

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 21, 2018, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in Attendance: Robert Baker (entered 7:30, left at 9:15 pm)

Employees in attendance:

Jason Bickley, Maintenance/Road Supervisor (entered at 7:30 pm, left at 8:05 pm);
Mike McGinnis, Asst. EMS Chief (entered at 8:30 pm, left at 9:45 pm);
Jim Wilburn, HEFD Chief (entered at 9:00 pm, left at 9:30 pm);
Brian Richards, Building Maintenance (entered at 9:00 pm, left at 9:30 pm);
Dan Laity, Zoning Inspector (entered at 7:30 pm, left at 7:35 pm).

The minutes of the last regular meeting held on May 7, 2018, were read and approved on a motion made by Jerry Haar and seconded by Carol Baker. **Motion carried.**

The Trustees signed a Then and Now Purchase Order to Community Post #279 to provide for Memorial Day support in the amount of \$200.00.

Regular Purchase Order #13-2018 was adjusted by the Fiscal Officer to reallocate \$200.00 from 1000-110-313-0000, UAN fees, to Then and Now Purchase Order #20-2018, 1000-110-591-0000, Contributions to Other Organizations, for Memorial Day support.

The following expenses were reviewed: (\$8555.32)

#29198	\$ 200.00	Community Post #279: Memorial Day support
29199	560.17	Arrow International: EMS supplies
29200	8.00	Bound Tree: EMS drugs
29201	402.55	Buckeye Sanitation: junk disposal 5/11
29202	692.69	Corrigan Oil: gas/fuel at cemetery, fire, EMS
29203	76.98	Johnston Supply: couplings for road repairs
29204	95.85	Lowe's: sign racks for road use, lights for station
29205	5,458.18	Ohio Treasurer: OPWC loan payments
29206	27.18	Toledo Edison: civil defense siren electricity
29207	48.94	Tractor Supply: cemetery tools
29208	53.74	Verizon Wireless: EMS modems for squads
29209	659.19	Village of Elmore: electric/water at station, maint garages, cemetery
29210		VOID
29211	193.91	Ohio CSPC: withholding 5/24/18
29212	77.94	Brittany Gottfried: reimbursement for mileage for EMS

EFT payroll for Bi-Weekly hourly, 5/6/18 through 5/19/2018, paid 05/24/2018: \$7022.75

\$1,126.89	Jason Bickley: roads/cemetery/junk	\$ 354.55	Ed Magsig: cemetery
1,093.80	Tom Novotney: roads/cemetery/junk	160.54	Jason Adkins: EMS
11.89	Clay Finken: EMS	480.09	Brittany Gottfried: EMS
1,000.38	Jeff Herman: EMS	129.91	Scott Jones: EMS
113.00	Bradley Krotzer: EMS	243.90	Lisa Lemmon: EMS
227.74	Amanda McGinnis: EMS	281.37	Michael McGinnis: EMS
315.13	Tammy Meek: EMS	119.51	Christopher Nelson: EMS
768.36	Deb Pocino: EMS	286.72	Matthew Riggle: EMS
215.08	Karli Sasscer: EMS		

Voucher #374-2018 \$1,729.73 BWC: June monthly premium installment

A motion was made by Beverly Haar and seconded by Carol Baker that the preceding list of bills totaling \$17,307.80 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

Reports:

Cemetery:

1. Bickley reported that the cemetery is ready for Memorial Day. Flowers have been purchased from Bench's and mulch from Lowe's for rock formations.

Fire & EMS:

1. Trustees extended thanks to the EMS volunteers and part time staff during EMS Appreciation week.
2. Trustees reviewed Washington Township fire contract. Coverage includes HEFD responses to turnpike calls in Washington's area as part of our coverage. In addition to an increase in run volume, a percentage increase based on operational expenses will be reviewed to support the contract price increase. This is the first increase since 2011.
3. Fire grants: \$390 training reimbursement received and notification of \$10,000 communications equipment (pagers) award.
4. McGinnis reported that Sam Nowak is moving outside the township but has asked to remain active in a volunteer capacity. Trustees agreed to his participation since others have been granted the same status.
5. McGinnis reported that Squad 449 has new decals and valve stem attached.
6. Lisa Lemmon, part time paramedic, has asked to answer calls as a volunteer since she now lives in the township. FO Hazel will take care of any required paperwork. Trustees appreciate Lisa's additional commitment to the township.
7. Wilburn reported Memorial weekend activities will include American Legion riders on Saturday and the parade on Monday.
8. Jerry Haar will purchase 3 loads of mulch for the station from the location on Rt. 20 in Perrysburg. Firefighters volunteered to spread the mulch on station beds on Saturday.

Roads:

Jason Bickley, Road Supervisor reported:

1. Graytown Rd. at SR 105 has been fixed and there is no more sinking.
2. Washout on Portage River South at Ravine has been repaired.
3. He will follow up with county engineers about TRQ for Ernsthausen washout.
4. The Freight Liner's brakes have been repaired but OCTA recommends additional work that is needed. This includes additional hoses for brakes and radiator. Cost estimate is \$1,380. A pump is also needed. The estimate is \$300 from Oak Harbor Hydraulics, and Jason can install the pump himself. Jerry Haar motioned and Beverly Haar seconded that this work be done. **Motion carried.**
5. The Ford pickup's light bar is not functioning properly and bulbs and parts are no longer available. Jason will get estimates for a new light bar.
6. The county approved Peter Waldo putting in a tile and filling in the ditch in front of his house on Ernsthausen to prevent flooding.
7. A discussion was held about comp time. Trustees agreed that if overtime is needed due to plowing or emergency call outs, those hours may be transferred as comp time at a later date. There would be no difference in the compensation since both would be at the 1-1/2 hour rate.
8. Trustees met with county engineers, ODOT officials, Materion management, and OCIC Director about plans for rebuilding culvert at Hyde Run on Portage River South. Grant monies seem to be available and may include adding a turn lane on Portage River South from SR 590 into the plant. The county will provide plans in the next month for the project.

Zoning:

1. Dan Laity dropped off rough drafts of zoning resolution revisions. The trustees will hold a public meeting on June 4 at 7 pm at the fire station.
2. Mr. Baker brought some concerns about fences to the Trustees. Primarily, he suggested the need for set backs to provide for maintenance rather than putting fences right on lot lines. He was directed to contact the zoning inspector since the zoning resolution is currently being updated.
3. Trustees have been contacted about a possible bed and breakfast operating on Riverside Dr. The matter will be referred to the zoning inspector to confirm if that is the case and to make sure it complies with zoning.
4. Zoning permit #635, new construction, was received.

Other:

1. Jerry Haar moved and Beverly Haar seconded accepting the OTARMA insurance proposal for property and equipment. **Motion carried.** The major change was upgrading the coverage for the fire vehicles from statement (fixed) coverage to replacement value. Chief Wilburn provided estimates for replacement costs. The new premium is \$17,911, an increase of \$2132.
2. Brian Richards has contacted Yackee about a new light for the flag pole. Kaylor Plumbing was notified of a ceiling tile which was broken during installation of new fixtures in an EMS bay.
3. Residents have contacted trustees about noxious weeds growing in a lot on Riverside Dr. A letter about the township's policy will be sent to property owners.
4. The Ottawa County Board of Commissioners annual report was received.
5. Baker reported that Glenn Sasscer has removed the glitches from the web site, and it was now working.
6. Trustees discussed a levy being placed on the ballot in November. Specific detail will be decided in June to allow time for proper resolutions.
7. Ottawa County Board of Commissioners Annual Report was received and reviewed.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 10:15 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer