

The Board of Trustees of Harris Township, Ottawa County, met in special session on Saturday, August 19, 2017, with the following members present: Trustees: Beverly Haar, Carol Baker and Fiscal Officer, Laura Hazel. Jerry Haar was absent. Chairman Haar called the meeting to order at 4:30 pm.

Fire Department members: Chief Jim Wilburn, Captain Mike Murray, Jr., Lieutenant Brian Richards, Deb Pocino, Craig Behlmer, Ryan Herrig, Josh Kerbel, and Rob Kochan
Residents in attendance: None

The purpose of the meeting was to listen to a FEMA grant writing proposal presented by Mickey Smith, CEO of Ohio First Responder Grants, LLC.

After listening to the presentation, the fire officers led a discussion about the need to replace obsolete, unreliable and unsafe equipment.

FEMA grants pay for 95% of cost; township's match is 5%. There would be 3 grant applications (one in each category) for 29 SCBA unit w/air paks and 11 additional air paks, extrication equipment, and a rescue engine. Grant writer fees include \$2,500 on first grant; \$1,500 each on second and third grant; plus a 4% bonus commission on any grant awarded. If a grant is awarded, FEMA reimburses \$1,500 of the writing fee.

	<u>Total cost max.</u>	<u>Grant award</u>	<u>Township match</u>	<u>4% bonus</u>
SCBA/air pak	177,850	168,957	8,893	6,758
Extrication	69,000	65,550	3,450	2,622
Rescue engine	350,000	332,500	17,500	13,300
Totals	596,850	567,007	29,843	22,680

Three grants for almost \$600,000 would require an investment of less than \$60,000.

Beverly Haar made a motion that the township hire Ohio First Responder Grants, LLC to write three FEMA grants for the 2018 grant cycle. Carol Baker seconded. Motion passed.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 6:50 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer