

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, July 20, 2020, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Road Superintendent, Jason Bickley – via zoom (left at 7:57 pm)  
 Cemetery Sexton, Andy Rodriguez (in at 7:42 pm)  
 Zoning Inspector, Robert Babjack (left at 8:10 pm)  
 Chief/Building Maintenance, Jim Wilburn (in at 8:50 pm; left at

Residents: None

The minutes of the last meeting held on July 6, 2020 were read and approved on a motion made by Jerry Haar and seconded by Carol Baker. **Motion carried.**

**FINANCIAL:**

The following expenses were reviewed:

# 30205	\$340.00	A. Rodriguez	reimbursement: phone, freezer
30206	284.60	MiSDU	withholding: 7/2, 7/16/20
30207	387.82	OH CSPC	withholding: 7/2, 7/16/20
30208	54.95	Amplex	internet at maint. garage
30209	118.08	Bound Tree	EMS supplies
30210	493.41	Columbia Gas	natural gas at station, twp garage
30211	400.00	Elliott Scrapping	junk hauling 6/17/20 (2)
30212	694.37	Embrace Healthcare	EMS drugs
30213	675.00	Ottawa County EMA	I Am Responding annual fee EMS/Fire
30214	15,398.04	Pavement Technology	Graytown Rd reclamite asphalt rejuvenator
30215	184.54	Shelly Materials	cold mix for roads
	<u>19,030.81</u>		

**EFT payroll Bi-Weekly hourly, 6/28 through 7/11/2020, paid 07/16/2020:**

\$1,247.78	J. Bickley: roads	\$981.86	A. Rodriguez: cemetery, junk
0.00	C. Fair: roads	288.75	R. Babjack: cemetery
252.01	T. Almendinger: EMT-B	176.15	A. Johnson: Paramedic
44.87	D. Berkel: EMT-B	722.18	A. Kashmer: EMT-B
135.12	J. Bretzloff: EMT-B	0.00	D. Little: EMT-B
279.50	A. Fertig: Paramedic	354.07	J. Marcson: Paramedic
173.21	K. Fertig: EMT-B	841.73	A. McGinnis: Paramedic
257.73	B. Gottfried: Paramedic	780.69	M. McGinnis: Paramedic
0.00	M. Heider: Paramedic	372.41	T. Meek: EMT-A
0.00	J. E. Herman: Paramedic	992.05	D. Pocino: EMT-B
0.00	J. T. Herman: Paramedic	238.98	M. Riggle: Paramedic
362.00	S. Hites: Paramedic	337.50	L. Woycitzky: Paramedic
		<u>\$8,501.09</u>	

<b>Electronic Payments:</b>		
voucher #560-2020	\$ 4,426.59	US Treasury: June federal payment
voucher #561-2020	797.42	OH Treasurer: June OH withholding
voucher #562-2020	3.76	OH School: June school district withholding
voucher #563-2020	449.11	RITA/Elmore: June city withholding
voucher #564-2020	7,590.94	OPERS: June
	<u>13,267.82</u>	

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding list of bills totaling \$40,799.72 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

## **REPORTS:**

### **Cemetery:**

1. Trustees discussed with Bickley and Babjack the request for purchasing a new sprayer with a bigger motor. It was decided to replace the pump on the old sprayer at John Deere at this time.
2. Bickley to mow around the cemetery creek culvert with the long reach mower.
3. Rodriguez purchased used freezer for use at the cemetery for \$60 after discussing with Trustee B. Haar and Fiscal Officer Hazel.

### **Roads:**

1. Stump grinder rental includes skid-steer and grinds the stumps to ground level, for Yeasting Rd along the woods and smaller stumps at cemetery. Quoted cost is around \$615 per day. Discussion tabled until second half of property taxes received.
2. Bickley to obtain pictures of dead trees along Ernsthausen Rd.
3. Village agreed to share the crack sealer with us for half a day in exchange for some mowing. The assistance of three other people will be needed for the crack sealing on Graytown Rd.
4. Baker reported that berming on Portage River South relocation project will be done by contractor.
5. Baker suggested Bickley dig out the swale along Hudson and SR-105, allowing for water runoff. Screenings will be added to support pavement on Hudson St.
6. Jerry Haar said use any extra dirt from road projects to fill in ditch along Ernsthausen and SR-105 where catch basin was placed.

### **Fire/EMS:**

1. No update.

### **Zoning:**

1. Discussion on junk car complaints on SR-590 property.

**Communications, Announcements, Other:**

1. Rodriguez discussed work schedule with Trustees and continued request for flexibility; request granted by Trustees for junk day off on Sept 12, 2020 and to make up the hours earlier that week. Ongoing open communication stressed as key to the flexibility arrangement.
2. Wilburn reported that the station gutters were cleaned of debris.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 9:10 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer