

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, October 16, 2017, with the following members present: Trustees Carol Baker, Beverly Haar, Jerry Haar, and Fiscal Officer, Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees attending:

Michael McGinnis, Assistant Chief EMS (entered at 8:20, left at 8:26 pm)
 Chief Jim Wilburn and Fire Captain Mike Murray (entered at 8:26 pm)

The minutes of the last regular meeting held on October 2, 2017, were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

The following expenses were reviewed:

#28903	\$ 193.91	Ohio CSPC: 9/28 withholding
28904	193.91	Ohio CSPC: 10/12 withholding
28905	69.90	Suburban Press: cemetery fall clean up notice
28906	64.50	MNCO: zoning appeal #630 notice
28907	25.12	Shelly Materials: cemetery stone
28908	90.00	C&L Sanitation: cemetery sanitation unit service
28909	60.00	Yackee: station toilet maintenance
28910	568.45	Village of Elmore: electric/water at station, garage, cemetery
28911	119.82	Heritage: EMS drugs
28912	529.50	Phoenix: EMS uniforms M.Mcginnis, D.Little
28913	51.77	Genoa NAPA: maint garage supplies, filter
28914	584.08	Streaker Tractor: ditch mower/backhoe repair parts
28915	1,134.00	Turner Vault: cemetery bronze foundation bases
28916	168.03	Moriarty Co: cemetery water pump repair
28917	27.07	Fastenal: backhoe repair parts; maint garage supplies
28918		VOID
28919	7,081.52	Finley Fire Equip: fire dept. cutters, hydraulic fluid
28920	1,729.71	Dolph Oil: fuel/gas for maint garage, cemetery cans, EMS, fire
28921	193.91	Ohio CSPC: withholding
28922	2,848.70	Bound Tree: EMS supplies
28923	751.83	Bound Tree: EMS training equip (grant reimbursement)
28924	209.93	Time Warner Cable: internet/phones at station
28925	27.60	Toledo Edison: civil defense siren electricity
28926	84.28	Verizon Wireless: EMS modems, fire/EMS cell phones
28927	152.22	Columbia Gas: natural gas at maint garage, station
28928	197.35	O.E. Meyer: EMS oxygen
28929	90.05	Baumann Auto Group: EMS 448 battery check

Voucher #761-2017	\$6,187.98	OPERS: withholding September
Voucher #762-2017	709.57	Treasurer of Ohio: Ohio tax withholding September
Voucher #763-2017	19.85	Ohio School District Tax: Ohio SD withholding September
Voucher #764-2017	1,313.24	Village of Elmore: City withholding July-September
Voucher #765-2017	4,375.77	Huntington Bank: Fed/SS/Medicare withholding September
Voucher #766-2017	762.00	Treasurer of Ohio: UAN fees Q4, replace check 28840

EFT payroll for Bi-Weekly hourly payroll, 09/24/17 through 10/07/2017, paid 10/12/17

\$ 175.83	Jason Adkins: EMS	\$1,150.77	Jason Bickley: roads, cemetery
111.21	Clay Finken: EMS	265.33	Brittany Gottfried: EMS
336.76	Michael Heider: EMS	583.85	Jeffrey Herman: EMS
342.09	Scott Jones: EMS	199.29	Edward Magsig: cemetery, roads
823.99	Amanda McGinnis: EMS	600.99	Michael McGinnis: EMS
410.16	Tammy Meek: EMS	195.14	Christopher Nelson: EMS
1,105.82	Tom Novotney: roads, cemetery	519.28	Deborah Pocino: EMS
402.98	Karli Sasscer: EMS		

EFT monthly payroll for Fire & EMS Volunteers, September activity, paid 10/13/2017:

Craig Behlmer	\$ 81.94 fire	Haley Behlmer	\$ 46.83 fire
Jeff Berkel	187.28 fire	Laura Hazel	00.00 EMS
Krista Hellwig	152.47 fire	Ryan Herrig	93.94 fire
Josh Kerbel	292.64 fire/EMS	Rob Kochan Jr.	187.58 fire
Debra Little	186.24 EMS	Amanda McGinnis	51.74 EMS
Mike McGinnis	275.91 fire/EMS	Tammy Meek	58.53 EMS
Mike Murray	186.24 fire	Sam Nowak	342.34 fire/EMS
Jared Overmyer	128.76 fire	Nathan Overmyer	128.76 fire
Josh Parlette	106.00 fire/EMS	Cody Peters	00.00 fire
Deb Pocino	348.48 fire/EMS	Brian Richards Jr	310.65 fire/EMS
Brandon Rizzo	55.61 fire/EMS	Chad Rogers	196.66 fire
David Rogers	35.11 fire	Glenn Sasscer Jr	348.48 fire/EMS
Karli Sasscer	211.87 EMS	Kirk Shank	11.70 fire
Tim Simpson	238.27 fire/EMS	Brandon Uher	196.66 fire
Brandon Wilburn	70.53 fire	James Wilburn	765.48 fire/EMS

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding expenses totaling \$42,373.76 are approved as the lawful obligations of Harris Township and that the Fiscal Officer is authorized to issue warrants in favor of the same. **Motion carried.**

Reports:

Cemetery:

1. Notices of Fall cleanup posted in Suburban Press 10/6 & 10/13

Fire & EMS

1. Assistant Chief McGinnis presented EMS monthly update:
 - a. Squad 448 in need of electrical repairs to be scheduled with Braun/Penn Care.
 - b. New Braun ambulance picked up today.
 - c. Ken Hazel has requested a six month leave of absence from fire/EMS duties; approved. Beverly Haar motioned to accept Ken's request for leave of absence; Carol Baker seconded. Motion carried.
 - d. Interviews being scheduled with prospective EMT and Paramedic.
 - e. Training mannequins already being used.
 - f. Letters mailed to two terminated employees for return of uniforms/equipment.
2. Reviewed Great Lakes Billing Associates September reports.
3. Chief Wilburn and Captain Murray discussed the AFG grant application draft with the trustees.

Roads:

1. ODOT was contacted to trim the foliage at the corner of SR-51 and SR-105, which was completed this afternoon.
2. Resident reported fallen tree on Ernsthausen Road. Bickley/Novotney cleared road and cleaned up. Billing for township time/equipment charge to be sent to property owner/real estate agent.
3. Still waiting on signs from grant; bolts and posts have been received.

Zoning:

1. Zoning Board of Appeals met on 10/11 and approved Bethel sign variance.

Other/Correspondence:

1. Carol Baker presented information from the meeting she attended on 10/3, by First Energy Corp.
2. Beverly Haar attended the Board of Health meeting held on 10/10, and presented an update on issues with the Building Dept. and the Board of Health.

3. Carol Baker provided a status report on maintenance garage construction. She visited an establishment to obtain information on Perma-Column foundations, which protect a post-frame construction with a precast concrete column.
4. Correspondence received/reviewed from Ottawa County Community Foundation/summer 2017, Grassroots Clippings/October, and OTARMA/Fall newsletters.
5. Quarterly Ottawa County Township Association meeting to be held on 10/26. Carol Baker, Beverly Haar and Laura Hazel plan to attend.
6. OTARMA Risk Assessment is scheduled for 10/27 with Fiscal Officer Hazel at the Trustees office. Beverly Haar to also attend.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:10 pm.

Beverly Haar, Chairman

Respectfully submitted,
Laura J. Hazel, Fiscal Officer