

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, January 20, 2020, with the following members present: Trustees Jerry Haar, Carol Baker, Beverly Haar, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Assistant Chief/EMS, Mike McGinnis (left at 8:46 pm)
- Chief Jim Wilburn (in at 8:22 pm, left at 8:46 pm)
- FF/EMT Brian Richards (in at 8:22 pm, left at 8:33 pm)

Resident youth (in at 8:22 pm, left at 8:33 pm)

- Cameron Overmyer, son of FF Jarrod Overmyer
- Lucy Richards, daughter of FF/EMT Brian Richards

The minutes of the last regular meeting held on January 6, 2020 were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

**FINANCIAL:**

The following expenses were reviewed from January: *(\$4,096.92)*

- #30027 480.00 J. Bickley: phone reimbursement 2019
- 30028 105.40 M. Probst: volunteer fire payroll December
- 30029 46.85 N. Zimmerman: volunteer fire payroll December
- 30030 284.60 MiSDU: January 2 and 16 withholding
- 30031 387.82 OCSPC: January 2 and 16 withholding
- 30032 83.81 OCSPC: January 21 withholding
- 30033 125.00 A. Rodriguez: phone reimbursement Aug-Dec 2019
- 30034 100.00 B. Gilbert: Fire Dept consulting 2019
- 30035 60.00 C&L Sanitation:
- 30036 18.10 C. Pocino:
- 30037 195.04 Embrace Healthcare:
- 30038 507.11 IDVille:
- 30039 419.88 Northcoast Security Center:
- 30040 500.00 Premier Physician Services:
- 30041 103.37 Streacker Tractor:
- 30042 28.20 Toledo Edison:
- 30043 53.74 Verizon:
- 30044 88.00 Witt & Gaines:
- 30045 510.00 Zoll:

**EFT monthly payroll for Fire/EMS Volunteers, December activity, paid 01/21/2020: (\$3,986.12)**

Craig Behlmer	\$140.54 Fire	Derrick Berkel	\$199.09 Fire
Jeff Berkel	163.95 Fire	Dan Dewyre	209.00 Fire/EMS
Alex Fertig	35.17 EMS	Kim Fertig	118.01 EMS
Brittany Gottfried	168.02 EMS	Laura Hazel	-0- EMS
Krista Hellwig	35.33 Fire	Scott Jones	83.80 Fire/EMS
Andrew Kashmer	422.90 Fire/EMS	Debra Little	35.13 EMS
Amanda McGinnis	49.08 EMS	Mike McGinnis	323.99 Fire/EMS
Tammy Meek	-0- EMS	Mike Murray	158.10 Fire
Jared Overmyer	81.98 Fire	Nathan Overmyer	93.68 Fire
Josh Parlette	76.55 Fire/EMS	Deb Pocino	134.22 Fire/EMS
Brian Richards Jr	644.80 Fire/EMS	Brandon Rizzo	11.77 EMS
David Rogers	29.27 Fire	Ben Sandwisch	-0- Fire
Glenn Sasscer	-0- Fire/EMS	Kirk Shank	-0- Fire
Tim Simpson	11.70 EMS	Liam Treat	105.68 Fire
James Wilburn	569.45 Fire/EMS	John Woycitzky	11.77 Fire
Lisa Woycitzky	-0- EMS	Trey Yarger	35.33 Fire

**Electronic Payments: (\$1,236.04)**

Voucher #21-2020 \$ 525.80 Business Card: staff appreciation lunch, safety boots  
Voucher #22-2020 \$ 66.00 Business Card: OTA training 2020  
Voucher #42-2020 \$ 644.24 Business Card: EMS toner, Govdeals shipping

A motion was made by Beverly Haar and seconded by Carol Baker that the preceding list of bills totaling \$9,319.08 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

**REPORTS:**

**Cemetery:**

1. New flagpole to be purchased for Union cemetery for a cost of approximately \$150.

**Roads:**

1. Trustee Bev Haar will follow up with Jim Moore, Ottawa County Engineer, regarding the Hetrick culvert on Portage River South Rd.
2. Further discussion on potential security issues at township garage during SR-51 bridge project.
3. Detour signs have been placed to direct traffic flow from Schultz to Elmore East to 590, to relieve some wear and tear on Netcher Road from PRS slide detour.
4. Sanitation Dept found a water pipe under Hyde Run, which is reported to be in need of repairs. However, this is not a Township water line, and therefore should not be our responsibility.
5. McGinnis reviewed the government cell phone plan through First Net. \$45 per smart phone line. This is slightly more than the reimbursement stipend for phone coverage, but the cell contact number would remain with the township upon termination of employment. After discussion, Trustees vetoed unanimously the issuance of cell phones by the Township for road and cemetery employees. McGinnis to cancel the fire cell line, set up the modem for EMS unit 447, and combine Verizon bills under the current plans.

**Fire/EMS:**

1. Run report for Benton township, runs down, Trustees ok'd to bill for 2019 runs and 2020 agreement per contract
2. Fiscal Officer (FO) questioned if Trustees wanted to begin paying utilities against Fire levy fund rather than general fund. FO to obtain amounts in question. EMS points/runs for fire chief as an EMR to continue to be expensed again Fire/EMS fund.
3. Receipt of requests for billing adjustments from GLBA. FO advised patients pursue financial assistance application before requesting adjustment.
4. Cameras ordered for EMS bays, squad 448 going down to Braun end of January to repair sliding door (no quote, t&m), then squad 449 later. Oil changes to be completed on both squads upon return.
5. Chief introduced Cameron and Lucy, who are interested in learning and helping at the station. Scout Explorer program discussion. More information needed on job duties, liability coverage, adult supervision. Chief said scout executive meeting with officers at next officers' meeting 2/9. Woodville used to have an explorer program, Gibsonburg currently has an active program on their own, not through Boy Scouts. Have 5-6 youth interested in program. Teach how to roll hose, parts and piece of trucks, clean up scenes.

**Zoning:**

1. No report.

**Other:**

1. Weather stripping around overhead doors needs replaced. Lost its rigidness and doesn't stay in place. #448 needs done, possibly 449. Will look at all others while here. Will get quote from Northwood Door for operators Also need to budget for door operator replacement. #447 failing, hit or miss. All really need to be replaced, maybe a couple a year.
2. Deb and Carlo Pocino assisting with painting lockers.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Vice-chairman Jerry Haar declared the meeting duly adjourned at 8:46 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer