

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 15, 2017, with the following members present: Trustees: Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer, Dave Robenstine. Chairman Beverly called the meeting to order at 7:30 pm.

Residents in attendance: Dan Laity

Employees attending: Laura Hazel, Asst. Fiscal Officer; Road Supt. Jason Bickley (left at 8:10); Cemetery Sexton Tom Novotny (left at 8:30)

The minutes of the last regular meeting held on May 1, 2017, were read and approved on a motion made by Carol Baker and a second by Beverly Haar. Upon calling the roll, the motion was unanimously approved.

The following expenses were reviewed:

#28684 \$38.52 Charles Almroth: zoning mileage reimbursement thru 5/15/17
28685 27.99 Fastenal Co.: shop supplies
28686 82.89 Lowes Business Acct.: misc supplies for shop
28687 510.02 Village of Elmore: utilities at garage, cemetery & fire station
28688 27.28 Cleveland Communications: replace antenna on #448
28689 31.88 Oak Harbor Hydraulics: new hose for salt box
28690 220.00 Streacker Tractor Sales: excavator/trailer rental for cemetery work
28691 324.60 Bound tree Medical: supplies for EMS
28692 186.21 Heritage: drug supplies for EMS
28693 676.52 Great Lakes Billing Assoc.: ambulance billing collection fees/April
28694 246.45 Great Lakes Billing Assoc.: refunds issued by Great Lakes
28695 11.70 Emilio Chavez: April volunteer activity wage
28696 112.00 Ohio Township Association: complete set of OTA source books
28697 193.91 Ohio Child Support Payment Center: withholding
28698 209.93 Time Warner Cable: phone & internet at fire station
28699 1370.00 Northcoast Security Center: camera for outside EMS door
28700 625.00 Steve & Peggy Avers: April cemetery mowing
28701 77.80 O. E. Meyer Co.: oxygen for EMS
28702 355.89 S & D. Industrial Supply: new flashlights for new EMS unit
28703 731.92 Buckeye Sanitation: junk hauling and landfill fees/May
28704 VOID
28705 27.48 Toledo Edison: civil defense siren electricity
28706 427.74 Business Card: seat cover, mass casualty materials, BLS manuals
28707 667.95 Underwriters Laboratories, Inc.: annual fire ladder testing
28708 84.53 Verizon Wireless: fire & EMS cell phones and EMS squad connections
28709 5458.18 Ohio Treasurer, Josh Mandel: OPWC loan payments
28710 6635.11 OPERS: May employer and employee withholding payments

EFT payroll for Fire & EMS Volunteers, April activity, paid 05/17/17:

Charles Almroth:	23.41 fire	Craig Behlmer:	23.41 fire
Haley Behlmer	23.41 fire	Jeff Berkel	81.03 fire
Ken Hazel	35.11 fire	Laura Hazel	35.11 EMS
Ryan Herrig	47.12 fire	Josh Kerbel	93.64 fire
Robert Kochan Jr.	140.77 fire	Amanda McGinnis	111.17 EMS
Mike McGinnis	190.26 fire/EMS	Tammy Meek	11.70 EMS
Mike Murray Jr.	93.64 fire/EMS	Sam Nowak	207.06 fire/EMS
Jared Overmyer	23.41 fire	Nathan Overmyer	70.23 fire
Josh Parlette	23.55 fire/EMS	Deb Pocino	327.76 fire/EMS
Brian Richards Jr.	255.72 fire/EMS	Brandon Rizzo	182.56 EMS
Chad Rogers	117.05 fire	David Rogers	40.97 fire

Karli Sasscer	23.41 EMS	Kirk Shank	23.41 fire
Timothy Simpson	174.68 EMS	Brandon Uher	23.41 fire
Brandon Wilburn	58.83 fire	James Wilburn	625.16 fire/EMS

EFT payroll for Bi Weekly hourly payroll, 4/23/17 through 5/06/17, paid 5/11/17

150.72 Jason Adkins: EMS
 1242.47 Jason Bickley: roads & cemetery
 253.64 Clayton Finken: EMS
 137.49 Brittany Gottfried: EMS
 111.34 Michael Heider: EMS
 723.05 Jeffrey Herman: EMS
 462.58 Lisa Lemmon: EMS
 301.25 Edward Magsig: cemetery
 548.85 Amanda McGinnis: EMS
 750.41 Michael McGinnis: EMS
 617.66 Tammy Meek: EMS
 106.68 Christopher Nelson: EMS
 1187.41 Tom Novotney: roads & cemetery
 630.54 Deborah Pocino: EMS
 515.93 Stacey Sieving: EMS

EFT Bi-weekly payroll 05/07/17 through 05/20/17, paid 05/25/2017:

491.56 Jason Adkins: EMS
 1330.64 Jason Bickley: roads, junk, and cemetery
 250.91 Clayton Finken: EMS
 116.04 Brittany Gottfried: EMS
 339.90 Rudolph Hanzel: EMS
 187.78 Michael Heider: EMS
 528.20 Jeffrey Herman: EMS
 376.06 Lisa Lemmon: EMS
 513.12 Edward Magsig: cemetery
 554.44 Amanda McGinnis: EMS
 427.40 Michael McGinnis: EMS
 546.04 Tammy Meek: EMS
 195.14 Christopher Nelson: EMS
 1211.25 Tom Novotney: roads, junk, and cemetery
 574.99 Deb Pocino: EMS
 399.65 Stacy Sieving: EMS

EFT Monthly payroll for May, paid 5/31/17

573.55 Charles Almroth: Zoning Inspector and fire station maintenance
 669.21 Carol Baker: Trustee
 649.70 Beverly Haar: Trustee
 800.01 Jerald Haar: Trustee
 258.73 Laura Hazel: Asst. Fiscal Officer
 1300.74 David Robenstine: Fiscal Officer

Voucher #382-2017 \$4298.46 Internal Revenue Service for May Withholdings
 Voucher #384-2017 829.86 State of Ohio: May State withholdings
 Voucher #383-2017 18.63 Ohio School District Tax: May School district withhold
 Voucher #386-2017 66.50 Huntington Bank: May statement service charge
 Voucher #385-2017 17.61 Great Lakes Billing Assoc.: credit card collection fees

A motion was made by Beverly Haar and seconded by Carol Baker that the preceding list of expenses totaling \$47,714.63 approved as the lawful obligations of Harris Township and that the Fiscal Officer is authorized to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved.

Reports:

Cemetery:

1. Trustees signed a cemetery deed.
2. Tom Novotny informed the Trustees of how the tree plantings were progressing. Huss Tree Farm is supplying the large tree and the four smaller trees are being purchased at Bench's with the Township paying for three of the smaller trees.
3. Trustees reviewed a letter from a long time community family in regards to several vacant graves on these family lots. Trustees will do some research and check with the Prosecuting Attorney for guidance on how to proceed.

Fire & EMS

1. Discussion was held on the exhaust system needed for an emergency vehicle. Per our agreement with Ward Diesel, the Township still has one this year and one next year to purchase. Asst. Chief, Mike McGinnis, will check to see if the new EMS unit will need a unit that is different than the existing units. If so, that new EMS unit will need this year's new exhaust system purchase.

Roads:

1. Jason Bickley is working on the sign grant. Deadline for submission is June 9th.
2. The resurfacing projects on Opfer Lentz and Dischinger Road are scheduled for this week, weather permitting.
3. There has been no response to the letter sent to the farmer who destroyed a road sign. Trustees agreed to give a couple more weeks before initiating any further action.
4. Jason Bickley is getting a list together of road locations that need crossover repairs. A TRQ will be submitted to the County Engineer when the list is completed.
5. Jason Bickley requested he be allowed to work on Memorial Day and use May 31st as his holiday. A motion was made by Carol Baker and seconded by Beverly Haar to permit Jason Bickley to work on Memorial Day and use May 31st as his Memorial Day Holiday. Upon calling the roll, the motion was unanimously approved.

Zoning:

1. Dan Laity was present to discuss the Zoning Inspector position as current Inspector, Charles Almroth is retiring effective May 31st. He was the only resume or letter of interest received after the two week publication of the notice. After discussion, a motion to appoint Dan Laity as the Harris Township Zoning Inspector effective June 1, 2017, at a monthly salary of \$365.00, was made by Carol Baker and seconded by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

Other/Correspondence:

1. Trustees discussed various levy renewal or increase options. After discussion, it was agreed to check with the Board of Elections as to when levies needed to be placed on the ballot. At this point, Trustees seemed in agreement to place the 4.5 mill EMS levy up for renewal in the fall.
2. Trustees along with Fiscal Officer Robenstine were invited to the ODOT office in Bowling Green to meet with ODOT staff in regards to the St. Rt. 51 bridge and how it may affect the current township garage. The current ODOT plan would be to take some of the existing property including the current garage as part of the new bridge plan. This year, 2017, would seem to be a planning year with various options for replacement to be considered. In 2018, ODOT indicated they would most likely make an offer to the Township as compensation for the garage and land. At this time, there is no amount being discussed which will have a significant impact on the amount Trustees will have to work with on a potential

- replacement building. ODOT expects this bridge replacement project to be built sometime in 2020.
3. Trustees considered membership in the Ottawa County Safety Council. No action was taken.
 4. As this is Fiscal Officer Robenstine's last meeting due to his retirement as of May 31st, Trustees thanked him for his continuous service since January 1, 1980. Assistant to the Fiscal Officer, Laura Hazel, indicated she is ready to accept the challenge and the appointment. Trustees indicated that appointment is likely to be made at the first meeting in June.

There being no further business, a motion to adjourn was made by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:07 pm.

Beverly K. Haar, Chairman

Respectfully submitted,
David Robenstine, Fiscal Officer