

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, August 15, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered at 8:24 pm, left at 9:29 pm)
- Fire Chief, Jim Wilburn (entered 8:32 pm, left 9:00 pm)
- Assistant EMS Chief, Mike McGinnis (entered 8:32 pm, left 9:00 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:46 pm)

The minutes of the regular meeting held August 1, 2022, were read by Chairman Beverly Haar. DJ Greenhill moved and Jerry Haar seconded that the minutes be approved. **Motion carried.**

Chairman Beverly Haar read the minutes of the special meeting held August 5, 2022, approving an EMS 4.5 renewal levy with 4.0 additional millage be placed on the November ballot. DJ Greenhill moved and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCIAL

A motion was made by Trustee Greenhill and seconded by Trustee Jerry Haar that the attached list of bills totaling \$23,022.04 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Motion carried.

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. Harris Elmore Firefighters Association requesting reimbursement for the purchase of educational fire prevention supplies in the amount of \$1,560 and tires for the HexR in the amount of \$551.27. As previously budgeted items, trustees approved payment to Association.
2. A special joint meeting will be held August 30 at the Ottawa County Engineers Office to finalize the OPWC grant application for road projects to be done in 2024. The joint application will group Harris Township with Allen and Carroll. Harris' portion will be Witty Road from SR 51 to Opfer Lentz and Martin Williston from SR 105 to the turnpike overpass.
3. Discussion was held regarding raising the credit card thresholds to be more in line with rising costs. B. Haar motioned and Greenhill seconded an increase from \$200 to \$500. **Motion carried.**
4. The next regular meeting date is currently scheduled on Labor Day holiday. Greenhill moved to reschedule the meeting to Tuesday, September 6, 2022. B. Haar seconded the motion. **Motion carried.**

Zoning: *(Inspector's report)*

1. The Zoning Board of Appeals will hold a meeting August 25, at 7:00 pm to review applications for variances by Hawn — 16151 Portage River South Road, and Maples — 19430 W. Witty Road.

Cemetery: *(Sexton's report)*

1. Deed transfers #661 and 666 were reviewed and signed by Trustees.

Roads: *(Road Superintendent's report)*

1. Superintendent will be looking for four "good" used tires for the utility trailer. Current tires have deteriorated beyond safe use. Anticipating a budget of \$100.
2. A new solenoid is needed for the Alamo long reach implement on the John Deere tractor.
3. After observing the use of a Dura Patch machine for pothole repairs and the longevity of the patch, the superintendent felt the machine was impressive and would save time and money. He will investigate cost of acquiring a similar used machine.
4. Crack sealing will take place in September.

EMS/Fire: *(Chief's report)*

1. Cary Johnson passed 36-hour volunteer firefighter class and will be on probationary status for one year.
2. Dan Dwyer has been approved to take the firefighter instructor class at Vanguard.
3. Greenhill moved and B. Haar seconded hiring James Hauden as a part-time EMT pending background and DMV checks. **Motion carried.**
3. Fire engine #444 and HEXR will be taken to the National Tractor Pulling Competition in Bowling Green.
4. The semi-trailer at the back of the station has been emptied and should be removed soon.
5. Penn Care and MARCS will be coming to make equipment repairs, respectively the backup camera on squad 448 (estimated at \$1,000) and radios (no charge).
6. The new ambulance has an October 2022 projected delivery so all accessory items will need to be ordered and available for installation. A list of items needed with cost will be provided.
7. Due to increased requirements of EMS medical supply inventories, administrator is again requesting an inventory control system to monitor supplies. He recommends ESO Operative IQ, which has an annual fee of \$2,590 and an initial setup fee of \$950.

Building & Grounds: (*Jim Wilburn, building supervisor*)

1. Restroom lights need replaced; will check inventory of bulbs.

Announcements, Communications, Other

1. July 2022, Great Lakes billing reports were received.
2. *Grassroots Clippings*, August 2022, was received.
3. Ottawa Soil & Water Summer/Fall 2022 newsletter was received, along with an invitation to the annual banquet on September 21.
4. The Ottawa County Board of Commissioners: a public meeting will be held August 27 at 4:00 pm to discuss Senate Bill 52 (regarding large utility facilities—wind and solar farms).

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:46 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page.....)

The following payments were reviewed:

Number	Post Date	Amount	Purpose	Payee
620-2022	8/5/22	\$5,458.12	OPWC principal payment on Smith and Portage River S Rd Bonds	Ohio Treasurer
621-2022	8/11/22	\$553.20	BIWEEKLY HOURLY 7/24-8/6/22	Ron Distel
622-2022	8/11/22	\$1,468.64	BIWEEKLY HOURLY 7/24-8/6/22	Cary L Johnson
623-2022	8/11/22	\$636.74	BIWEEKLY HOURLY 7/24-8/6/22	Todd E Northrup
624-2022	8/11/22	\$1,003.38	BIWEEKLY HOURLY 7/24-8/6/22	Andres F Rodriguez
626-2022	8/11/22	\$103.56	BIWEEKLY HOURLY 7/24-8/6/22	Derrick J Berkel
627-2022	8/11/22	\$131.30	BIWEEKLY HOURLY 7/24-8/6/22	Michael G Dreka
628-2022	8/11/22	\$1,106.26	BIWEEKLY HOURLY 7/24-8/6/22	Alexander M Fertig
629-2022	8/11/22	\$15.02	BIWEEKLY HOURLY 7/24-8/6/22	Jeffrey T. Herman
630-2022	8/11/22	\$541.36	BIWEEKLY HOURLY 7/24-8/6/22	Scott J Jones
631-2022	8/11/22	\$171.25	BIWEEKLY HOURLY 7/24-8/6/22	Amanda R. McGinnis
632-2022	8/11/22	\$572.54	BIWEEKLY HOURLY 7/24-8/6/22	Michael E. McGinnis
633-2022	8/11/22	\$259.11	BIWEEKLY HOURLY 7/24-8/6/22	Tiffany A Molitoris
634-2022	8/11/22	\$1,295.51	BIWEEKLY HOURLY 7/24-8/6/22	Deborah L. Pocino
635-2022	8/11/22	\$0.00	VOID	Krista D Watson
637-2022	8/17/22	\$0.00	VOID	United States Treasury
638-2022	8/9/22	\$20.00	Training: OTA File organization	Business Card
639-2022	8/9/22	\$38.98	printer ink	Business Card
684-2022	8/17/22	\$1,209.65	Federal 941 withholding and employer contribution	United States Treasury
31181	8/5/22	\$685.00	Volunteer FF tuition: Hobbs, Johnson, less credit for K Boone	VANGUARD SENTINEL J.V.S.D.
31182	8/5/22	\$50.00	56" foundation ordered; 50" needed	Lynne Kozak
31183	8/11/22	\$541.36	BIWEEKLY HOURLY 7/24-8/6/22	Scott J Jones
31184	8/15/22	\$200.00	cell phone reimbursement (Jan-Aug 2022)	Andres Rodriguez
31185	8/15/22	\$521.97	EMS supplies:3 control-cric	BOUND TREE MEDICAL, LLC.
31186	8/15/22	\$164.12	04 Ford brake pads & rotors	Genoa NAPA
31187	8/14/22	\$16.62	wood sides for truck bed	GORDON LUMBER CO.
31188	8/15/22	\$1,293.26	gas/diesel for fire, EMS, cemetery	GPM Investments, LLC
31189	8/15/22	\$542.29	Contractual EMS billing for July 2022	GREAT LAKES BILLING ASSOCIATES, INC
31190	8/15/22	\$1,560.00	educational fire prevention supplies	Harris-Elmore Fire Fighters Association
31191	8/15/22	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31192	8/15/22	\$466.02	fuel	LUCKEY FARMERS, INC.
31193	8/15/22	\$100.00	Annual membership dues Oct22-Sept23	Ohio Fire Chiefs' Association
31194	8/15/22	\$45.00	ICZJZ3W Case Long Bucket Tooth (5)	Southeastern Equipment Co., Inc.
31195	8/15/22	\$39.08	HV25 handle for dump truck	The Dexter Company
31196	8/15/22	\$145.00	Urn vault	Turner Vault Company
31197	8/15/22	\$652.55	electric/water at station, cemetery, maint garages	VILLAGE OF ELMORE
31198	8/15/22	\$30.00	BCI: J. Hauden	Village of Elmore, Police Dept.
31199	8/14/22	\$444.91	EMS supplies: Peds & CPR electrodes	ZOLL Medical Corporation
31200	8/14/22	\$225.78	Withholding	Ohio Child Support Payment Central
31201	8/14/22	\$142.30	Withholding	Michigan State Disbursement Unit (MiSDU)
31202	8/17/22	\$354.66	REISSUE: Biweekly payroll 7/24-8/6/2022	Krista D Watson
		\$23,022.04		