	\$444.23	misc computer accessories, property stickers	Business Card
892-2022	11/9/22	\$362.06	broadcast sprayer, parts, grass seed	Business Card
893-2022	11/9/22	\$94.99	Remedy weed killer	Business Card
894-2022	10/31/22	\$85.25	bank service fees	Huntington Bank
31289	11/7/22	\$184.85	Phones/Fax/Wifi	Amplex
31290	11/7/22	\$173.50	Fire extinguisher servicing	Automatic Fire Protection Systems, Inc.
31291	11/7/22	\$615.17	EMS supplies	BOUND TREE MEDICAL, LLC.
31292	11/7/22	\$100.00	Website design & development	DwHostit
31293	11/7/22	\$400.00	junk hauling 10/10/22	Elliott Scrapping LLC
31294	11/7/22	\$500.20	EMS medications	Embrace Healthcare
31295	11/7/22	\$202.32	Contract Ambulance billing fees Sept	GREAT LAKES BILLING ASSOCIATES, INC.
31296	11/7/22	\$100.00	Employee assistance program October	Memorial Professional Services, Ltd
31297	11/7/22	\$75.42	EMS meds: O2	O.E. MEYER CO.
31298	11/7/22	\$48.00	Training: Snow & Ice Control - Rodriguez	Ohio LTAP
31299	11/7/22	\$25,026.48	Stryker power load	Stryker
31300	11/7/22	\$240.90	landfill fees	Sunny Farms Landfill
31301	11/7/22	\$33.03	civil defense siren electricity	TOLEDO EDISON
31302	11/7/22	\$100.94	cell phones, iPads for fire & EMS	Verizon Wireless
31303	11/7/22	\$326.35	EMS supplies	ZOLL Medical Corporation
31304	11/7/22	\$0.00	Skipped Warrants 31304 to 31304 with Payment Series of 3	Skipped Warrants 31304 to 31304 Series 3
31305	11/7/22	\$438.25	(15) fire extinguishers serviced	Automatic Fire Protection Systems, Inc.
31306	11/7/22	\$264.60	EMS supplies	BOUND TREE MEDICAL, LLC.
31307	11/7/22	\$331.96	natural gas for garage & fire station	COLUMBIA GAS
31308	11/7/22	\$132.00	signs: slow blind drive (2) & dip (2)	Griffin Pavement Stripping
31309	11/7/22	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31310	11/7/22	\$48.98	5# lawn mix, 10" wrench	Oak Harbor Hardware
31311	11/7/22	\$631.05	Handtevy med mgmt/protocol uploads	Pediatric Emergency Standards, Inc.
31312	11/7/22	\$172.00	Boots: J. Wilburn	Phoenix Safety Outfitters
31313	11/7/22	\$878.95	assessment Wolf Creek Petition Project #143	Sandusky County Commissioners
31314	11/7/22	\$86.30	JD6415 fuel cap	STREACKER TRACTOR SALES
31315	11/7/22	\$1,200.00	18 Freightliner Coal Door labor/mat	The Dexter Company
31316	11/7/22	\$1,000.00	Pump testing #444	W. W. Williams
31317	11/10/22	\$164,347.86	Radios per quote (mics, vehicle chargers and programming/installation not completed)	Motorola Solutions
		\$221,721.37		