

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, June 15, 2020 via Zoom video conferencing, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Road Superintendent, Jason Bickley – via phone (left at 7:41 pm)
 EMS Asst. Chief, Mike McGinnis- via Zoom (in at 7:56 pm, left at 8:33 pm)

Residents: None

The minutes of the last meeting (special) held on June 10, 2020 were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

FINANCIAL:

EFT payroll Bi-Weekly hourly, 5/31 through 6/13/2020, paid 6/18/2020:

\$1,237.99	J. Bickley: roads	\$981.87	A. Rodriguez: cemetery, junk
922.74	C. Fair: roads	0.00	R. Babjack: cemetery
133.63	T. Almendinger: EMT-B	176.15	A. Johnson: Paramedic
0.00	D. Berkel: EMT-B	708.19	A. Kashmer: EMT-B
0.00	J. Bretzloff: EMT-B	0.00	D. Little: EMT-B
723.42	A. Fertig: Paramedic	507.63	J. Marcson: Paramedic
252.01	K. Fertig: EMT-B	635.64	A. McGinnis: Paramedic
337.95	B. Gottfried: Paramedic	627.96	M. McGinnis: Paramedic
0.00	M. Heider: Paramedic	369.70	T. Meek: EMT-A
0.00	J. E. Herman: Paramedic	824.20	D. Pocino: EMT-B
0.00	J. T. Herman: Paramedic	264.50	M. Riggle: Paramedic
524.01	S. Hites: Paramedic	283.50	L. Woycitzky: Paramedic
		<u>\$9,227.59</u>	

Electronic Payments:		
voucher #477-2020	\$ 755.68	OH Treasurer: May OH withholding
voucher #478-2020	9.67	OH School: May school district withholding
voucher #479-2020	416.96	RITA/Elmore: May city withholding
voucher #480-2020	4,237.72	US Treasury: federal tax May
voucher #481-2020	0.21	OH Treasurer: May OH fee
	<u>5,420.24</u>	

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding list of bills totaling \$14,647.83 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Cemetery:

1. Notice received from Kuns Northcoast Security regarding LTE Upgrade. By the end of 2020 AT&T and Verizon will no longer support 3G cell towers and security system will need upgraded to the new LTE module at a cost of \$250. Special discount offered if upgrade by October 1, 2020. Discussion on need for continued security at cemetery garage. Bickley will contact company for more information, and add cemetery sexton Andy Rodriguez to their contact list for security codes.
2. O-ring found to be faulty on water pump. It was repaired by the Village of Elmore and the billing will be adjusted.

Roads:

1. Jason Bickley requested approval to proceed with fuel injector repairs on the 2004 Ford F250 service truck with OCTA for a cost of \$2500. One injector is out, two others are going out, and there are eight total. Recommendation from OCTA is to replace all eight due to age of vehicle and cost savings of labor while replacing others. Jerry Haar moved to proceed with replacing all eight injectors; Carol Baker seconded the motion. **Motion carried.**
2. Reclamite sealant process complete on Graytown Road. Bickley has checked with the county regarding crack sealing and they can't do it; checking with the Village of Elmore.
3. Jerry Haar said limbs need trimmed on Schutz Road near the curve towards Woodville. Bickley said there wasn't any storm damage from recent storms, other than limbs down.
4. Bickley reported that he picked up new bases for 'Road Closed' sign on Portage River South Rd. from the county. This is the third time fixing these signs.
5. Trustee Baker provided update on request for proposed shooting range on private residence property.

Fire/EMS:

1. McGinnis provided EMS report to Trustees:
 - a. EMT J. Bretzloff going through orientation with part-time staff for training for volunteer and part-time schedule
 - b. Discussion on paramedic tuition reimbursement
 - c. Run volume returning to normal averages, but most patients do not want to be transported to hospital due to Covid-19
 - d. Knox Box that holds narcotics and other medications needs replaced; unrepairable. Collecting pricing for replacement.
 - e. Squad 449 at Braun to finish previous repairs; squad #448 scheduled once #449 is returned from Braun; SUV #447 needs oil change and tire sensor repair. Lt. Richard has replaced siren and push bar from recent incident and will add lights to the push bar in the next couple of weeks.
2. Trustees discussed paramedic tuition reimbursement, grant options, and other local policies on such; equipment liability use waiver; and FEMA physical requirement with McGinnis. Research ongoing.
3. Fully Executed Agreement for Fire Protection received from Washington Township.

Zoning:

1. Zoning Inspector checking on permit status for new barn construction on SR-105, near SR-590.

Communications, Announcements, Other:

1. Review of sanitization procedures with McGinnis for station use. Temperatures need to be taken for all employees and guests, and recorded for contact tracing for all community room users (employees & guests).
2. Trustees reviewed *Grassroots Clippings, June 2020*; and Ottawa County Municipal Court Administrative Order 2020-AO-002 regarding probable cause hearings.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 8:33 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer