

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, October 3, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered at 9:23 pm, left at 9:55pm)
- Cemetery Sexton, Andy Rodriguez (left at 9:02 pm)
- Assistant EMS Chief, Mike McGinnis (entered at 7:51 pm, left at 9:55 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:55 pm)

The minutes of the regular meeting held September 19, 2022, were read by Chairman Beverly Haar. Jerry Haar moved and DJ Greenhill seconded the minutes be approved. **Motion carried.**

The minutes of the special meeting held Tuesday, September 28, 2022 involving Bituminous & Chip Seal Surface Treatment of various Township roads by Henry W. Bergman are still pending completion and acceptance by parties involved.

## **FINANCIAL**

A motion was made by Trustee J. Haar and seconded by Trustee Greenhill that the attached list of bills totaling \$12,895.56 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** *(Fiscal Officer's report)*

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. BWC premium audit corrected reporting for volunteers who are also part-time employees, resulting in a premium refund for 2021 of \$2,519.
3. Trustees reviewed SB52 windmill update from the Ottawa County Commissioners.

**Zoning:** *(Inspector's report)*

1. Letters need to be issued to several residents regarding unkept properties and mowing and junk car requirements.

**Cemetery:** *(Sexton's report)*

1. The following equipment was purchased: chute blocker for new mower, new sprayer to replace old unit, and regulators for hand sprayers. Instead of purchasing a reprogrammer for the cemetery truck, diesel additive will be tried.
2. Fall cleanup has begun this week

3. A recent request for a grave transfer will require further documentation by the person requesting the transfer before it is granted.

**Roads:** *(Road Superintendent's report)*

1. B. Haar moved and Greenhill seconded the purchase of a tail gate with coal chute from Dexter to be purchased for the 2018 Freightliner (big plow truck) at a cost of \$1,200. **Motion carried.**
2. Hidden Drive sign stolen from Portage River South Rd. Cary to order (2) signs: one to replace, and one for inventory.
3. Complaint on Kempke Road where the tile under the road has created a dip for years. Discussion on placing sign to advise of road dip.
- 3 Andy Rodriguez requested attending a snow/ice removal workshop at Bowling Green on Oct. 20. Greenhill moved and B. Haar seconded approving his attendance. **Motion carried.**

**EMS/Fire:** *(Assistant EMS Chief's report)*

1. A pike pole was ruined at the high school homecoming bonfire and needs to be replaced.
2. New radios are in but some need to be replaced to correct color coding and all need to be programmed prior to use. Lapel mics and vehicle chargers have not been received yet.
3. EMS PC at Mann for estimated repairs of \$300.
4. Baylee Tefft begins her part time service this week.
5. The new cot is being delivered late Oct./early Nov. It will have to be stored here until the new ambulance is completed in 2023.
6. BWC grant for turnout gear washer required follow up case studies were to be submitted by 10/4; M. McGinnis has been trying to contact the Bureau for an extension on this. Additionally, the turnout gear washer has not been working properly (not enough water and doesn't spin properly) and getting it serviced has been delayed. The EMS washer also needs a seal replaced. Mike will follow up on getting the servicing taken care of with Randolph's Appliance in Gibsonburg.
7. Discussion was held regarding providing information to the community about the EMS levy renewal and addition on the November ballot. Facebook, flyers, Suburban Press publication, and an information night on Oct. 20 at 7:00 pm at the station are planned.

**Building & Grounds:** *(Jim Wilburn, building supervisor)*

1. McGinnis contacted Delving for rodent control.

## **Announcements, Communications, Other**

1. The OSS Waste District has contracted recycling with Rumpke Recycling for 5 years.
2. A report was received from the Ottawa County Community Foundation for Summer 2022.

Beverly Haar moved that the trustees go into executive session to discuss employee discipline at 9:02 pm. DJ Greenhill seconded the motion. Beverly Haar, yes; DJ Greenhill, yes; Jerry Haar, yes. **Motion carried.**

Beverly Haar moved that the trustees return to regular session at 9:20 pm. DJ Greenhill seconded the motion. Beverly Haar, yes; DJ Greenhill, yes; Jerry Haar, yes. **Motion carried.**

### **No action was taken.**

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:55 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page....)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
775-2022	9/30/22	\$976.09	MONTHLY SALARIED SEPTEMBER 2022	Donald J Greenhill II
776-2022	9/30/22	\$795.30	MONTHLY SALARIED SEPTEMBER 2022	Beverly K. Haar
777-2022	9/30/22	\$891.88	MONTHLY SALARIED SEPTEMBER 2022	Jerald A. Haar
778-2022	9/30/22	\$1,431.05	MONTHLY SALARIED SEPTEMBER 2022	Laura J. Hazel
779-2022	9/30/22	\$322.47	MONTHLY SALARIED SEPTEMBER 2022	Paul L Perry
780-2022	9/30/22	\$233.90	MONTHLY SALARIED SEPTEMBER 2022	James M. Wilburn
782-2022	9/29/22	\$132.10	Federal 941 withholding and employer contribution	United States Treasury
783-2022	9/30/22	\$659.56	Federal 941 withholding and employer contribution	United States Treasury
784-2022	9/30/22	\$629.81	Ohio withholding for September	TREASURER STATE OF OHIO
785-2022	9/30/22	\$34.63	Ohio school district withholding for September	Ohio School District Income Tax
786-2022	9/30/22	\$377.17	Elmore city withholding for September	RITA
788-2022	9/30/22	\$57.60	Voluntary resident city withholding for September	City of Northwood
789-2022	9/30/22	\$2.04	Voluntary resident city withholding for September	City of Toledo
790-2022	9/30/22	\$109.25	bank fees September	Huntington Bank
31258	9/29/22	\$400.00	junk hauling 9/12	Elliott Scrapping LLC
31259	9/29/22	\$26.98	Trimmer string & grease	John Deere Financial
31260	9/30/22	\$813.46	Fuel, off road diesel 9/15	LUCKEY FARMERS, INC.
31261	9/29/22	\$286.22	landfill fees	Sunny Farms Landfill
31262	9/30/22	\$1,750.74	#442 rpl 4-way valve causing air leaks 8/29	SUTPHEN Corporation
31263	9/29/22	\$33.15	civil defense siren electricity	TOLEDO EDISON
31264	9/30/22	\$1,200.00	Annual software license-EMS dispenser OCT22-SEP23	VendNovation, LLC
31265	9/29/22	\$101.08	IPad service for fire & EMS, squad cell phones	Verizon Wireless
31265	9/29/22	\$101.08	IPad service for fire & EMS, squad cell phones	Verizon Wireless
31266	9/29/22	\$30.00	BCI: B Tefft	Village of Elmore, Police Dept.
31267	9/29/22	\$1,500.00	PM autoopulse/cardiac monitorsx2, annual Dec.	ZOLL Medical Corporation
		\$12,895.56		